



**10:00 a.m. via Zoom  
January 19, 2023 - Meeting Notes**

| <b>Flood Authority Members Present</b> |                     |                       |                     |
|--|---------------------|-----------------------|---------------------|
| <b>Representative</b>                  | <b>Jurisdiction</b> | <b>Representative</b> | <b>Jurisdiction</b> |
| Edna Fund                              | Lewis County        | Brad Murphy           | Thurston County     |
| Brian Shay                             | Hoquiam             | Ron Averill           | Centralia           |
| Richard Armstrong                      | Oakville            | Vickie Raines         | Grays Harbor County |
| Steven Lyle                            | Bucoda              | Tony Ketchum          | Chehalis            |
| J. Vander Stoep                        | Pe Ell              | Darrin Raines         | Cosmopolis          |
| Tye Menser                             | Thurston County     | Mike Olden            | Montesano           |

| <b>Flood Authority Members Absent</b> |          |              |          |
|---------------------------------------|----------|--------------|----------|
| Dee Anne Shaw                         | Aberdeen | Duane Crouse | Napavine |

| <b>Staff Members Present</b> |              |            |                |
|------------------------------|--------------|------------|----------------|
| Scott Boettcher              | Megan Sathre | Lee Napier | Cheryl Vincent |

| <b>Others Present</b> |                   |          |              |
|-----------------------|-------------------|----------|--------------|
| J. Paul Rinehimer     | Peter Regan       | Nat Kale | Jeff Budnick |
| Dave Curtis           | Andreas Kammereck |          |              |

**Meeting Materials:**

[https://www.ezview.wa.gov/site/alias\\_1492/34798/meetings.aspx#Jan2023](https://www.ezview.wa.gov/site/alias_1492/34798/meetings.aspx#Jan2023)

**1. Call to Order**

Vickie Raines, Chair, called the meeting to order at 10:04 am.

**2. Introductions & Determination of Quorum**

Introductions were made. 11 Flood Authority members were present, there was a quorum.

### **3. Approval of January 19, 2023 Agenda**

Vickie called for a vote to approve the meeting agenda for January 19, 2023. The agenda was approved.

### **4. Approval of November 17, 2022 Meeting Notes**

Vickie called for a vote to approve the meeting notes from November 17, 2022. The minutes were approved.

### **5. 2023 Flood Authority Positions**

Vickie Raines was nominated for the position of Chair. Edna Fund was nominated for the position of Vice Chair. The Flood Authority approved the positions.

### **6. Flood Authority Staff Directory**

Scott shared the current staff directory he has created. The goal in creating the directory is to document people that Scott interacts with on a regular basis and have contact information available for each of those individuals.

Scott introduced Cheryl Vincent. She has been hired to work with Scott. Her background is in geographic information systems and has recently come from the EPA. She spent considerable time in Florida and loves scuba diving and manatees.

### **7. Basin Gage Plan**

Dave Curtis from WEST Consultants gave a presentation on the Chehalis River Flood Warning System Master Plan Update (*See presentation for details*). A Master Plan was created in 2017 that looked at the goals for 2018-2022. That plan has come and gone and many things were implemented. Now it is time to create a new plan for the next five years.

### **8. Gage Alert Data Dashboard**

Scott presented the Data Dashboard site. This is a site that Cheryl created and it includes live data and visualization presentations intended to promote accountability, showcase results, and measure and monitor progress. Dashboard #1 shows the gage alert sign up program. Scott is hopeful that this data tells the story of the Flood Warning System.

Cheryl asked that people review the site and provide feedback to her.

## **9. Flood Authority Letter to NWS Regarding Flood Forecasting**

At the last Flood Authority meeting, we spoke of the need to reach out to the National Weather Service to get some assistance with improving forecasting in the lower basin. We put together a letter requesting a meeting with the National Weather Service. (*See letter for details*). Scott will bring the letter to the executive committee for final approval prior to sending it out in the next few days.

## **10. Budget and Approach for 2023-25 Local Projects**

At the December 1 Chehalis Board meeting, the Board adopted a \$73 million budget and in that budget they allocated \$3.5 million for local projects. The projects committee met in December to discuss how to manage an appropriate allocation of the funding. The primary focus was flood hazard reduction projects. We also want to make sure we are getting projects shovel ready so we can act when additional funding becomes available. *Scott walked through the local projects memo listing the current projects in focus as well as other funding details.*

## **11. Local Projects Data Dashboard**

Scott and Cheryl are working on a Local Projects Dashboard. This is just a concept right now and it will be presented at the March meeting. The idea is to not only talk about the number of projects, but to also talk about the value of assets that are protected by these local projects.

## **12. Survey**

At the last meeting we talked about the need to update our Interlocal agreement. Scott stated that as he thought about it (updating ILA) he realized it would be beneficial to have more information on the purpose and priorities of the Flood Authority looking forward. One way we could gather this information is through a survey. Scott asked the Flood Authority for permission to move forward with the survey. The Flood Authority recommended starting by listing out the things that the authority has done over the past five to ten years to get a baseline of mission and values. Permission to move forward with the survey was granted. Scott will work with Lewis County Community Development staff to put that together over the next few weeks.

## **13. Procedures and Management Activities**

Scott got to thinking about some of the procedural work that is done with the Flood Authority. This is important information to document for the Authority as well as for Lewis County Community Development as the fiscal agent. This information is not currently documented, but will be over the next 6-8 weeks.

We are looking at creating a new agreement with RCO with a revamped mission.

#### **14. Chehalis Basin Board**

Jay Gordon had no items to report.

#### **15. Public Comment**

There were no members of the public who wished to comment.

#### **16. Financial Reports**

Lee Napier from Lewis County Community Development reported that expenditures for November were \$85,340.15 for salaries and wages (Lewis County Staff) and consulting services (Scott). Expenditures for December were \$15,324.72 for the same budget lines.

During the month of December and into January we are working on your amendment with RCO, which will increase your budget by \$60,000.

#### **17. Reports**

##### **A. Chair's Report**

Chair Raines did not have anything to report.

##### **B. Member's report**

Ronald gave an update on China Creek during the last heavy rain.

##### **C. Correspondence**

There was no correspondence to report out.

#### **18. Confirm Next Regular Meetings, Topics and Location**

The next meeting will occur on March 16, 2023, 10:00 A.M. via Zoom.

Adjournment was at 11:27.