



February 18, 2015

TO: Flood Authority Members
FROM: Scott Boettcher, Staff
SUBJECT: Update: Flood openings (vents) and Bucoda pilot

The purpose of this memo is to update Flood Authority members on the status of recent efforts to build a pool of contractors to install properly functioning foundation flood openings on residential structures in the Basin, starting with the Town of Bucoda. Please feel free to call or email if you have questions (i.e., 360/480-6600, scottb@sbgh-partners.com).

A. Pool of Contractors

The following have occurred since the last Flood Authority meeting regarding development of a pool of qualified contractors to install properly functioning foundation flood events:

- 1/26/2015 -- Two proposals were received in response to the January 6th RFQQ.
- 1/28/2015 -- Alan Vanell, Ron Averill, Jeff Stewart and Scott Boettcher met in Bucoda to review and evaluate proposals. After review and evaluation it was determined both firms were qualified.
- 1/30/2015 -- McCann Properties Plus (Centralia) and Clean Space Northwest (Bremerton) were notified of their acceptance into the pool.
- 2/18/2015 -- Final contract language agreed to by all parties. WA Recreation and Conservation Office will finalize formal contracts and distribute for signature.

B. Bucoda Pilot

The Town of Bucoda is preparing to work with willing Town residents in need of properly installed foundation flood events. Accordingly, the following are envisioned to occur in the next month or so:

- Town will send a notice to property owners that the foundation flood vent opening program will soon be starting and requesting statements of interest from property owners. (target date = 2/26/2015)
- Town will hold a community meeting with the Contractors, Flood Authority staff, and French and Associates to explain the program (how it works, how to sign-up, roles and responsibilities, etc.), take questions, and begin signing folks up. (target date = 3/20/2015)
- Mark Riebau (French and Associates) will work with the Town and Flood Authority staff to develop necessary technical materials, forms, checklists, etc. that will be used to bid, permit, install, inspect, and close-out each home that participates in the program. Technical materials will be presented at the community meeting.