



November 14, 2022

TO: Flood Authority Members
FROM: Scott Boettcher, Staff
SUBJECT: Executive Committee action

The following Executive Committee action will be discussed at Thursday's Flood Authority meeting. Please feel free to contact me with questions (360/480-6600, scottb@sbgh-partners.com).

I. Background

- a. Lewis County is fiscal agent to the Flood Authority.
- b. As fiscal agent, Lewis County enters into funding agreements with RCO (Washington State Recreation and Conservation Office) on behalf of the Flood Authority in order to implement Flood Authority activities and priorities.
- c. In September 2022, Lewis County received a funding amendment from RCO to add \$110,000 to install a new gage on China Creek and to update the Flood Authority's 2017 Basin Gage Plan.
- d. In order for Lewis County to sign RCO's September funding amendment, Lewis County needed affirming direction from the Flood Authority that this is what the Flood Authority wanted Lewis County to do (i.e., sign the RCO funding amendment to add \$110,000).

II. 10/08/2022 and 10/11/2022 Executive Committee Action

- a. The Flood Authority Executive Committee took action on 10/08/2022 and 10/11/2022 (via email) to approve a staff recommendation that Lewis County be authorized to sign the RCO funding amendment to add \$110,000 to install a new gage on China Creek and update the Flood Authority's 2017 Basin Gage Plan.
- b. See attachment A.

III. 11/17/2022 Flood Authority Action

Staff recommends the Flood Authority endorse the Executive Committee's action on 10/08/2022 and 10/11/2022.

Attachment A

From: [Tye Menser](#)
To: [Scott Boettcher](#); [Edna Fund](#)
Cc: [Vickie Raines](#)
Subject: Re: Executive Committee Action, Lewis County and Flood Warning System
Date: Tuesday, October 11, 2022 2:14:41 PM

Scott--- I agree to this. Thanks--- Tye, Dist. 3

From: Scott Boettcher <scottb@sbgh-partners.com>
Sent: Saturday, October 8, 2022 6:18 PM
To: Edna Fund <Dutch@localaccess.com>
Cc: Vickie Raines <VRaines@graysharbor.us>; Tye Menser <tye.menser@co.thurston.wa.us>
Subject: Re: Executive Committee Action, Lewis County and Flood Warning System

Thanks Edna. Scott

Sent from my Verizon, Samsung Galaxy smartphone

From: Edna Fund <Dutch@localaccess.com>
Sent: Saturday, October 8, 2022 5:09:59 PM
To: Scott Boettcher <scottb@sbgh-partners.com>
Cc: Vickie Raines <VRaines@graysharbor.us>; Tye Menser <tye.menser@co.thurston.wa.us>
Subject: Re: Executive Committee Action, Lewis County and Flood Warning System

I concur!

E

Edna J. Fund, CRC-R
360.269.7515

“Success is not final; failure is not fatal: It is the courage to continue that counts.” — Winston S. Churchill

On Oct 8, 2022, at 3:45 PM, Scott Boettcher <scottb@sbgh-partners.com> wrote:

Thanks Vickie.
Scott

From: Vickie Raines <VRaines@Graysharbor.us>
Sent: Saturday, October 8, 2022 2:03 PM
To: Scott Boettcher <scottb@sbgh-partners.com>; Edna Fund <Dutch@localaccess.com>; Tye Menser <tye.menser@co.thurston.wa.us>

Attachment A

Subject: Re: Executive Committee Action, Lewis County and Flood Warning System

Scott,

I'm supportive of Lewis County signing the amendment with RCO, so that West Consultants can proceed with the China Creek Gage and updating the Basin Gage Plan.

Thank you.

Vickie L. Raines
Grays Harbor County
Commissioner, District III
(360) 249-3731 (office)
(360) 590-4100 (cell)
vraines@graysharbor.us

This e-mail may be subject to disclosure as a public record under the Public Records Act, RCW Chapter 42.56.

From: Scott Boettcher <scottb@sbg-hpartners.com>

Sent: Saturday, October 8, 2022 11:34 AM

To: Edna Fund <Dutch@localaccess.com>; Vickie Raines <VRaines@Graysharbor.us>;
Tye Menser <tye.menser@co.thurston.wa.us>

Subject: Executive Committee Action, Lewis County and Flood Warning System

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Executive Committee Members. Attached is a memo I have prepared for your consideration. It regards affirming your desire for Lewis County as your fiscal agent to sign a \$110,000 RCO funding amendment so WEST Consultants can install a new gage on China Creek and update the Flood Authority's 2017 Basin Gage Plan. These are both part of WEST Consultants continuing Flood Warning System duties to the Flood Authority. We can meet to discuss, or you can "reply-all" with concurrence. Either works for me. Thanks, and look forward to hearing from you.
Scott



October 8, 2022

TO: Executive Committee Members
FROM: Scott Boettcher, Staff
SUBJECT: Executive Committee Action, Lewis County Authorization for Flood Warning System

The following is for discussion as an Executive Committee meeting. I will schedule a meeting. **Alternatively, if you concur with the recommendation presented below, and email me so ("reply-all"), we can consider this matter resolved and forego the need to meet.** Please feel free to call or email with questions (360/480-6600, scottb@sbgh-partners.com).

1. Lewis County is fiscal agent to the Flood Authority. On behalf of the Flood Authority Lewis County prepares scopes of work, authorizes contracts and personal services agreements, signs funding agreements and funding amendment, and more.
2. In September 2022, Lewis County received a funding amendment from RCO to add \$110,000 to install a new gage on China Creek and update the Flood Authority's 2017 Basin Gage Plan. In order for Lewis County to sign this amendment, Lewis County needs affirming direction from the Flood Authority that this is what the Flood Authority would like Lewis County to do (i.e., sign the RCO funding amendment to add \$110,000).

I. Background

1. **Install New China Creek Gage -- \$35,000**

- At the July 7, 2022 Chehalis Basin Board meeting the Board approved (pg. 3, row 5, [here](#)) a Flood Authority funding request for \$35,000 to install a new Flood Warning System stream gage on China Creek as described [here](#) (pg. 37). The Flood Authority previously discussed this at their March 2022 meeting ([here](#)), May 2022 meeting ([here](#)), and July 2022 meeting ([here](#)).
- This work is underway.

2. **Update 2017 Basin Gage Plan -- \$75,000**

- At the July 7, 2022 Chehalis Basin Board meeting the Board approved (pg. 3, row 11, [here](#)) a Flood Authority funding request for \$75,000 to update the Flood Authority's [2017 Gage Master](#)

Attachment A

[Plan](#) as described [here](#) (pg. 6, row 11). The Flood Authority previously discussed this at their March 2022 meeting ([here](#)), May 2022 meeting ([here](#)), and July 2022 meeting ([here](#)).

- This work is underway.

3. Relocate Webcam from Lower Satsop to Aberdeen -- \$3,952.35

- At the May 19, 2022 Flood Authority meeting, the Flood Authority approved (8.C, [here](#)) Lewis County transferring \$3,952.35 in available Lewis County Flood Authority fiscal agent staff funds to WEST Consultants to cover WEST's costs of relocating the Flood Authority's Lower Satsop webcam from Chapman Farms to the city of Aberdeen's sewer pump station overlooking the Wishkah river and bridge.
- This work has been completed ([here](#)).

II. [Staff Recommendation/Executive Committee Action](#)

Staff recommends the Executive Committee authorize Lewis County as fiscal agent for the Flood Authority to take the following actions:

- **Install New China Creek Gage** -- Sign any amendments and/or agreements necessary to implement this action including amendments and/or agreements with RCO and WEST Consultants.
- **Update 2017 Basin Gage Plan** -- Sign any amendments and/or agreements necessary to implement this action including amendments and/or agreements with RCO and WEST Consultants.
- **Relocate Webcam from Lower Satsop to Aberdeen** – Amend WEST Consultants' personal services agreement with Lewis County to implement this action.

Do Executive Committee members authorize Lewis County as fiscal agent to the Flood Authority to take these actions?