

# Minutes

## QUADCO COUNCIL MEETING

December 2, 2021  
 10:00 a.m. to 12:00 p.m.  
 Via – Webex (see invite for link)

Quadco Council Meeting  
 Thursday, December 2, 2021, 10:00 AM - 12:00 PM (PDT)

### 1. Welcome/Roll Call

Josh Fredrickson, Chair

- Please remember to identify who you are representing when making a motion.
- Nicole Ogan conducted roll call. Attendees: Adams County, Ritzville, Ephrata, Moses Lake, Soap Lake, Kittitas County, Ellensburg, Lincoln County, Davenport. Quorum achieved.

### 2. Meeting Minutes

Josh Fredrickson, Chair

- Action Requested: Motion to approve the August 26, 2021, Quadco meeting minutes.
- Lincoln County made a motion to approve the August 26, 2021, meeting minutes.
  - City of Ritzville seconds the motion.

### 3. Unified Planning Work Program (UPWP)

Josh Fredrickson, Chair

#### a. 2021 – 2023 – Project Updates, Kittitas County

- i. Member Agency to provide update on status of their project.
- City of Almira not present. Consultant/representative Century West present – Finalizing contract submitted to WSDOT.
- City of Davenport – Draft contract is almost complete. Will pass on to Lead Agency to send to WSDOT soon.
- City of Othello – not present. No update.

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 11-30-2021	REMAINING BALANCE
City of Almira	\$55,744	\$0	\$55,744	\$0	\$55,744
City of Davenport	\$40,500	\$4,500	\$40,500	\$0	\$40,500
City of Othello	\$30,000	\$0	\$30,000	\$0	\$30,000

- b. Ranking Committee recommendation for approval of City of Ritzville Phase 1 UPWP project in the amount of \$33,700

Action Requested: Approve the recommendation to fund Phase 1.

- City of Ritzville – Scott Yeager gave some background information on project for proposed funding indicating it's a shared use path on WSDOT ROW. Phase 1 - design. Phase 2- continuation with environmental.
- Motion made to approve funding Phase 1 for city of Ritzville by City of Moses Lake. Adams County seconds motion.
- Lead Agency/Kittitas County will provide award letter.

**4. Federal Program Target Delivery TA & STBG Set-aside Program Projects/Carryforward STPG Funds**

- Project Sponsor for Town of Reardan to provide update on status of their project.
- Brian Hicks with Century West stated they will be opening bids for the project tomorrow. CN anticipated for the Spring.

STBG Set-aside Projects		STGB Set-aside Funding Allocation by Federal Fiscal Year						
Project Title	Agency	Funding Type	2017	2018	2019	2020	2021	Federal Funds Total
Ballfields Safe Pathway (Phase 2)	Reardan, Town of	Rural	Available IF additional or other funds become available			\$58,449	\$434,017	
		<b>Total</b>				<b>\$58,449</b>	<b>\$434,017</b>	<b>\$492,466</b>

**5. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside**

- Project Sponsor to provide update on status of their project.
- City of Ellensburg - Josh Mattson - PE funds are obligated, starting project soon. Design through early next year.
- City of Othello – Lions Park – PE funds are obligated. Working on design by Jan to submit to WSDOT.
- City of Davenport – Steve – Initial design has begun. Brian Hicks, survey has begun. Waiting for topo and design drawings.
- Soap Lake – Alex Kovac – PE is obligated. Consultant selection RFQ for design.

STBG Set-aside Projects			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Lions Park	Othello	Urban	\$259,500
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550

Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250
--	-----------	-------	-----------

**6. 4-County HSTP Planning Committee Update**

Betsy Dunbar, Committee Facilitator

- Voting membership needs updating – Adams or Lincoln County representative.

Action Requested: Appointment of a voting member from either Adams or Lincoln County.

- Betsy – Provided a list of active participants to Nicole (Lead Agency). At the last 4-Team meeting, the key elements and goals for HSTP were discussed for identifying unmet needs and gaps.
- Josh – Per Quadco bylaws, voting member from Lincoln or Adams is needed. Todd O’Brien appointed Troy Reynolds from Adams County to participate as a voting member.

**7. Lead Agency Update**

Josh Fredrickson, Kittitas County

- Update UPWP task with regard to consistency of GMA planning counties Comprehensive Plan/Transportation Element.

Action Requested: Approve recommendations to certify reviewed evaluations for Kittitas County, City of Ellensburg, and City of South Cle Elum.

- Josh – Discussed that consultant HLA has reviewed TEs for agencies. Action was requested to approve HLA’s recommendation to certify Kittitas County, City of Ellensburg, and City of South Cle Elum’s Transportation Elements.
- Adams County motions to approve TE certification for Ellensburg, South Cle Elum, and Kittitas County.
- Lincoln County seconds the motion.
- HSTP RFQ award recommendation.

Action Requested: Motion to award consultant support for the HSTP update.

- Josh – Gave an update on the HSTP RFQ for consultant support submittals. One submittal was received by People for People. Josh recommends awarding the contract to People for People to support the HSTP update.
- Betsy made a motion to award the HSTP support contract to People for People.
- City of Ritzville seconds the motion.
- Betsy stated the next 4-County Team meeting is scheduled for January. The goal should be to have PFP on board for that meeting. We (QUADCO) will need to approve the updated plan by end of next year.

## 8. I-90 Capacity – STEER I-90 Coalition Update

Mark Cook, Kittitas County

- Mark – provided information about sponsoring initial funds for widening I-90 to get it on the State Transportation Improvement Plan. He mentioned working with federal lobbyist, The Ferguson Group. Kittitas County will update the STIP by amendment in January to include the initial I-90 project phase. TFG host monthly stakeholder meeting. Starting in January speakers will be invited to speak about issues such as freight, habitat, economics, and emergency response for feasibility study. To date Kittitas County has spent funds to conduct speed/volume studies and attempted to implement traffic calming efforts. Nicole can distribute STEER I-90 information if people would like.

## 9. Regional WSDOT Planning Offices and Headquarters Updates

WSDOT Region Representatives

- WSDOT Region Updates
- Kate Tollefson – WSDOT – Stated she is excited for RTPO coordination with HSTP update work.
- Paul Gonseth – Spoke to I-90 projects to move forward
  - o Phase 3 Easton Hill – new lanes towards Cabin Creek.
  - o Snoqualmie is experiencing same issues as Kittitas County. Having conversations with their representatives about I-90 issues.
- Max Nelson – NC Region – Project updates.
  - o Grape Drive roundabout is on schedule.
  - o The region is experiencing staffing shortage in maintenance with signage crews.
  - o Two paving projects include SR 17 and chip seal south of Moses Lake.
  - o Updates to be happening to variable messaging signs in Vantage area.
- George Mazur – NC Region – Project updates.
  - o Planning initial work items on SR 28, CDTC conducting a study for 4 lanes between East Wenatchee and Rock Island as well as preparing a cost estimate for 4 lanes for Rock Island to Quincy. Market assessment to be conducted between Rock Island and Quincy. Mid 2022 third phase would include developing an implementation plan. Most work done in Douglas County, but it might cross into Grant County. Discussions with Grant County would occur prior.
- Charlene Kay – WSDOT – Multimodal crossing projects.
  - o Studies are adjacent to Davenport US 2 and West Plains from air force base to I90 and downtown. Phase 2- West Plains in and around I-90 – Medical Lake interchange.
  - o TSMO study along I90 – ramp meters.
- Pete Martin – Working toward some clarification and guidance on bipartisan infrastructure law. Staff will have FHWA site up for information.
- Mark Cook – Question for companion counties: The termination of WSDCOT maintenance crews from Bullfrog has spurred Kittitas County mutual aid agreement with WSDOT for snowplowing. Has anyone else been contacted to assist with winter maintenance? Adams County (Todd O'Brien) has not been contacted but has heard rumor and Adams County is planning to reshuffle staff/equipment to aid in arterial roads. Cost recovery is possible from WSDOT possibly.

**CHAIRMAN:**  
**Josh Fredrickson, County Engineer**  
Kittitas County  
411 N. Ruby St., Suite 1  
Ellensburg, WA 98926  
(509)962-7609

**LEAD AGENCY:**  
Kittitas County  
Public Works Department  
411 N Ruby ST Suite 1  
Ellensburg, WA 98926  
(509)962-7523

## 10. New Business

Josh Fredrickson, Chair

Action Requested: For information only.

- Josh – No new business.

## 11. Next QUADCO Meeting

Josh Fredrickson, Chair

- Proposed Date(s) to Consider:  
February 2, 2022
- Josh - Presented proposed date. It was noted Feb. 2 is a Wednesday. Alternatively, Thursday February 3<sup>rd</sup> was suggested and agreed upon for 10 am – save the date to be sent.

## 12. Adjourn