



**Part IA**

**2025-27 Local Projects Recruitment Process, Schedule**

**DRAFT Recruitment Form for Plan, Study, Design, Permit Projects**

**Instructions:**

1. Please submit project requests (via this recruitment form) to [katrina.sukola@icf.com](mailto:katrina.sukola@icf.com) no later than 5:00 p.m., 5/10/2024.
2. Please submit one recruitment form for each project proposed, even past projects previously or partially funded.
3. Note: Sections III and IV [marked by "(\*\*)"] will be scored for review/evaluation. Sections I, II, and V will not be scored.
4. Note: Section V is necessary to help the Chehalis River Basin Flood Authority, Office of Chehalis Basin, and Chehalis Basin Board understand the scope and scale of future Local Projects.
5. See [https://www.ezview.wa.gov/site/alias\\_1492/37773/2023-25-local-projects-recruitment-process.aspx](https://www.ezview.wa.gov/site/alias_1492/37773/2023-25-local-projects-recruitment-process.aspx) for more information.

**Schedule:**

April 4, 2024	Flood Authority posts/distributes FINAL 2025-27 local project recruitment request.
May 10, 2024	Project sponsors submit proposals no later than 5:00 p.m., Friday, May 10, 2024 to Katrina Sukola, <a href="mailto:katrina.sukola@icf.com">katrina.sukola@icf.com</a> .
TBD	Chehalis Basin Board presented with local project proposals received.
TBD	Flood Authority reviews/discusses local project proposals received and results of initial evaluation by Projects Committee and Review Team.
TBD	Chehalis Basin Board updated on the status of the 2025-27 local projects recruitment effort.
TBD	Flood Authority approves ranked, prioritized funding recommendation to Chehalis Basin Board.
TBD	Chehalis Basin Board approves ranked, prioritized funding recommendation to OCB/Ecology/Governor.

<b>Section I General</b>	
1. <b>Date:</b>	
2. <b>Project Name and Project Phase/Stage:</b>	
3. <b>Project Location</b> -- Please provide location of project and latitude, longitude coordinates (e.g., 46.712222, -122.977811).	
4. <b>Project Manager/Contact</b> -- Please identify who will be responsible for overseeing, implementing the project on a day-to-day basis (i.e., name, organization, contact information).	
5. <b>Project Sponsor and Key Partners</b> -- Please identify project sponsor and key partners who will assist in project delivery, implementation.	

<b>Section II Description, Timing and Cost</b>	
6. <b>Project Description</b> -- Please describe the project, what is intended to be accomplished, flood hazard reduction benefits to be accrued to whom and when. Please identify what phase/stage of the project funding is sought (e.g., study phase/stage, planning phase/stage, design/engineering/permitting phase/stage). Please identify any local or state funding previously secured for this project.	
7. <b>Project Timeline</b> -- Please describe the timeline and phases/stages for completing the overall project and the timeline for completing the phase/stage to be funded by 2025-27 funding.	
8. <b>Project Cost and Funding</b> -- What is the cost of the overall project (or anticipated cost)? What is the cost of the phase/stage to be funded by 2025-27 funding? What are the on-going maintenance and operation requirements and costs? Who will cover on-going maintenance and operation requirements and costs?	

<p>9. <b>Other Funding</b> -- Please describe other funding sources and partners that have already contributed (or could contribute in the future) to this project and for what phase/stage.</p>	
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<p style="text-align: center;"><b>Section III (**)</b> <b>Completion, Doability, Alternatives, and Impacts</b></p>	
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<p>10. <b>Project Completion</b> -- Does the funding requested complete, substantially complete, or continue a project already started? If so, please explain.</p>	
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<p>11. <b>Project Doable</b> -- Can this project or the phase/stage for which funding is sought be completed by June 30, 2025? Please describe any circumstances with potential to impact the project's doability or timeline (e.g., permitting or regulatory unknowns, lack of availability of other funding resources, etc.). Please describe any advance coordination or vetting with agencies, tribes, other entities, etc. and the outcomes of that effort.</p>	
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<p>12. <b>Project Alternatives</b> -- Please describe alternatives to the project that were considered (including doing nothing), and the rationale for selecting the project described, proposed here.</p>	
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<p>13. <b>Investment Planning/Master Planning</b> -- Please describe the extent to which this project is derived from or connects to a local investment planning (or master planning) process.</p>	
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<p style="text-align: center;"><b>Section IV (**)</b> <b>Benefits Stated and Quantified</b></p>	
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<p>14. <b>Emergency Response Benefits</b> -- Please describe (and quantify) how this project enhances in the future emergency response in a flood emergency (e.g., does it keep critical access roads and transportation facilities open/functional, does it enable easy movement of cattle, equipment and farm chemicals out of</p>	
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<p>harm’s way, is it part of a larger hazard mitigation plan, etc.).</p>	
<p>15. <b>Essential Infrastructure Protection Benefits --</b> Please describe (and quantify) how this project protects in the future essential infrastructure and the risks or consequences of not acting this funding cycle.</p>	
<p>16. <b>Public Health, Safety and Welfare Benefits --</b> Please describe (and quantify) how this project protects in the future public health, safety, and welfare.</p>	
<p>17. <b>Residential, Commercial and/or Agricultural Protection Benefits --</b> Please describe (and quantify) how this project protects in the future residential communities, commercial and/or agricultural interests and benefits of acting (or consequences of not acting) this funding cycle. Consider factors like number of structures and people at risk, historic frequency of flood damage, magnitude of benefit for the cost, etc.</p>	
<p>18. <b>Habitat Benefits –</b> Please describe (and quantify) how this project in the future benefits or improves existing or future habitat conditions.</p>	
<p>19. <b>Costs, Benefits, Impacts –</b> Please describe (and quantify) anticipated:</p> <p>(a) <u>Costs</u> of this phase/stage of the project if funded, and if not funded? This would include any costs (beyond direct cost of the project) that might be incurred or avoided as a result of the project being funded (or not funded) and when.</p> <p>(b) <u>Benefits</u> of this phase/stage of the project if funded and when those benefits would be realized?</p> <p>(c) <u>Impacts</u> of this phase/stage of the project if funded, if not funded, and when those impacts would occur.</p>	

<p>20. <b>Other Project Benefits</b> -- Please describe (and quantify) any other in the future project benefits not already discussed. This could include how this project compliments, leverages, or implements another project or planning process already underway.</p>	
<p>21. <b>Anything Else</b> -- Please offer any additional information (e.g., links, photos, maps, video, drawings, drone, etc.) that would help to better understand the scope, timing, and benefits of this project.</p>	

<p><b>Section V</b> <b>Local Plan, Study, Design, Permit Projects Beyond 2025-27</b></p>
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<p>22. <b>Project Name and Project Phases/Stage:</b></p>	
<p>23. <b>Project Location</b> -- Please provide location of project and latitude, longitude coordinates (e.g., 46.712222, -122.977811).</p>	
<p>24. <b>Project Sponsor and Key Partners</b> -- Please identify who would be sponsoring the project and key partners who would assist with project delivery, implementation.</p>	
<p>25. <b>Project Description</b> -- Please describe the project, what is intended to be accomplished, the flood hazard reduction benefits to be accrued and to who and when. Please identify what phase/stage of the project funding would be sought (e.g., study phase/stage, planning phase/stage, design/engineering/permitting phase/stage).</p>	
<p>26. <b>Costs</b> -- Please describe (quantify) anticipated project costs.</p>	
<p>27. <b>Benefits</b> -- Please describe (quantify) anticipated project benefits.</p>	
<p>28. <b>Impacts</b> -- Please describe (quantify) anticipated project impacts.</p>	

