

# Chehalis River Basin Flood Authority

## Meeting 9:00 A.M.

### February 16, 2017 - Meeting Notes

**Board Members Present:** Edna Fund, Lewis County Commissioner; Julie Balmelli-Powe, City of Chehalis; Ron Averill, City of Centralia; Darrin Raines, City of Cosmopolis; Dee Anne Shaw, City of Aberdeen; Dan Wood, City of Montesano; Alan Vanell, Town of Bucoda; Vickie Raines, Grays Harbor County Commissioner; Lonnie Willey, Pe Ell; Brian Shay, Hoquiam; Jenifer Slempe, Napavine.

**Board Members Absent:** Bud Blake, Thurston County Commissioner; Richard Armstrong; Oakville.

**Others Present:** Dale Lewis, Congresswoman Herrera-Buetler's Office; Tom Clingman, AQEA; Kim Smith, Grays Harbor Conservation District; Jim Kramer, Facilitator; Scott Boettcher, Staff to Flood Authority; Lee Napier, Lewis County; Kris Koski, Aberdeen; J Vanderstoep, PE Ell alternate.

#### **Handouts/Materials Used:**

- Agenda
- Meeting Notes from January 19, 2017
- Announcement for Soliciting Candidates for Office of Chehalis Basin Board
- Draft Interlocal Agreement for Flood Authority
- Financial Report
- See [https://www.ezview.wa.gov/site/alias\\_1492/34798/meetings.aspx#Feb2017](https://www.ezview.wa.gov/site/alias_1492/34798/meetings.aspx#Feb2017)

#### **1. Call to Order**

Chair Raines called the meeting to order at 1:30 p.m. She welcomed Dee Anne Shaw who will be representing the City of Aberdeen.

#### **2. Introductions**

Self-introductions were made as attendees called in.

#### **3. Approval of Agenda**

The agenda was approved by consensus as presented.

#### **4. Approval of Meeting Notes**

Lee had a correction to Item 11 which had been emailed to the members prior to the meeting regarding the West Contract. Mr. Wood asked that the notes reflect his request to urge the Governor to act quickly regarding the appointments to the Office of Chehalis Basin. The notes were approved with changes.

#### **5. Approval of Announcement Soliciting Candidates for WA State of Office of Chehalis Basin Board**

Mr. Boettcher stated it was his intent to track the language in the statute regarding aggressively implementing a strategy. He added language that board members must have expertise to offer, and an understanding of the issues, etc. He will keep the announcement brief so it can go into newspapers and out to the distribution list. Following discussion he will make necessary modifications and send it out tomorrow to give people about a month to respond with the statement of interest and expertise.

Interested parties should email those to Scott Boettcher. The April meeting of the Flood Authority will be used to move through a process to select 3 appointees so that by May 1 all appointees will be ready to start. An announcement has a link that will be on Ezview (see [https://www.ezview.wa.gov/site/alias\\_1492/37030/OCB-Board-Recruitment.aspx](https://www.ezview.wa.gov/site/alias_1492/37030/OCB-Board-Recruitment.aspx)).

Mr. Kramer stated that by the next meeting all applications will have been submitted and questions can be asked and applications can be reviewed after the meeting so the Flood Authority can make a decision in April.

Mr. Averill asked if there should be a limit on the length of document – perhaps keep it to a couple of pages. A comment was made that if there are no interviews, the applicant could say what they want within reason. Attachments are okay. Mr. Clingman asked if the varying terms needed to be identified. Mr. Kramer stated he did not want to complicate it with that.

There was consensus to distribute the announcement.

#### **6. Approval of Draft Interlocal for Flood Authority**

Mr. Boettcher stated there was a request by Hoquiam to join the Flood Authority and there was support for that from the Board. It was pointed out that the original ILA needed to be amended and signatures from all jurisdictions were required. The draft updated ILA needs to be consistent with the role of the Flood Authority. Glenn Carter, Jim Kramer, Scott Boettcher and Lee Napier reviewed the draft and some revisions were made.

Mr. Boettcher stated there is a link to the draft ILA on EZview (see [https://www.ezview.wa.gov/Portals/\\_1492/images/DRAFT%20ILA%202-14-2017.pdf](https://www.ezview.wa.gov/Portals/_1492/images/DRAFT%20ILA%202-14-2017.pdf)). He followed same general format, speaking to the history and the additions of Oakville, Napavine and Cosmopolis, as well as the history with the legislature and governor. The administrative agent reflects Lewis County in that role. Voting has similar language: one vote per jurisdiction with consensus first and if consensus cannot be reached then by a super-majority. Mr. Boettcher asked that the members look again at voting to see if it is acceptable. The agreement can be modified by the Flood Authority as a body and it should be updated or refreshed every 5 years or so, and there is a provision for that. Updates reflect today's world and where the Flood Authority is going.

Mr. Averill asked if there is anticipation that the Office of Chehalis Basin will do the contracting with the people doing the work or will Lewis County continue with that function. Mr. Boettcher stated he did not know one way or the other.

Mr. Vanell stated typically the Bucoda town council would allow the mayor to sign. Chair Raines stated that the respective jurisdictions would put it on their agenda and after approval send it back to the Flood Authority. Mr. Boettcher stated after approval he would add dates and remove "draft."

There was consensus to the ILA forward, with Ms. Balmelli-Powe abstaining (she could not open the attachment).

#### **7. Financial Report**

Ms. Napier stated that total expenses through January were \$22,657.18 which includes payments of vouchers, salaries and consulting services. Mr. Averill thought there should be about \$50 more in the

flood warning cost. Ms. Napier stated consulting costs will go up. Last month the Flood Authority submitted to RCO for an increase in the amount. The Financial Report was approved.

### **8. Public Comment**

There was no public comment.

### **9. Reports**

#### a. Chair's report

There was no report from the Chair.

#### b. Member Reports

*Centralia* – Mr. Averill stated the Corps has come through with the first phase approval for the China Creek Project.

*Cosmopolis* – Mr. Raines stated the city was told the permit should be in hand by the first of April for their project.

#### c. Correspondence

There was no correspondence.

#### d. State Team Report

Mr. Clingman stated he appreciated the meeting target of May 1 for applications. Mr. Wood asked when the governor would make the appointments. Mr. Clingman stated he would let the governor know that the Flood Authority is moving ahead. It will be put on their website to get applicants, also. They don't have a clear deadline in their system and he will get back with further information. Mr. Kramer stated he would ask Chair Raines to reach out to the governor's office to make sure their timing is consistent with the Flood Authority process.

### **10. Confirm Next meeting**

The next meeting will be in Grays Harbor County on March 16; location and time to be announced.

The meeting adjourned at 2:02 p.m.