



**10:00 a.m. via Zoom  
July 20, 2023 - Meeting Notes**

<b>Flood Authority Members Present</b>			
<b>Representative</b>	<b>Jurisdiction</b>	<b>Representative</b>	<b>Jurisdiction</b>
Edna Fund	Lewis County	Brad Murphy	Thurston County
Brian Shay	Hoquiam	Ron Averill	Centralia
Dee Anne Shaw	Aberdeen	Darrin Raines	Cosmopolis
Lonnie Willey	Pe Ell	Tony Ketchum	Chehalis
Steven Lyle	Bucoda		

<b>Flood Authority Members Absent</b>			
Richard Armstrong	Oakville	Duane Crouse	Napavine
Vickie Raines	Grays Harbor County		
Mike Olden	Montesano		

<b>Staff Members Present</b>			
Scott Boettcher	Erika Britney	Lee Napier	Sarah Hensley
Michelle Lohrengel			

<b>Others Present</b>			
Jay Gordon	Peter Regan	Kat Dickey	Jeffrey Budnick
Erik Martin			

**Meeting Materials:**

[https://www.ezview.wa.gov/site/alias\\_1492/34798/meetings.aspx#July2023](https://www.ezview.wa.gov/site/alias_1492/34798/meetings.aspx#July2023)

**1. Call to Order**

Edna Fund, Vice Chair, called the meeting to order at 10:02 am.

**2. Introductions & Determination of Quorum**

Introductions were made. 9 Flood Authority members were present, there was a quorum.

### **3. Approval of July 20, 2023 Agenda**

Edna moved to approve the meeting agenda for July 20, 2023. Scott made a change to the agenda that he had nothing to report for agenda item number 6. The agenda was approved as amended.

### **4. Approval of May 18, 2023 Meeting Notes**

Edna moved to approve the meeting notes from May 18, 2023. The meeting notes were approved.

### **5. Current Local Projects**

Scott shared current and upcoming local projects.

Ron Averill asked Scott to share the list of 130 completed and in progress projects for the group and gave an overview of the information presented on the list. [Note: List is currently undergoing QAQC review and should not be distributed but can be viewed [here](#) with that understanding.]

### **7. Local Project Success Stories and Dashboard**

Scott Boettcher presented three recently-initiated local projects outreach effort. Along with a list of additional potential local projects.

Edna commented that we have a lot of information to share with the public. She asked if we could also share with the Daily Olympian and other papers. There was discussion of other ways to share the information with social media platforms.

### **8. ILA, Contracting, and Roles/Responsibilities**

Scott shared and discussed the final fully executed ILA along with memos entitled Looking Forward-Contracting and Looking Ahead-Roles, Responsibilities.

At the conclusion of the discussion under contracting, the Flood Authority was asked to consider directing Lewis County to:

- (a) carried forward to 2023-25 biennium any surplus funds from 2021-23 biennium

(b) proceed with all contracts and agreements necessary to implement new RCO funding agreement for the 2023-25 biennium (i.e., with RCO, SBGH-Partners, and WEST as necessary).

Ron Averill made the motion. Dee Anne Shaw seconded the motion. The motion passed.

Scott presented the outline for transition of duties, roles and responsibilities and lead staffing from SBGH to ICF for Flood Authority.

## **9. Looking Forward**

Erika Britney shared long term planning for Flood Authority. Following the May 18, 2023 Flood Authority Meeting, work proceeded to identify and define linkages, opportunities (organizational, service delivery, etc.), next steps, etc. related to enhancing collaboration between the Flood Authority and Chehalis River Basin Flood Control Zone District (FCZD).

With the Flood Authority's concurrence, Erika will continue to collect input and work with Erik, the FCZD, and the Flood Authority members to more precisely identify: Short- and long-term opportunities to enhance collective effectiveness and efficiency (organizational, service delivery, project planning, etc.).

Brian Shay asked why low engagement from tribes is a weakness. Edna and Ron discussed the importance of tribes participating.

There was consensus from the Flood Authority to continue working to define linkages, opportunities (organizational, service delivery, etc.), next steps, etc. related to enhancing collaboration between the Flood Authority and Chehalis River Basin Flood Control Zone District (FCZD) and there will be more conversation in September.

## **10. Chehalis Basin Board**

Jay Gordon reported the Chehalis Basin Board meeting in early July was canceled and will be rescheduled with hopes of a two-day workshop to address the next steps and process for decision making. The workshop will likely be scheduled for the end of September or early October. Conversations are continuing about salmon recovery and land evaluation. Concerns continue with the Skookumchuck Dam.

Edna reminded the group that the Chehalis Basin Board meetings are public and everyone can join to get more involved and obtain more information.

## **11. Public Comment**

There were no members of the public who wished to comment.

## **12. Financial Reports**

Lee Napier from Lewis County Community Development reported that expenditures for May were \$19,531.32 for salaries and wages (Lewis County Staff) and consulting services for SBGH and WEST Consultants. Expenditures for June were \$21,060.93 draft report for the same budget lines.

After the RCO 2021-23 biennium agreement is closed out, Lewis County will present the final June expenditures and financial reports.

## **13. Reports**

### **Chair Report**

Vice Chair Edna did not have anything to report.

### **Member Report**

There were no member's reports.

### **Correspondence**

Scott reported Flood Authority wrote a letter of support for a federal grant for Grays Harbor Conservation District.

## **14. Confirm Next Regular Meetings, Topics and Location**

The next meeting will occur on September 28, 2023, 10:00 A.M. in person. Location to be determined.

Adjournment was at 11:21.