



March 16, 2016

TO: Flood Authority Members
FROM: Scott Boettcher, Staff
SUBJECT: Proposed approach for Additional Projects

The purpose of this memo is to update Flood Authority members on a proposed process to identify and fund additional projects this biennium with available surplus local projects monies. This topic will be discussed at our 3/17/2016 Flood Authority meeting. Please feel free to call or email if you have questions (i.e., 360/480-6600, scottb@sbgh-partners.com).

A. Background

At the Flood Authority's February 2016 meeting it was identified that with re-scoping of several 2015-17 projects it was likely that there would be surplus funds for the biennium and the Projects Committee should convene for purposes of proposing a process to identify and fund additional local projects. The Projects Committee met 3/04/2016 and outlined the proposed process presented below. Few additional notes:

1. Current funded project allocations total about \$10.8M.
See https://www.ezview.wa.gov/Portals/_1492/images/Master%20Tracking%20Table%2003162016.pdf.
2. Since the Flood Authority's February meeting several "back-of-the-envelope" project ideas have been suggested by local governments in the Basin as potential ideas additional local projects funding including:
 - Centralia-Chehalis Airport – May need up to \$80K to \$100K for an additional redundant pump for their project.
 - Centralia --China Creek (Phase II) is not currently funded and is necessary for full benefit of the China Creek project.
 - Chehalis – Dillenbaugh Creek -- May need \$250K to \$500K to convene a process to conduct an inventory on the location, capacity and integrity of existing culverts in Dillenbaugh Creek to assess overall functionality (and possible improvements) of the existing system.
 - Oakville – Dan Thompson has provided flood study idea for \$55K in additional funds.
 - Thurston County – Floodproofing -- Thurston County (Andrew Kinney) would like to submit for three home elevation projects he has identified and submitted previously for during last submittal process. Additionally, further anecdotal interest exists in the Basin for vents, home elevations, etc.
3. Available funds are projected to be on the order of about \$1.1M.



B. Additional 2015-17 Local Flood Relief Projects

Schedule:

- 3/17/2016 -- Flood Authority discusses proposed approach and provides input.
- 3/18/2016 – Scott provides Pat Anderson with an announcement requesting additional projects for 2015-17 biennium that would be distributed through Pat’s distribution list. The announcement would provide link to downloadable project submittal template (see Attachment 1).
- 4/01/2016 -- Additional project proposals due by close-of-business.
- 4/05/2016 (*tentative*) – Projects Committee meets to review proposals, identify missing information or further information needs, and discuss ranking and organizing framework. Key to framework will be project doability, geographic distribution, contribution to community protection and flood readiness.
- 4/12/2016 (*tentative*) – Projects Committee meets to rank proposals and develop recommendation to Flood Authority.
- 4/21/2016 – Flood Authority meets to consider Projects Committee recommendation.

C. Flood Authority Decision

Should the proposed process and timeline for identifying and funding additional local projects be approved as is (or as may be modified by Flood Authority discussion)?

Attachment 1



2015-17 Small Projects Recruitment Form

“Additional Projects”
(for 2015-17 biennium)

Chehalis River Basin Flood Relief

What are small projects? -- In general, small projects are those projects that provide predominantly localized benefit, are capable of being completed within the funding cycle, are supported by the jurisdiction within which the project is proposed, and are vetted and advanced through the Chehalis River Basin Flood Authority’s Chehalis Basin Projects Committee.

What are additional projects? – Additional projects are small projects seeking to utilize surplus 2015-17 small project monies as a result of other small projects coming in under budget, being re-scoped or otherwise resulting in surplus resources. Additional projects, like small projects are to be completed within the funding cycle, supported by the jurisdiction within which the project is proposed, and vetted and advanced through the Chehalis River Basin Flood Authority’s Chehalis Basin Projects Committee.

Instructions:

- a. Please submit project requests (via this form) to Scott Boettcher (scottb@sbgh-partners.com) no later than 5:00 p.m. April 1, 2016.
- b. Please submit individual project request forms for each project in your jurisdiction, even those projects previously or partially funded in the past.
- c. Note: Parts III and IV below [marked by “(**)”] will be scored as part of the Chehalis Basin Projects Committee’s review and evaluation. Part I and II will not be scored.

Part I General	
1. Date:	
2. Project Name:	
3. Project Location -- Please identify the location of the project as precisely as possible, preferable with latitude/longitude coordinates.	
4. Project Contact -- Please identify who will be responsible for overseeing and managing the project (i.e., name, email, telephone number, etc.).	



<p>5. Lead Organization -- Please identify the lead organization, agency, entity, etc. responsible for this project. Please identify key partners responsible for assisting in the delivery or implementation of the project.</p>	
<p>Part II Description, Timing and Cost</p>	
<p>6. Project Description -- Please describe the project, what it is intended to accomplish, and the benefits that will accrue and to whom.</p>	
<p>7. Project Timeline -- Please describe the overall timeline for completion of the project as well any interim stages or phases.</p>	
<p>8. Project Cost and Funding -- What is the cost of this project? What are the on-going maintenance and operation requirements? Is it clear who will be responsible for on-going maintenance and operations costs?</p>	
<p>9. Other Funding -- Please explain the extent to which other funding sources or funding partners are available.</p>	
<p>Part III (**) Completion and Doability by June 30, 2017</p>	
<p>10. Project Completion -- Does the funding requested complete (or substantially complete) a project that has already been started? If so, please explain.</p>	
<p>11. Project Doable -- Can this project or the stage/phase for which funding is sought be completed by June 30, 2017? Does the project face problem areas that could impact its doability and timeline, e.g., permitting or regulatory unknowns.</p>	
<p>12. Project Impacts -- Please identify how any project impacts will be mitigated and if that mitigation will be accomplished by June 30, 2017?</p>	
<p>Part IV (**)</p>	



Benefits Stated and Quantified	
13. Emergency Response -- Please explain how this project enhances our ability to respond in a flood emergency (e.g., does it keep critical access roads, transportation facilities, etc. open and functional.)	
14. Essential Infrastructure Protection -- Please explain how this project protects essential infrastructure (as well the risks or consequences of not acting this funding cycle).	
15. Public Health, Safety and Welfare -- Please explain how this project protects public health, safety and welfare.	
16. Residential, Commercial and/or Agricultural Protection -- Please explain how this project protects residential, commercial and/or agricultural interests and communities and the benefits of acting (or consequences of not acting) this funding cycle. Consider factors like number of structures at risk, number of people at risk, historic frequency of flood damage, magnitude of benefit to be gained for the cost, etc.).	
17. Other Project Impacts -- Please explain how this project impacts or is potentially impacted by another project.	
18. Anything Else -- Please feel free to offer any additional information (e.g., photos, maps, drawings, etc.) that would be helpful to better understand the scope, timeline and benefits of this project.	