



November 17, 2022

TO: Flood Authority Members
FROM: Scott Boettcher, Staff
SUBJECT: Flood Authority Looking Ahead (Action Item)

The following will be discussed at today's Flood Authority meeting. Please feel free to contact me with questions (360/480-6600, scottb@sbgh-partners.com).

Background

1. At the last Flood Authority meeting, Scott outlined "Flood Authority Matters Requiring Significant Staff Attention Over Remainder of 2021-23 Biennium" (see [here](#)). This included the need to address the lack of a staff successor for Scott (Scott is sole staff to Flood Authority, without redundancy).
2. Since then, Scott has met with several members of the Flood Authority and others to discuss Scott's role, strengths, succession options, etc. Below describes suggested next steps in this regard.

Suggested Next Steps

1. **Staffing Support for Scott** – Scott's Flood Authority responsibilities are broad: Grants, contract management; Outreach, communications; Data analysis; Facilitation, project management; Strategic direction-setting, implementation; and Program development, administration. Workload has substantially increased over the past several years to the point where additional staffing capacity is needed. It is suggested Scott hire additional staffing capacity through the end of the biennium to provide grants, contracts management support to Scott using ~\$75K in unspent local projects funds.
2. **Flood Authority Governance and Administration** – Flood Authority last updated their Interlocal Agreement in February 2017 ([here](#)) and Rules of Procedure in August 2008 ([here](#)). Staffing support and staffing succession discussions have consistently segued to discussions also about purpose and future direction of the Flood Authority. It is suggested Scott work with Flood Authority members to update Flood Authority ILA, rules of procedure, and other governance, administration documents for initial review, discussion at next Flood Authority meeting.

Recommendation

Staff recommends Flood Authority members direct Scott to implement the above suggested next steps.