

**CHAIRMAN:**  
Obie O'Brien, County Commissioner  
Kittitas County  
205 W. 5<sup>th</sup> Avenue, Suite 108  
Ellensburg, WA 98926-2887  
(509) 962-7508

**LEAD AGENCY:**  
Kittitas County  
Public Works Department  
411 N. Ruby, Suite 1  
Ellensburg, WA 98926  
(509) 962-7523

**QUADCO RTPO**  
Quad County  
Regional Transportation Planning Organization

**QUADCO Council Meeting Minutes**

**Date:** June 20, 2014  
**Location:** Grant County Public Works Conference Room  
124 Enterprise Street SE, Ephrata, WA 98823

**Welcome**

Chair Obie O'Brien called the meeting to order at 10:00 a.m. and welcomed attendees. The attendee list is shown in Attachment A.

**Roll Call**

The roll call was collected. A quorum of 7 members was present with an additional 2 proxies. The Quorum Call and proxy designations are shown in Attachment B.

**Meeting Minutes**

Shawn O'Brien made a motion to approve the April 10, 2014 minutes as presented. Douglas D'Hondt seconded the motion and it was approved unanimously.

**Transportation Alternative Program (TAP)**

Douglas D'Hondt asked for members that received TAP funding to report on their TAP projects to the QUADCO Council.

Shawn O'Brien reported on Moses Lake's Heron Bluff Trail project. Moses Lake is issuing the advertisement for bidders today. The project is scheduled to be constructed starting July 22nd.

Lee Hansen reported on Ellensburg's John Wayne Pioneer Trail Reconnection Route project. Ellensburg is now establishing hydro seed landscaping on this project. The portion that was funded by TAP is expected to be under construction in 2015.

Paul Mahre said Soap Lake is issuing the advertisement for bidders on June 23<sup>rd</sup> for their SR 17/City of Soap Lake Lane Reconfiguration and Safety Improvements project.

Phil Nollmeyer reported on the progress of the Town of Almira's Main Street Sidewalk Improvement project. Their local agency agreement is currently under review and the Transportation Improvement Board verbally agreed to provide the local match.

Douglas D'Hondt discussed the obligation target report prepared by WSDOT. He said there must have been a significant amount of carryover from enhancement funds awarded from a past biennium because the report shows we are not meeting the established target. It was suggested that the City of Ephrata's past project is not represented correctly in these records and lead agency should contact Bill Sangster.

Jan Ollivier shared that the Town of Reardan has withdrawn their US-2 Sidewalk Project from the TAP funding request prioritization.

WSDOT's obligation target and the Town of Reardan's letter are included in Attachment C.

#### **Regional Transportation Plan Update**

Shawn O'Brien reported that the Transportation Policy Board (TPB) met a second time to continue work on the Regional Transportation Plan update. He stated that there will be a larger emphasis on rail compared to the 2007 version. Shawn summarized the Request for Qualifications for a public outreach consultant and asked if the Council needs to approve this advertisement. The Council decided to consider a motion to approve it – though there was a consensus of the Council that approval of the RFQ could be at the TPB level. John Marshall moved to approve the proposed RTP public outreach RFQ. Jeff Tincher seconded the motion and it was approved unanimously. The approved RFQ is included in Attachment D.

#### **Human Services Transportation Plan (HSTP)**

Renee Biles of People for People reported on the progress of updating QUADCO's Human Services Transportation Plan (HSTP). QUADCO hired People for People to perform the work on this update. People for People has been meeting with stakeholders and groups needing public transportation services throughout the four-county region. They have been obtaining ridership and population statistics and gathering emergency management information. Renee asked for additional contacts People for People should meet with or gather information from. Jan Ollivier explained the update schedule. She said that QUADCO will be asked to review the HSTP summary in August and the draft HSTP will be presented at the September QUADCO meeting in order to develop projects and a prioritization system this fall. The HSTP activity report prepared by People for People is included in Attachment E.

#### **2014 Unified Planning Work Program (UPWP)**

Jan Ollivier discussed the draft UPWP and indicated that the program continues the major projects started in the current program year. WSDOT met with lead agency and Lincoln County representatives on April 22, 2014 to discuss the program and provide comments. WSDOT's comments have been addressed in this final version. Jan asked the QUADCO Council to consider approving the program. Brandi Colyar said the Council could choose to wait to approve the UPWP. She said QUADCO doesn't lose funding if it isn't approved by June 30<sup>th</sup>, funding is just delayed until the UPWP is approved. Douglas D'Hondt made a motion to approve the 2014-2015 UPWP as presented. It was seconded and approved unanimously. The approved 2014-2015 UPWP is included in Attachment F.

#### **Metropolitan Planning Organization (MPO) / Regional Transportation Planning Organization (RTPO) / Washington State Department of Transportation (WSDOT) Coordinating Committee**

Douglas D'Hondt summarized the May 20, 2014 Coordinating Committee meeting. The minutes from this meeting are included in Attachment G.

#### **MAP-21 Metropolitan and Statewide Transportation Planning Performance Measures Survey Response to WSDOT**

Jan Ollivier said that WSDOT has requested RTPOs to provide their comments on MAP-21 planning performance measures that are included in the National Proposed Rule Making (NPRM) – as they had requested when the safety performance measures were issued. These rules would place a higher emphasis on rural transportation planning nationwide. Jan proposed to email the link on the NPRM to QUADCO members and collect QUADCO agency comments to respond to WSDOT before the end of July, 2014 if that is acceptable to the QUADCO Council. Jan did not have any comments for the Council to approve at this time. The email

indicating web links for reviewing these new performance measures is included in Attachment H.

**SR 243 / Mattawa – Intersection Improvements**

Josh Patrick gave a power-point presentation on the recent roundabout project in Mattawa. He discussed how WSDOT involved the community in this project to help drivers better understand how to operate vehicles in the roundabout and address public concerns such as trucks negotiating the turns. The presentation handout is included in Attachment I.

**Regional WSDOT Planning Offices and Headquarters Updates**

Dan Sarles provided a presentation on WSDOT's new strategic plan and discussed changing demographics that will affect travel behavior in the future. The Results WSDOT brochure is included in Attachment I.

Dan also discussed WSDOT's policies on pavement preservation. Terry Mattson explained that North Central Region is preparing a six-year plan that will help local agencies coordinate projects with WSDOT.

Jan Ollivier shared that the statewide freight plan is available for public review.

**Other Business**

No other business.

**Next QUADCO Meeting**

The Council agreed to hold their next meeting on September 18, 2014 at 10:00 a.m.

**Adjourn**

The meeting adjourned at 11:30 p.m.

## ATTACHMENT A

### Attendees

| <i>Name</i>        | <i>Organization</i>                 | <i>Phone</i> |
|--------------------|-------------------------------------|--------------|
| Renee Biles        | People for People                   | 509-248-6726 |
| Greg Wright        | Grant Transit Authority             | 509-765-0898 |
| Shawn O'Brien      | City of Moses Lake                  | 509-764-3786 |
| Phil Nollmeyer     | Lincoln County and Harrington proxy | 509-725-7041 |
| Jeff Tincher       | Grant County                        | 509-754-6082 |
| Lee Hansen         | City of Ellensburg                  | 509-962-7237 |
| Obie O'Brien       | BOCC Kittitas County                | 509-962-7570 |
| Josh Patrick       | WSDOT NCR                           | 509-667-2881 |
| Terry Mattson      | WSDOT NCR                           | 509-667-2899 |
| John Marshall      | Adams County                        | 509-659-0207 |
| Brandi Colyar      | Adams County                        | 509-659-3279 |
| Dan Sarles         | WSDOT NCR                           | 509-667-3001 |
| Paul Mahre         | WSDOT NCR                           | 509-667-3090 |
| Dale Pomeroy       | Port of Warden                      | 509-750-8876 |
| John Raymond       | Hope Source – Kittitas County       | 509-925-1448 |
| Mark Hollandsworth | Hope Source – Kittitas County       | 509-925-1448 |
| Bruce Johnson      | Town of Reardan                     | 509-796-3921 |
| Douglas D'Hondt    | Kittitas County                     | 509-962-7690 |
| Jan Ollivier       | Kittitas County                     | 509-962-7610 |
| Bill Sangster      | City of Ephrata                     | 509-630-6220 |

## ATTACHMENT B

### QuadCo Quorum Call

June 20, 2014

| <i><b>Member</b></i>          | <i><b>Present</b></i> | <i><b>Proxy/Held By</b></i> |
|-------------------------------|-----------------------|-----------------------------|
| <b><u>Adams County</u></b>    | X                     | _____                       |
| Hatton                        | _____                 | _____                       |
| Lind                          | _____                 | _____                       |
| Othello                       | _____                 | _____                       |
| Ritzville                     | _____                 | _____                       |
| Washtucna                     | _____                 | _____                       |
| <b><u>Grant County</u></b>    | X                     | _____                       |
| Coulee City                   | _____                 | _____                       |
| Coulee Dam                    | _____                 | _____                       |
| Electric City                 | _____                 | _____                       |
| Ephrata                       | X                     | _____                       |
| George                        | _____                 | _____                       |
| Grand Coulee                  | _____                 | _____                       |
| Hartline                      | _____                 | _____                       |
| Krupp                         | _____                 | _____                       |
| Mattawa                       | _____                 | _____                       |
| Moses Lake                    | X                     | _____                       |
| Quincy                        | _____                 | _____                       |
| Royal City                    | _____                 | _____                       |
| Soap Lake                     | _____                 | _____                       |
| Warden                        | _____                 | _____                       |
| Wilson Creek                  | _____                 | _____                       |
| <b><u>Kittitas County</u></b> | X                     | _____                       |
| Cle Elum                      | _____                 | _____                       |
| Ellensburg                    | _____                 | X                           |
| Kittitas                      | _____                 | _____                       |
| Roslyn                        | _____                 | _____                       |
| South Cle Elum                | _____                 | _____                       |
| <b><u>Lincoln County</u></b>  | X                     | _____                       |
| Almira                        | _____                 | _____                       |
| Creston                       | _____                 | _____                       |
| Davenport                     | _____                 | _____                       |
| Harrington                    | _____                 | X                           |
| Odessa                        | _____                 | _____                       |
| Reardan                       | X                     | _____                       |
| Sprague                       | _____                 | _____                       |
| Wilbur                        | _____                 | _____                       |

**Quorum Present?**

-- YES --

--NO--

*Quorum = Seven members present (excluding proxies) provided that there is at least one representative from each county or a city within each county.*



# CITY OF ELLENSBURG

Public Works Department  
501 North Anderson Street, Ellensburg, WA 98926  
Ph: (509) 962-7230 Fax: (509) 962-7127

June 18, 2014

Kittitas County - QUADCO Lead Agency

RE: Proxy – June 20<sup>th</sup>, 2014

Please accept this proxy to allow Lee Hansen, Civil Engineer, to vote on my behalf at the June 17, 2014 QUADCO meeting.

Sincerely,

Ryan A. Lyyski, PE  
Interim Public Works Director

June 19, 2014

I designate Phil Nollmeyer as proxy for Lincoln County and the City of Harrington for the QuadCo meeting on June 20, 2014.

A handwritten signature in blue ink that reads "Rick Becker". The signature is written in a cursive style and is positioned above a horizontal line.

Rick Becker

Public Works Director  
Lincoln County

**ATTACHMENT C**



# 2014 Local Federal Program Target Delivery

## Local Federal Delivery Status RTPOs & County Details

| Remaining Estimated 2014 OA                     |      | Delivery Targets |          |          |              |          |          |         |           |           |          |              |                |             |  | Status as of 05/31/14                       |
|---|------|------------------|----------|----------|--------------|----------|----------|---------|-----------|-----------|----------|--------------|----------------|-------------|--|---|
| dollars in millions                             |      |                  |          |          |              |          |          |         |           |           |          |              |                |             |  | <i>Dollars may not add due to rounding.</i> |
| 12.1  |      |                  |          |          |              |          |          |         |           |           |          |              |                |             |  |   |
|   |      | Adams            | Clallam  | Columbia | Ferry        | Garfield | Grant    | Harbor  | Island    | Jefferson | Kittitas | Klickitat    | Lewis          | Lincoln     |  |   |
|   |      | Grays            |          |          |              |          |          |         |           |           |          |              |                |             |  |   |
|   |      | COG              |          |          |              |          |          |         |           |           |          |              |                |             |  |   |
|   |      | Mason            | Okanogan | Pacific  | Pend Oreille | San Juan | Skamania | Stevens | Wahkiakum | Whitman   | NEW RTPO | Palouse RTPO | Peninsula RTPO | QuadCo RTPO |  |   |
|   |      |                  |          |          |              |          |          |         |           |           | Ferry    | Columbia     | Challam        | Adams       |  |   |
|   |      |                  |          |          |              |          |          |         |           |           | Pend-    | Garfield     | Jefferson      | Grant       |  |   |
|   |      |                  |          |          |              |          |          |         |           |           | Oreille  | Whitman      | Mason          | Kittitas    |  |   |
|   |      |                  |          |          |              |          |          |         |           |           | Stevens  | Asotin       | Lincoln        |             |  |   |
| <b>Total Federal Allocations</b> <sup>1</sup>   | 28.1 | 0.72             | 2.32     | 0.32     | 2.05         | (0.32)   | 3.00     | 0.57    | 2.51      | 0.55      | 1.32     | 0.34         | 0.81           | 0.85        |  |   |
| <b>Target</b> <sup>2</sup>                      | 16.5 | 0.52             | 1.23     | 0.13     | 1.15         | -        | 2.28     | 0.24    | 1.53      | 0.17      | 0.55     | 0.15         | 0.51           | 0.62        |  |   |
| <b>10/1/13 - 05/31/14 Delivery</b> <sup>3</sup> | 4.40 | 0.05             | 0.42     | 0.02     | 0.67         | 0.00     | 0.04     | 0.02    | 0.61      | 0.09      | 0.74     | -            | 0.04           | 0.13        |  |   |
| <b>Total Federal Allocations</b> <sup>1</sup>   |      | 2.16             | 1.73     | 0.44     | 1.86         | 1.02     | 1.79     | 1.68    | 1.01      | 0.22      | 0.126    | 0.126        | 0.377          | 0.519       |  |   |
| <b>Target</b> <sup>2</sup>                      |      | 1.46             | 0.99     | 0.27     | 1.09         | 0.63     | 0.98     | 0.66    | 0.55      | 0.18      | 0.032    | 0.105        | 0.283          | 0.219       |  |   |
| <b>10/1/13 - 05/31/14 Delivery</b> <sup>3</sup> |      | 0.02             | 0.04     | -        | 0.01         | (0.24)   | 0.15     | (0.76)  | 0.70      | 1.04      | 0.013    | (0.015)      | -              | 0.022       |  |   |

<sup>1</sup> Total Federal funds available for programming in FFY 2014 (includes estimated 2014 allocations and actual carry-forward amounts) of the Surface Transportation Program (STP), Congestion Mitigation/Air Quality (CMAQ) & Transportation Alternative Program (TAP) through the selection processes of the Metropolitan Planning Organizations, Rural Transportation Planning Organizations, County Lead Agencies. Also, provided are the WSDOT H&LP managed local bridge, safety and safe routes to school programs.

<sup>2</sup> Targets were established by the Local Task Force for each respective area based on their share of the total federal allocations.

<sup>3</sup> Delivery is the amount of federal funds authorized on projects or returned due to project savings, during the current Federal Fiscal Year.

Note: For details see Local Federal OA Policy at: <http://www.wsdot.wa.gov/localprograms/>

# 2014 Local Federal Program Target Delivery

Status as of 05/31/14

Dollars may not add due to rounding.

## Target Delivery by County by Program

| STP Regional                      | Target Delivery by County by Program |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             | Pend        |             |             |             |  |
|-----------------------------------|--------------------------------------|-------------|-------------|-------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|
|                                   | Adams                                | Clallam     | Columbia    | Ferry       | Garfield      | Grant       | GHCOG       | Island      | Jefferson   | Kittitas    | Klickitat   | Lewis       | Lincoln     | Mason       | Okanogan    | Pacific     | Orellle     | San Juan    | Skamania    |             | Stevens     | Wahkiakum   | Whitman     |  |
| Carry Forward                     | 0.11                                 | 1.32        | 0.16        | 1.80        | (0.50)        | 1.44        | (0.44)      | 1.48        | 0.14        | 0.77        | (0.20)      | (0.20)      | 0.20        | 1.39        | 0.81        | 0.12        | 1.56        | 0.76        | 1.61        | 0.85        | 0.91        | 0.84        | (0.84)      |  |
| 2014 Allocation                   | 0.61                                 | 0.99        | 0.16        | 0.25        | 0.18          | 1.56        | 1.01        | 1.02        | 0.41        | 0.55        | 1.01        | 0.65        | 0.76        | 0.92        | 0.33        | 0.33        | 0.31        | 0.22        | 0.18        | 0.83        | 0.09        | 1.06        | 1.06        |  |
| <b>Total Available</b>            | <b>0.72</b>                          | <b>2.32</b> | <b>0.32</b> | <b>2.05</b> | <b>(0.32)</b> | <b>3.00</b> | <b>0.57</b> | <b>2.51</b> | <b>0.55</b> | <b>1.32</b> | <b>0.81</b> | <b>0.85</b> | <b>2.16</b> | <b>1.73</b> | <b>0.44</b> | <b>1.86</b> | <b>0.98</b> | <b>0.98</b> | <b>1.79</b> | <b>1.68</b> | <b>1.01</b> | <b>1.01</b> | <b>0.22</b> |  |
| <b>Target</b>                     | <b>0.52</b>                          | <b>1.23</b> | <b>0.13</b> | <b>1.15</b> | <b>0.00</b>   | <b>2.28</b> | <b>0.24</b> | <b>1.53</b> | <b>0.17</b> | <b>0.55</b> | <b>0.15</b> | <b>0.51</b> | <b>0.62</b> | <b>1.46</b> | <b>0.99</b> | <b>0.27</b> | <b>1.09</b> | <b>0.63</b> | <b>0.98</b> | <b>0.66</b> | <b>0.55</b> | <b>0.18</b> | <b>0.18</b> |  |
| <i>10/21/13 05/31/14 Delivery</i> | <i>0.26</i>                          | <i>0.41</i> | <i>0.01</i> | <i>0.26</i> | <i>0.00</i>   | <i>0.44</i> | <i>0.02</i> | <i>0.62</i> | <i>0.00</i> | <i>0.24</i> | <i>0.00</i> | <i>0.66</i> | <i>0.18</i> | <i>0.63</i> | <i>0.62</i> | <i>0.01</i> | <i>0.01</i> | <i>0.23</i> | <i>0.18</i> | <i>0.25</i> | <i>0.00</i> | <i>0.00</i> | <i>0.01</i> |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |
|                                   |                                      |             |             |             |               |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |             |  |

TAP/TE data for RTPOs with an associated MPO is shown on the main Target Delivery sheet.

| Transportation Alternatives/Enhancement | NCRTP        |              |              |              |              |              | Skagit/      |              |  | SWW |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--|-----|
|   | NEW          | Palouse      | Peninsula    | QuadCo       | RTC          | San Juan     | Island       | Island       |  |     |
| Carry Forward                           | 0.629        | 0.051        | 0.041        | 0.188        | 0.332        | 0.018        | 0.018        | 0.018        |  |     |
| 2014 Allocation                         | 0.554        | 0.075        | 0.085        | 0.190        | 0.186        | 0.018        | 0.018        | 0.018        |  |     |
| <b>Total Available</b>                  | <b>1.184</b> | <b>0.126</b> | <b>0.126</b> | <b>0.377</b> | <b>0.519</b> | <b>0.036</b> | <b>0.036</b> | <b>0.036</b> |  |     |
| <b>Target</b>                           | <b>0.640</b> | <b>0.032</b> | <b>0.105</b> | <b>0.219</b> | <b>0.219</b> |              |              |              |  |     |
| <i>10/21/13 05/31/14 Delivery</i>       | <i>0.024</i> | <i>0.013</i> | <i>0.013</i> | <i>0.022</i> | <i>0.022</i> |              |              |              |  |     |

# 2014 Local Federal Program Target Delivery

## Local Federal Delivery Status

| dollars in millions                           |              | Delivery Targets                            |             |         |                 |                   |                    |        |          |         |                  |                    | Status as of 05/31/14             |                     |       |
|---|--------------|---|-------------|---------|-----------------|-------------------|--------------------|--------|----------|---------|------------------|--------------------|-----------------------------------|---------------------|-------|
| Remaining Estimated 2014 OA                   | 44.1         | <i>Dollars may not add due to rounding.</i> |             |         |                 |                   |                    |        |          |         |                  |                    | Bridge<br>Safety &<br>Safe Routes |                     |       |
|   |              | RTC   | PSRC        | SRTC    | BFCG            | CWCOG             | LCV                | SMPO   | TRPC     | WCOG    | WVTC             | WWVMPPO            | YVCOG                             | RTPOs &<br>Counties |       |
|   |              | Vancouver                                   | Puget Sound | Spokane | Benton-Franklin | Cowlitz-Wahkiakum | Lewis Clark Valley | Skagit | Thurston | Whatcom | Wenatchee Valley | Walla Walla Valley | Yakima Valley                     | Details Attached    |       |
| <b>Total Federal Allocations</b> <sup>1</sup> | <b>217.3</b> | 7.95  | 84.88       | 13.10   | 2.53            | 1.86              | 0.68               | 1.27   | 5.40     | 4.92    | 2.09             | (0.14)             | 0.55                              | 28.08               | 64.11 |
| <b>Target</b> <sup>2</sup>                    | <b>157.6</b> | 6.09  | 67.40       | 9.56    | 1.09            | 1.57              | 0.45               | 1.25   | 3.73     | 3.91    | 1.78             | -                  | 0.24                              | 16.53               | 44.05 |
| <i>10/1/13-05/31/14 Delivery</i> <sup>3</sup> | 113.5        | 9.43  | 43.25       | 7.81    | 3.52            | 0.63              | (0.26)             | (0.48) | 2.80     | 3.34    | 0.41             | 0.10               | 6.92                              | 4.40                | 31.81 |

<sup>1</sup> Total Federal funds available for programming in FFY 2014 (includes estimated 2014 allocations and actual carry-forward amounts) of the Surface Transportation Program (STP), Congestion Mitigation/Air Quality (CMAQ) & Transportation Alternative Program (TAP) through the selection processes of the Metropolitan Planning Organizations, Rural Transportation Planning Organizations, County Lead Agencies. Also, provided are the WSDOT H&LP managed local bridge, safety and safe routes to school programs.

<sup>2</sup> Targets were established by the Local Task Force for each respective area based on their share of the total federal allocations.

<sup>3</sup> Delivery is the amount of federal funds authorized on projects or returned due to project savings, during the current Federal Fiscal Year.

Note: For details see Local Federal OA Policy at: <http://www.wsdot.wa.gov/localprograms/>



# Town of Reardan

PO Box 228 • 120 S. Oak Street • Reardan, WA 99029-0228  
Office: (509) 796-3921 • Fax: (509) 796-3925 • Email: townofreardan@gmail.com  
Washington Relay: VOICE <--> TTY 7-1-1 or 1-800-833-6384

SHERMAN JOHNSON  
Mayor

TRICIA MILLER  
Clerk/Treasurer

BRUCE JOHNSON  
Administrative Assistant

Open Monday - Friday: 8am – Noon & 1pm – 5pm, Closed Noon – 1pm

2014 April 09

RECEIVED

APR 28 2014

KITTITAS COUNTY  
DEPT OF PUBLICWORKS

Jan Ollivier  
QUADCO Lead Agency  
Kittitas County Public Works Department  
411 North Ruby, Suite 1  
Ellensburg, WA 98926

RE: "US-2 Sidewalk Project" -- Project Withdrawal

Dear Jan,

This letter is to notify QUADCO that the Town of Reardan wishes to withdraw our MAP-21 Transportation Alternatives Program "US-2 Sidewalk Project".

We realize this project was not actually funded, but it's ranking places it next on the list and could potentially be funded from excess or unused funding allocations. We have been fortunate enough to have this project funded from another source and we do not want to tie-up QUADCO funding.

Respectfully submitted,

  
Sherman L. Johnson, Mayor



## ATTACHMENT D



## REQUEST FOR QUALIFICATIONS

Quad County Regional Transportation Planning Organization  
NOTICE TO CONSULTANTS FOR  
Public Outreach Services  
for Quad County's Regional Transportation Plan Update

Kittitas County Public Works Department, serving as the lead agency for the Quad County Regional Transportation Planning Organization (QUADCO), comprised of Kittitas, Grant, Lincoln, and Adams counties, solicits interest from consulting firms with expertise in conducting public outreach services. Consultants will be considered for the following project.

### PROJECT DESCRIPTION

The work to be performed by the CONSULTANT consists of providing public outreach services for QUADCO during the Regional Transportation Plan (RTP) update process. Public outreach is expected to begin in July, 2014 and be completed in March, 2015.

The latest version of the RTP was prepared in 2007 and can be viewed at the following website:

<http://www.co.grant.wa.us/GCPW/HTM/QUADCO-RTPO.htm>

The RTP describes the Quad County region, identifies future improvements to the regional transportation system, and determines funding sources. Outreach efforts and developing partnerships with the region's stakeholders are important to developing an effective and robust RTP.

CONSULTANTS may propose to complete any part, or the entire described project.

Work performed by the CONSULTANT shall comply with Agreement No. GCB 1769. This agreement is between the Washington State Department of Transportation and QUADCO for performing regional transportation planning work. A copy of this agreement is available upon request.

The request for qualifications may be downloaded for this project from the official County website at:

<http://www.co.kittitas.wa.us/>

### SUBMITTAL

Submittals shall include the following information: firm name, email address, phone and fax numbers; name of principal-in-charge and project manager; and number of employees in each firm proposed to work on this project.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key personnel;
- 2) Firm experience with providing public outreach services;
- 3) Firm experience with providing services for local city and county agencies;
- 4) Ability to meet schedule;
- 5) Approach to project;
- 6) Familiarity with RCW 47.80.030 - requirements for Regional Transportation Plans;
- 7) Past performance/references.

Deleted: Washington State Department of Transportation

Deleted: 's

## **REQUEST FOR QUALIFICATIONS**

QUADCO encourages disadvantaged business enterprise CONSULTANT firms to respond.

Please submit one electronic version of your Statement of Qualifications (pdf format) and one paper copy of your Statement of Qualifications to: Jan Ollivier, 411 N. Ruby Street, Suite 1, Ellensburg, WA 98926 by July 3, 2014 not later than 5:00 p.m. No submittals will be accepted after that date and time. Any questions regarding this project should be directed to: Jan Ollivier, Transportation Manager at (509) 962-7523.

QUADCO reserves the right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in proposals. QUADCO shall have the sole discretion to determine the most responsive proposal.

QUADCO may choose to interview CONSULTANTS, depending upon evaluation scoring. A separate scoring matrix will be used during the interview process.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect (509-962-7523).

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat, 252, 42 U.S.C. 2000d to 2000d-4 and Title 49m Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all CONSULTANTS that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit a Statement of Qualifications in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Deleted: 1064

Dates of publication: June 20, 2014 and June 26, 2014.

### **BACKGROUND:**

The Quad County Regional Transportation Planning Organization (QUADCO) currently consists of 34 elected or designated officials and representatives of the cities, towns, and counties within the four-county region of Adams, Grant, Kittitas, and Lincoln. QUADCO provides a continuing, cooperative, and comprehensive transportation planning and decision-making process among the member agencies.

QUADCO is required to periodically update its Regional Transportation Plan (RTP) under RCW 47.80.030. The original QUADCO RTP was adopted in June, 1994. It was amended in 2004 and 2007. The current RTP is being updated to reflect changing conditions and new data available.

## REQUEST FOR QUALIFICATIONS

### SCOPE OF WORK:

#### **Task 1 MANAGEMENT/COORDINATION/ADMINISTRATION**

##### **1.1 *Project Management:***

The CONSULTANT shall identify a project manager for all matters relating to the administration and completion of the project.

Kittitas County's Transportation Manager, Jan Ollivier, is the primary Project Manager for all matters relating to this project. The CONSULTANT and Project Manager have the authority to jointly move budget amounts among tasks in order to take advantage of cost savings and additional needs, such as technical analysis or public involvement, which arise through the project. The CONSULTANT will meet, via conference call, with the Project Manager on at least a monthly basis to monitor the progress of plan development, and review and discuss the status of project deliverables.

##### **1.2 *Project Coordination:***

QUADCO's lead agency is Kittitas County Public Works Department and shall be the major point of contact for this project. Kittitas County's Transportation Manager, Jan Ollivier, is the primary Project Manager for all matters relating to this project.

The CONSULTANT shall provide quarterly progress updates to QUADCO's Transportation Policy Board, a Board appointed by QUADCO's Council to provide policy advice on the update of the RTP. The CONSULTANT may also work on specific project tasks with QUADCO's Transportation Policy Board.

The CONSULTANT shall provide a presentation of the public outreach activities completed during the development of the RTP to the QUADCO Council prior to adoption of the RTP. The QUADCO Council is the body of members who have been appointed to represent member agencies to carry out all delegated powers and managerial and administrative responsibilities of the Quad County Regional Transportation Planning Organization.

##### **1.3 *Project Reporting:***

Invoice and status reports shall be provided by the CONSULTANT to the Project Manager, by the 15<sup>th</sup> of each month. The status report will identify work completed and will note any key issues especially relating to scope, schedule, and budget. The report will compare percent of work completed against the budget at the task level.

#### **Task 2 PROJECT ACTIVITIES**

##### **2.1 *Stakeholder Feedback Coordination:***

The CONSULTANT shall obtain feedback from stakeholders and interest groups early in the planning process during the summer of 2014 to develop trend analysis and a vision for the RTP as well as get their feedback prior to going to the general public for input.



## **REQUEST FOR QUALIFICATIONS**

The target audience for this initial stage shall include, at a minimum, the following types of stakeholders:

- Community residents.
- Private businesses and commodity associations (farmers, cold storage houses, apple, potato, hay, livestock, etc.).
- Economic Development Councils.
- Port Districts.
- Grant Transit Authority.
- Emergency service providers.
- General Aviation Airports including WSDOT Aviation.
- Bicyclists, pedestrians and trail user groups.
- Transportation providers including public transportation, rail (BNSF and other carriers), freight shippers, and private providers of transportation.
- Affected public agencies.
- Minorities, people with mobility disabilities, low-income, and persons speaking English as a second language.
- Representatives of users of pedestrian walkways and bicycle facilities.
- Tribal Governments including Colville and Yakama Nations.
- QUADCO Transportation Policy Board.
- QUADCO Council.

### **2.2 *Communication Tools and Strategies:***

The CONSULTANT shall develop and provide the following communication tools and strategies, at a minimum, to assist QUADCO's public outreach program:

- Create a new website for QUADCO to provide an electronically accessible format for providing materials and information to the public. This website will be used by QUADCO for this Regional Transportation Plan Update process and all future RTPO public coordination.
- Conduct media relations by providing news releases and advertisements.
- Prepare an electronic survey to obtain public opinion on regional transportation issues and needs.
- Conduct public outreach proactively.
- Have face-to-face meetings at public open houses.
- Communicate using plain talk with coordination materials such as flyers, comment cards, presentation boards.

## REQUEST FOR QUALIFICATIONS

- Use the newly created QUADCO website to obtain comments and provide RTPO materials.
- Record ideas, comments, and other details for QUADCO to consider in the update.
- Provide Spanish translations of outreach materials and translators at open houses.

The CONSULTANT shall hold a minimum of 4 Open Houses, one in each of the QUADCO counties, for public comments and public interaction to take place in the fall of 2014 during the evenings. Open Houses shall take place in locations along bus routes if possible. This will include advertising the open houses and request written ideas in the papers of record within each of the four counties. The CONSULTANT shall prepare all of the handouts and presentation materials for these Open Houses.

### **2.3 Public Outreach Goals:**

- Information will be provided to the public in a timely manner.
- The public will understand the purpose of the RTP and the reasons for the update.
- The public will have the opportunity to review the draft RTP and provide their input.
- The public will understand the types of projects that QUADCO is planning.
- Public comments will be considered, documented and responded to. The CONSULTANT shall be responsible for collecting, documenting, and responding to all public comments and will coordinate with the Project Manager and the QUADCO Transportation Policy Board prior to responding.

Deleted: Transportation i

## **Task 3 PROJECT SCHEDULE AND BUDGET**

### **3.1 Project Schedule and Milestones:**

The CONSULTANT will develop a project schedule that defines tasks and identifies milestones in the contract for services, as approved by the QUADCO Transportation Policy Board. The public outreach activities shall coincide with development of the RTP, which is scheduled to be adopted at the end of March, 2015.

### **3.2 Budget Management:**

The CONSULTANT will develop a project budget by task in the contract for services (not to be included in the qualifications submittal), as approved by the QUADCO Transportation Policy Board.

## ATTACHMENT E





# 4 County Community Transportation Planning Team

## ACTIVITY REPORT PREPARED BY:

Company

Name: **People For People**

**304 W. Lincoln Avenue, Yakima WA 98902**

Contact: **Renee Biles**

Date: **June 19, 2014**

## OUTREACH & COMMUNITY FORUMS

### Adams County:

- Ritzville Hospital – hospital will conduct surveys as part of the initial intake.
- DSHS Adams County – currently distributing and collecting surveys.
- Ritzville American Legion – referral to Veterans office to contact for distribution and collection of surveys.
- Service Provider Survey – emailed key stakeholders and asked to contribute to the Service Provider Survey.
- Othello City hall and other public facilities are posting community forum/outreach information flyers. Paper of record have been contacted and have agreed to publish a PSA. The newspaper is also including a notice in their Weekly Shopper that goes to every address in the city. At the recommendation of the City Clerk, we have contacted the Othello Catholic Church to ask the Priest to share the information with the congregation.

### Grant County:

- Grant County Youth Services – Agreed to complete service provider survey and have clients fill out transportation user surveys.
- Big Bend – Held an outreach booth and collected 76 surveys from local students
- Moses Lake Boys and Girls Club – Provided survey packet for clients to fill out.
- Ephrata Farmers Market – Spoke with manager of farmers market in which they are willing to distribute and collect surveys on behalf of the public population that frequents the farmers market. Market opens in June and provided a packet of English and Spanish surveys for general public.
- DSHS Grant County – currently distributing and collecting surveys.
- Service Provider Survey – emailed key stakeholders and asked to complete to the Service Provider Survey.
- Mattawa City Hall and other public facilities are posting community forum/outreach information flyers. Paper of record have been contacted and have agreed to publish a PSA.

### **Lincoln County:**

- Service Provider Survey – emailed key stakeholders and asked to contribute to the Service Provider Survey. Set up forum to take place at the Davenport Senior Center in the late afternoon on June 25<sup>th</sup>.
- Provided Lincoln County PFP drivers with event flyers to be passed out to local businesses.
- Notice of the forum has been published on the Harrington Face Book page. Working with the other cities to have the event posted on their Face Book pages.
- Contacted the following agencies who will have a representative attend the forum in Davenport. Lincoln County Economic Development Council, Lincoln County Alcohol & Drug treatment center, Lincoln County Development & Disabilities, Lincoln County Care & Share, Family Resource Center, Lincoln Hospital and Medical Clinic New Alliance Counseling, WSU extension, County Auditor, Lincoln County Fair manager, Public Health, Mayor Carruth and Davenport City Council members.

### **Kittitas County:**

- Met with individual who represents multiple agencies in Kittitas county including: Economic Development Group of Kittitas County, Ellensburg City Council, Elmview, Elmview Senior Nutrition, and Elmview Supported Living. Received very good feedback regarding the needs of the population in the Ellensburg area. Individual assisted in identifying key agencies to work with to capture meaningful data in the surveys. Also agreed to provide surveys to this vulnerable population.
- Met with Office of Emergency Management and Red Cross of Ellensburg. Both organizations provided meaningful feedback regarding the need for quick communication during times of transportation need as it can be a barrier to effective service. OEM willing to provide surveys to clients as they survey the area in June.
- Met with KIT FAM group in Ellensburg. Surveys were distributed to the organizations listed below in which they were willing to fill out the Service Provider Survey and then ask their clients to participate in the survey as well.
- Service Provider Survey – emailed key stakeholders and asked to contribute to the Service Provider Survey.

## Community Forum & Outreach Schedule

Team is currently working on additional forums to be scheduled throughout the month of June. The list below is a complete list of confirmed community forums.

| DATE   | TIME          | FORUM<br>Y/N | CITY         | COUNTY   | LOCATION  |
|--------|---------------|--------------|--------------|----------|---|
| 28-May | 10:30<br>to 1 | N            | Moses Lake   | Grant    | Big Bend - Outreach Booth                                 |
| 7-Jun  |               | N            | Reardan      | Lincoln  | Reardan Mule Days   |
| 11-Jun | 11:30<br>AM   | N            | Moses Lake   | Grant    | Senior Center   |
| 12-Jun | 4:00<br>PM    | N            | Grand Coulee | Grant    | Senior Center   |
| 17-Jun | 12:00<br>PM   | N            | Othello      | Adams    | Othello Senior Center<br>755 N. 7th Avenue<br>Othello, WA |
| 17-Jun | 4:30<br>PM    | Y            | Mattawa      | Grant    | Mattawa City Hall   |
| 17-Jun | 10:00<br>AM   | Y            | Ellensburg   | Kittitas | Hal Homes Center  |
| 17-Jun | 12:00<br>PM   | N            | Ellensburg   | Kittitas | Ellensburg Adult Activity Center                          |
| 17-Jun | 6:00<br>PM    | Y            | Ellensburg   | Kittitas | Hal Homes Center  |
| 25-Jun | 6:00<br>PM    | Y            | Othello      | Adams    | City Hall   |
| 25-Jun | 4:00<br>PM    | N            | Moses Lake   | Grant    | Farmers' Market   |
| 25-Jun | 1:30<br>PM    | Y            | Ellensburg   | Kittitas | WorkSource Center   |
| 25-Jun | 4:00<br>PM    | Y            | Davenport    | Lincoln  | Davenport Senior Center                                   |
| 26-Jun | 1:00<br>PM    | Y            | Cle Elum     | Kittitas | Upper Kittitas County Senior Center                       |
| 9-Jul  | 5:00<br>PM    | Y            | Moses Lake   | Grant    | Moses Lake Fire Department                                |
| 14-Jul | 5:30PM        | Y            | Ephrata      | Grant    | Ephrata City Hall   |
| TBD    |               | Y            | Ritzville    | Adams    |   |



## SURVEY INFORMATION

### Grant County

| Date      | Distribution List                  | Date      | Distribution List          |
|-----------|------------------------------------|-----------|----------------------------|
| 3/31/2014 | PFP Drivers                        | 4/10/2014 | WorkSource                 |
| 4/1/2014  | Senior Providers Forum             | 4/10/2014 | Employment Security        |
| 4/1/2014  | Moses Lake Senior Living           | 4/10/2014 | SL Start                   |
| 4/1/2014  | Alzheimer's Assoc.                 | 4/11/2014 | Moses Lake Senior Center   |
| 4/1/2014  | Columbia Crest                     | 4/16/2014 | Quincy Hospital            |
| 4/1/2014  | Lincare                            | 4/21/2014 | Warden City Hall           |
| 4/1/2014  | PARC Forum                         | 4/21/2014 | Pheasant Run               |
| 4/1/2014  | DSHS Moses Lake                    | 4/21/2014 | FSGC Policy Council Board  |
| 4/1/2014  | Salvation Army                     | 4/22/2014 | Warden Area via Ralph      |
| 4/1/2014  | DCFS                               | 4/22/2014 | Ephrata Senior Center      |
| 4/1/2014  | Health Alliance                    | 4/22/2014 | Moses Lake School District |
| 4/1/2014  | Aging and Adult Care               | 4/29/2014 | Moses Lake Library         |
| 4/1/2014  | Assured Home Health/Hospice        | 4/29/2014 | Warden Library             |
| 4/1/2014  | Housing Authority Grant County     | 4/29/2014 | Grand Coulee Library       |
| 4/1/2014  | Grant County Health District       | 4/29/2014 | Coulee City Library        |
| 4/1/2014  | OIC                                | 4/29/2014 | Soap Lake Library          |
| 4/1/2014  | Moses Lake Community Health Center | 4/29/2014 | Ephrata Library            |
| 4/1/2014  | SERVE Moses Lake                   | 4/29/2014 | Quincy Library             |
| 4/1/2014  | Columbia Basin Job Corps           | 4/29/2014 | George Library             |
| 4/1/2014  | Employment Security Dept.          | 4/29/2014 | Royal City Library         |
| 4/1/2014  | Family Services of Grant County    | 4/29/2014 | Mattawa Library            |
| 4/10/2014 | <b>LPA Meeting</b>                 | 5/15/2014 | Community Forum Ephrata    |
| 4/10/2014 | Big Bend Community College         | 5/28/2014 | Big Bend Community College |
| 4/10/2014 | SkillSource                        |           |                            |

### Adams County

| Date      | Distribution List     |
|-----------|-----------------------|
| 3/31/2014 | PFP Drivers           |
| 4/3/2014  | DSHS Moses Lake       |
| 4/11/2014 | Adams County Hospital |

### Lincoln County

| Date      | Distribution List    |
|-----------|----------------------|
| 3/31/2014 | PFP Drivers          |
| 4/14/2014 | Wilbur Senior Center |
| 4/14/2014 | Wilbur Post Office   |
| 4/14/2014 | Creston Post Office  |
| 6/7/2014  | Reardan Mule Day's   |

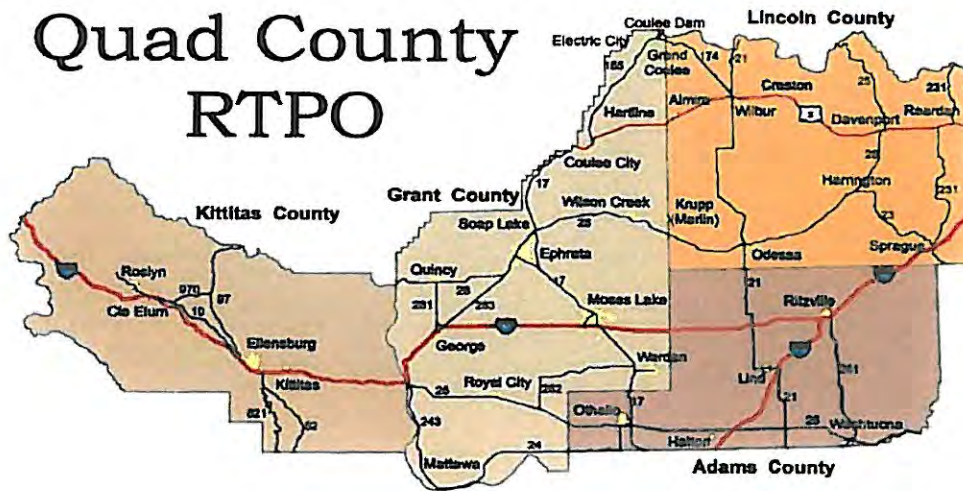
**Kittitas County**

| <b>Date</b> | <b>Distribution List</b>                  | <b>Date</b> | <b>Distribution List</b>            |
|-------------|---|-------------|-------------------------------------|
| 6/2/2014    | Ellensburg WorkSource                     | 6/3/2014    | Red Cross                           |
| 6/2/2014    | FISH Food Bank                            | 6/3/2014    | Aspen                               |
| 6/2/2014    | Ellensburg Office of Emergency Management | 6/3/2014    | CHCW                                |
| 6/2/2014    | Bright Beginnings                         | 6/3/2014    | HopeSource                          |
| 6/3/2014    | KIT FAM Meeting - Various representatives | 6/3/2014    | ADDS                                |
| 6/5/2014    | Bright Beginnings in Ellensburg           | 6/3/2014    | KCPHD                               |
| 6/2/2014    | City of Ellensburg Adult Activity Center  | 6/3/2014    | DRC                                 |
| 6/3/2014    | Community Network & Youth Services        | 6/3/2014    | KVH Community Health Library        |
| 6/3/2014    | Elmview                                   | 6/3/2014    | ALTC                                |
| 6/3/2014    | FISH Food Bank                            | 6/3/2014    | DSHS Mobile                         |
| 6/3/2014    | KYUCLI                                    | 6/3/2014    | Community Health Plan of Washington |
| 6/3/2014    | Molina Healthcare                         | 6/3/2014    | OIC of Washington                   |
| 6/3/2014    | CHCW-WIC                                  | 6/3/2014    | DCFS/FAR                            |
| 6/3/2014    | DSHS                                      |             |                                     |



## ATTACHMENT F

# Quad County RTPO



## Unified Planning Work Program

for

July 1, 2014 through June 30, 2015

Approved: \_\_\_\_\_  
Obie O'Brien, QUADCO Chairperson

Date: \_\_\_\_\_

Prepared for:  
QUADCO Member Council

By: Kittitas County Department of Public Works  
Lead Agency  
411 North Ruby Street, Suite 1  
Ellensburg, WA 98926

Tel: (509) 962-7523  
Fax: (509) 962-7663

## TABLE OF CONTENTS

|   |           |
|---|-----------|
| <b>I. INTRODUCTION .....</b>  | <b>3</b>  |
| <b>II. PURPOSE .....</b>  | <b>3</b>  |
| <b>III. ORGANIZATION OF QUADCO .....</b>                                | <b>3</b>  |
| A. QUADCO COUNCIL.....  | 3         |
| B. COMMITTEES.....  | 3         |
| <b>IV. FUNDING .....</b>  | <b>4</b>  |
| <b>V. PAST YEAR UPWP ACCOMPLISHMENTS .....</b>                          | <b>4</b>  |
| <b>VI. UPWP ELEMENTS .....</b>  | <b>5</b>  |
| A. ADMINISTRATIVE MANAGEMENT AND COORDINATION.....                      | 5         |
| B. REGIONAL TRANSPORTATION PLANNING AND GROWTH MANAGEMENT PLANNING..... | 6         |
| C. FUNDING PROGRAMS.....  | 7         |
| D. SPECIAL ASSIGNMENTS ADMINISTRATION .....                             | 7         |
| E. UNFUNDED WORK.....   | 8         |
| <b>VII. TRANSPORTATION PLANNING GUIDANCE .....</b>                      | <b>8</b>  |
| <b>VIII. OUTCOMES.....</b>  | <b>9</b>  |
| <b>IX. ACCOUNTABILITY.....</b>  | <b>10</b> |
| <b>X. BUDGET .....</b>  | <b>10</b> |
| <b>APPENDIX A. QUADCO COUNCIL.....</b>                                  | <b>12</b> |
| <b>APPENDIX B. QUADCO TRANSPORTATION POLICY BOARD.....</b>              | <b>13</b> |
| <b>APPENDIX C. QUADCO REGIONAL TRANSPORTATION PLAN.....</b>             | <b>14</b> |
| <b>APPENDIX D. HUMAN SERVICES TRANSPORTATION PLAN .....</b>             | <b>20</b> |

## I. INTRODUCTION

Each fiscal year (July 1 to June 30), the Quad County Regional Transportation Planning Organization (QUADCO RTPO) prepares a Unified Planning Work Program (UPWP) for transportation planning activities and priorities to take place in the QUADCO RTPO. The UPWP describes planning studies and tasks to be accomplished, designates who will perform the work, identifies the final products and benefits of the planning activities, and estimates the costs for these planning activities.

The QUADCO RTPO Lead Agency prepares the UPWP and the QUADCO Council adopts the UPWP and signs a contract with the Washington State Department of Transportation. The RTPO Lead Agency is currently Kittitas County and will be transferred to Lincoln County in July, 2015. This document consists of the planning activities and priorities for the State Fiscal Year (SFY) 2015.

## II. PURPOSE

The primary purpose of the QUADCO RTPO is to provide for a continuing, cooperative, and comprehensive transportation planning and decision-making process by the member agencies within the four-county region of Adams, Grant, Kittitas, and Lincoln Counties. Through this forum, the QUADCO RTPO prepares and maintains a decision-making process for regional transportation planning which augments and supports local transportation planning programs within the individual counties.

## III. ORGANIZATION OF QUADCO

### A. QUADCO COUNCIL

The Quad County Regional Transportation Planning Organization (QUADCO RTPO) currently consists of 37 elected or designated officials and representatives of the cities, towns, and counties within the four-county region that have become signatories to the Inter-Local Agreement, with management vested in the QUADCO Council. The QUADCO Council meets approximately four times a year, but will meet more often if necessary. The Council membership is shown in Appendix A.

### B. COMMITTEES

The Transportation Policy Board (TPB) is composed of 15 members with designated alternates. The Transportation Policy Board meets as often as necessary to accomplish the assigned tasks of the Council. The TPB membership is shown in Appendix B.

The Ranking Committee prioritizes the region's transportation enhancement and planning projects in accordance with the purposes and criteria established by the QUADCO Council. Final project ranking and selection is decided by the Council.

Special Committees are formed as necessary to complete and fulfill various other duties and responsibilities that may arise.

The Education Committee is comprised of one representative from each of the four counties and a Committee Advisor. The Committee meets as necessary to develop and implement public outreach and education opportunities and events.

#### IV. FUNDING

Programs are funded primarily with federal and state formula grants as they are made available. Many local agency planning projects must be completed totally or partially "out of pocket" due to limitations in available funding.

#### V. PAST YEAR UPWP ACCOMPLISHMENTS

Following is a list of QUADCO's achievements during the 2013-2014 State Fiscal Year:

1. QUADCO Meeting Coordination and Information Distribution: Coordinated four Council meetings (they meet quarterly), two Transportation Policy Board (TPB) meetings, and two subcommittee meetings assigned by the Council for special work. This work included scheduling, preparing agendas and meeting minutes, and conducting presentations.
2. Transportation Partnerships: Invited participation from state, federal, and local agencies, legislators, and all interested transportation partners to participate in QUADCO. Appointed members to the TPB and added a Public Transportation Representative to the TPB.
3. State Representation: Participated in four MPO/RTPO/WSDOT Coordinating Committee meetings and presented a summary of these meetings to the QUADCO Council.
4. Training: Lead Agency staff attended training on transportation planning issues related to RTPO's including the State Transportation Improvement Program workshop on 5/7 and "How Can the State Help Local Governments during Comprehensive Plan Updates" focus group on 5/14.
5. QUADCO Document Updates: Revised the QUADCO by-laws, inter-local agreements, updated QUADCO membership and contact information, and updated equipment inventories.
6. UPWP and Related Reports: Prepared and coordinated with the Council and WSDOT the 2014-2015 fiscal year UPWP and processed grant agreements and related reports.
7. RTIP: Assisted QUADCO local jurisdictions with entering information into the web-based STIP.
8. RTP: Developed the scope of work, public participation plan, and schedule for updating QUADCO's RTP. Began coordination with the TPB for their input and recommendations and obtained Council approval on proposed methodology.
9. Human Services Transportation Plan: Developed a scope of work for the Human Services Transportation Plan (HSTP) update, a consultant services Request For Qualifications, and worked closely with QUADCO's appointed selection committee to evaluate consultant qualifications and recommend a selected firm for Council approval. Reviewed firm's draft survey forms, stakeholder summaries, and invoices. Attended 4-County Community Transportation Planning Team meetings to present and discuss HSTP tasks.
10. Statewide Planning Participation – Freight Mobility Plan and State Rail Plan Updates: Coordinated the request for Washington State Freight Plan projects Rail Plan projects from QUADCO jurisdictions. Assisted in obtaining QUADCO support for Moses Lake area rail line needs. Coordinated with WSDOT to present the Freight and Rail Plans at the 9/26 Council meeting.
11. State and Federal Funding Programs: Reviewed the MAP-21 Notice of Proposed Rule Making (NPRM) for safety performance measures, requested QUADCO input, and responded to WSDOT's survey for QUADCO.
12. Transportation Enhancement Program: Developed a call for projects, guidelines, and application form for the Transportation Alternative Program (TAP). Evaluated,



ranked, and awarded Transportation Alternative Program (TAP) funds. Organized and coordinated with QUADCO's Ranking Committee to evaluate and prioritize projects, developed a score sheet, obtained approval from the Council, and notified the applicants.

**VI. UPWP ELEMENTS**

**A. ADMINISTRATIVE MANAGEMENT AND COORDINATION**

*The lead agency will manage and coordinate the regional transportation planning process and activities with the agencies, WSDOT, TPB, QUADCO Council, and other committees as necessary to complete the work and business of the RTPO. This includes:*

1. QUADCO Meeting Coordination and Information Distribution: Prepare and schedule all QUADCO Council and TPB meetings, as well as other subcommittee work assignments as necessary. Act as a central point of contact in obtaining and distributing information pertaining to the RTPO on evolving federal and state requirements. This task also includes preparing agendas, meeting minutes, and coordination of QUADCO activities.
2. Transportation Partnerships: Invite and provide legislators, state, federal and local agencies, and other interested transportation partners and organizations opportunities for participation in RTPO meetings. Coordinate contacts with federal, state, local agencies, business, industry, and other interested parties.
3. State Representation: Attend and participate in MPO/RTPO/WSDOT Coordinating Committee meetings and other committee meetings as assigned to ensure QUADCO issues and concerns are considered.
4. Training: Attend informational and training meetings related to RTPO issues as they may become available.
5. QUADCO Document Updates: Continue to update QUADCO by-laws, inter-local agreements, committee membership list, and equipment inventories as needed.
6. UPWP and Related Reports: Prepare and present to the Council a Unified Planning Work Program (UPWP), amendments, annual UPWP performance and expenditure report, and other agreements with WSDOT. All of these plans and reports shall be responsive to state and federal planning requirements and/or guidance.

**Deliverables and Estimated Completion Dates:**

| <i>Product</i>   | <i>Lead Agency</i>             | <i>Timeframe</i>    | <i>Budget</i> |
|--|--------------------------------|---------------------|---------------|
| QUADCO Meeting Coordination and Information Distribution: agendas, minutes, etc. | Kittitas County                | on-going            | \$4,000       |
| State Representation and Training  | Kittitas County                | on-going            | \$3,000       |
| QUADCO Document Updates: Bylaws, ILAs, membership, inventory                     | Kittitas County                | August thru January | \$2,000       |
| UPWP and Related Reports   | Kittitas County & Adams County | March thru June     | \$5,000       |
| TOTAL  |                                |                     | \$14,000      |

\* Lead Agency administration expenses may not exceed 15% of total expenses per Inter-Local Agreement.

B. REGIONAL TRANSPORTATION PLANNING AND GROWTH MANAGEMENT PLANNING

*QUADCO is responsible for programming expenditures of selected federal funds for regionally significant transportation improvement projects. Additionally, QUADCO performs long-range transportation planning among the region's jurisdictions in accordance with RCWs and WACs. The tasks and responsibilities are as follows:*

1. RTIP: Act as repository, compile, and submit the RTPO Six Year Transportation Improvement Program (RTIP) for member agencies. Work with member agencies to address WAC requirements for developing QUADCO's RTIP. Assist member agencies with entering information into the web-based State Transportation Improvement Program (STIP) as needed.
2. GMA Planning Review: Evaluate and review adopted comprehensive plans, their amendments, level of service standards, and county-wide planning policies to insure they reflect consistency with the Regional Transportation Plan (RTP). Comprehensive Plan elements for this review include Transportation, Land Use, and Economic Development. Grant County and Kittitas County are GMA counties. They conduct annual Comprehensive Plan Amendments that require reviews during the summer and fall months, depending on each jurisdiction's amendment schedule. QUADCO will participate in planning activities to assist with GMA comprehensive plan amendments and full updates. The GMA update deadlines are 2017 for Kittitas County and 2018 for Grant County.
3. RTP: Continue the Regional Transportation Plan (RTP) update for the region. In addition to funding the lead agency's administrative costs for coordinating and conducting this planning effort, this task funds all other QUADCO member's work regarding data collection and analysis requirements for the RTP. An important element of the RTP will include identification and prioritization of future planning needs for improving the sustainability of QUADCO's economic vitality for future QUADCO funding. A robust public participation program will be continued to ensure public interests and concerns are heard and discussed. This will include development of a QUADCO website, surveying, and stakeholder focus groups. See Appendix C for the RTP Scope of Work, Public Participation Plan, and Schedule.
4. Human Services Transportation Plan: Continue development of the Human Services Transportation Plan (HSTP) update. This includes working closely with People For People, the consultant firm hired to conduct the public process and prepare the plan. The 4-County Community Transportation Planning Team is managed by People For People and includes transportation service providers from the QUADCO area that work in coordination with QUADCO to help provide information regarding outreach, transportation needs and current transportation services. The WSDOT HSTP grant is funding work conducted by People For People. The final HSTP plan update is due August 29, 2014. WSDOT requires that all projects selected for funding through WSDOT's Public Transportation Consolidated Grant Program be included in this plan. See Appendix D for HSTP Scope of Work.
5. Statewide Planning Participation: Freight Mobility Plan Update: Invite, encourage, and arrange for participation in statewide planning processes as needed to ensure regional issues and concerns are identified, and presented for inclusion to the plan including:
  - a. State Freight Mobility Plan
  - b. Washington Transportation Plan
  - c. State Rail Plan
  - d. Public Transportation Plan

**Deliverables and Estimated Completion Dates:**

| <i>Product</i>   | <i>Lead Agency</i>                                 | <i>Timeframe</i>    | <i>Budget</i> |
|--|--|---------------------|---------------|
| RTIP & amendments  | Kittitas County                                    | on-going            | \$8,000       |
| GMA Planning Review  | Kittitas County                                    | on-going            | \$7,500       |
| RTP (funds data collection & analysis participation for all members) | Kittitas County                                    | July thru June      | \$153,302     |
| Human Services Transportation Plan & amendments                      | Kittitas County w/ People for People contract work | July thru September | \$20,000      |
| Statewide Planning Participation                                     | Kittitas County                                    | on-going            | \$8,000       |
| TOTAL  |  |                     | \$196,802     |

\*An additional \$80,000 WSDOT grant has been awarded to QUADCO for the HSTP update.

**C. FUNDING PROGRAMS**

*QUADCO has the responsibility of periodically awarding federal funds through competitive solicitation. Additionally, QUADCO informs its members of new state and federal funding programs and calls for projects. The tasks and responsibilities are as follows:*

1. Transportation Alternatives Program: Provide services necessary to implement and complete processes regarding the Transportation Alternatives Program.
2. MAP-21 and other Funding Programs: Review opportunities and implement strategies for new funding proposals offered by the Governor and various state agencies. This task also includes analysis of MAP-21 to understand impacts to planning practice within QUADCO and potential evaluation measures that may be required.
3. Special Grant Funding: Coordinate special grant funding opportunities and processes that may occur.

**Deliverables and Estimated Completion Dates:**

| <i>Product</i>                                   | <i>Lead Agency</i> | <i>Timeframe</i> | <i>Budget</i> |
|--|--------------------|------------------|---------------|
| Transportation Alternatives Program coordination | Kittitas County    | on-going         | \$500         |
| MAP-21 and other Funding Programs coordination   | Kittitas County    | on-going         | \$500         |
| TOTAL  |                    |                  | \$1,000       |

**D. SPECIAL ASSIGNMENTS ADMINISTRATION**

*The lead agency will provide oversight and administration for this work. Tasks may be completed by a combination of member agency representatives, committees, and/or lead agency staff working on behalf of, and under the guidance of the QUADCO Council. This work includes:*

1. Regional Project Information: QUADCO website coordination.
2. Education Committee: The Education Committee is made up of representatives from each County. The Committee will continue to pursue and schedule outreach events



and opportunities to invite, involve, and educate the public on the issues and needs within the QUADCO region.

3. Other: Any other unanticipated participation necessary and specific to the RTPO.

**Deliverables and Estimated Completion Dates:**

| <i>Product</i>                                      | <i>Lead Agency</i> | <i>Timeframe</i>  | <i>Budget</i> |
|---|--------------------|-------------------|---------------|
| Regional Project Information – website coordination | Kittitas County    | on-going          | \$500         |
| Education Committee                                 | Kittitas County    | January thru June | \$500         |
| TOTAL   |                    |                   | \$1,000       |

**E. UNFUNDED WORK**

*WSDOT prefers that unfunded work activities be listed separately. The work listed below is additional transportation planning activities that benefit QUADCO if funding were available. This work includes:*

1. Guidelines for Evaluating Transportation Elements: Assist in development of guidelines for evaluation of GMA Transportation Elements of all municipal agencies in Grant and Kittitas Counties.
2. Regional Transportation Planning Projects: Conduct planning studies or projects, as identified in the Regional Transportation Plan, to fulfill transportation planning needs of regional significance. Regionally significant planning needs in QUADCO improve the sustainability of QUADCO’s economic vitality. Projects will include possible solutions to issues of accessibility, mobility, safety, and preservation and generally include:
  - a. Collection of data/information and studies specific to regional corridors.
  - b. The region’s major market routes.
  - c. Transportation issues affecting larger geographic scales.
  - d. Work promoted by a combined group of member agencies and interested parties.
  - e. Work that compliments other planning and strategy development work in the region, or projects being advanced and promoted by WSDOT and other agencies.
3. Projects and studies that address immediate and/or future investments consistent with the goals of the RTP.

**VII. TRANSPORTATION PLANNING GUIDANCE**

This UPWP meets work program requirements and the intent of agreements as outlined in RCW 47.80.010 through RCW 47.80.070 and WAC 468-86. These state statutes and regulations provide the core planning elements required for RTPOs and are considered when developing the UPWP. The GMA sets up RTPOs as the venues for identifying regional priorities and coordinating transportation planning at all jurisdictional levels with local comprehensive plans.

The regional transportation plans prepared by RTPOs play an important role in achieving consistency between state, county, city, and town plans and policies. State law requires regional

transportation plans to be consistent with countywide planning policies adopted under the GMA, county, city, and town comprehensive plans, and state transportation plans. State law also requires RTPOs to certify that the transportation elements of local comprehensive plans reflect guidelines and principles established by the RTPOs, are consistent with the adopted regional transportation plan, and conform to the requirements of RCW 36.70A.070.

In addition to certifying adopted local plans and policies, WSDOT encourages RTPOs to work as partners with local governments in the early stages of local comprehensive plan and countywide planning policy development to more effectively identify and resolve consistency issues. The Department of Commerce's schedule indicates that Kittitas County must complete its GMA update in 2017 and Grant County must complete its GMA update in 2018.

RTPOs should coordinate and invite participation with tribes on the development of their regional transportation plans. The Yakama Nation is within the QUADCO region and the Colville Nation and Spokane Nation border the QUADCO region.

WSDOT requests that each UPWP describe the work programmed to support and address the six legislative transportation system policy goals of RCW 47.04.280. These goals include:

- Economic Vitality
- Preservation
- Safety
- Mobility
- Environment
- Stewardship

WSDOT encourages RTPOs to continue jointly working on the following activities to ensure plans and priorities are reflected in these statewide and corridor effects:

- Statewide Freight Mobility Plan
- State Rail Plan
- Highway System Plan
- Corridor Planning Studies
- Incorporation of pertinent aspects of statewide transportation plans into QUADCO's RTP
- Analysis of MAP-21 to understand impacts to planning practice in Washington State

QUADCO must report annually to WSDOT on UPWP progress as required by 23 CFR 420.117. This includes providing WSDOT a draft of the report for comments and discussion.

QUADCO may contract with another agency or private firm for services to implement tasks identified in the UPWP. QUADCO should discuss the needed contracted services with WSDOT prior to pursuing these services because WSDOT may already have the technical resources needed. WSDOT must recommend approval of state RTPO funds before any consultant selection process begins. Subcontracting agreements are subject to specific requirements as outlined in the money agreements. The "Metropolitan/Regional Transportation Planning Organization Two-Year Financial Agreement" provides further requirements and information on subcontracting and purchases.

## VIII. OUTCOMES

The work elements to be performed are part of the continuing implementation of the QUADCO Regional Transportation Plan. All work and projects to be completed are consistent with the goals set forth in the RTP. The goals of the RTP are consistent with the transportation system goals set in RCW 47.04.280 and various strategies included in those goals. A summary of the

deliverables and products to be produced is included in Table A. QUADCO RTPO UPWP Deliverables and Budget.

IX. ACCOUNTABILITY

This document is intended to articulate the accomplishments of the RTPO through the various work elements. To further accomplish that end all invoices submitted for reimbursement are to include brief descriptions of the tasks, accomplishments, and/or outcomes realized.

X. BUDGET

The QUADCO RTPO UPWP budget is summarized in Table A. QUADCO RTPO UPWP Deliverables and Budget.

**Table A.**  
**QUADCO RTPO UPWP Deliverables and Budget**  
*July 1, 2013 through June 30, 2015*

| <i>Work Item</i>                           | <i>Products</i>  | <i>SFY 2014 (est.)</i> | <i>SFY 2015 (est.)</i>  | <i>Total Biennium</i>   |
|--|--|------------------------|-------------------------|-------------------------|
| Administrative Management and Coordination | QUADCO Meeting Coordination and Information Distribution (agenda, minutes, etc.) | \$4,000                | \$4,000                 | \$8,000                 |
|  | State Representation and Training  | \$3,000                | \$3,000                 | \$6,000                 |
|  | QUADCO Document Updates: Bylaws, ILAs, membership, inventory                     | \$2,000                | \$2,000                 | \$4,000                 |
|  | UPWP and Related Reports   | \$5,000                | \$5,000                 | \$10,000                |
|  | <b><i>SUB TOTAL</i></b>  | <b><i>\$14,000</i></b> | <b><i>\$14,000</i></b>  | <b><i>\$28,000</i></b>  |
| Regional Transportation Planning and GMA   | RTIP & amendments  | \$2,000                | \$8,000                 | \$10,000                |
|  | GMA Planning Review  | \$500                  | \$7,500                 | \$8,000                 |
|  | RTP (funds data collection & analysis participation for all members)             | \$4,000                | \$152,302               | \$156,302               |
|  | Human Services Transportation Plan & amendments                                  | \$1,000                | \$20,000                | \$21,000                |
|  | Human Services Transportation Plan & amendments                                  | \$20,000*              | \$60,000*               | \$80,000*               |
|  | Statewide Planning Participation   | \$2,000                | \$8,000                 | \$10,000                |
|  | <b><i>SUB TOTAL</i></b>  | <b><i>\$29,500</i></b> | <b><i>\$255,802</i></b> | <b><i>\$285,302</i></b> |
| Funding Programs                           | Transportation Alternatives Program coordination                                 | \$1,500                | \$500                   | \$2,000                 |
|  | MAP-21 and other Funding Programs coordination                                   | \$500                  | \$500                   | \$1,000                 |
|  | <b><i>SUB TOTAL</i></b>  | <b><i>\$2,000</i></b>  | <b><i>\$1,000</i></b>   | <b><i>\$3,000</i></b>   |
| Special Assignments Administration         | Regional Project Information – website coordination                              | \$500                  | \$500                   | \$1,000                 |
|  | Education Committee  | \$500                  | \$500                   | \$1,000                 |
|  | <b><i>SUB TOTAL</i></b>  | <b><i>\$1,000</i></b>  | <b><i>\$1,000</i></b>   | <b><i>\$2,000</i></b>   |
|  | <b><i>GRAND TOTAL</i></b>  | <b><i>\$46,500</i></b> | <b><i>\$271,802</i></b> | <b><i>\$318,302</i></b> |

\*Funding source: \$80,000 WSDOT grant has been awarded to QUADCO for the HSTP update.

Approved for QUADCO Council:

\_\_\_\_\_  
 Chair, QUADCO

## APPENDIX A. QUADCO COUNCIL

| <i>Agency Name</i> | <i>Agency Type</i> | <i>Member Name</i> | <i>Member Title</i> | <i>Alternate Name</i> | <i>Alternate Title</i> |
|--------------------|--------------------|--------------------|---------------------|-----------------------|------------------------|
| Adams County       | County             | John N. Marshall   | Commissioner        | Todd O'Brien          | PW Director            |
| Grant County       | County             | Cindy Carter       | Commissioner        | Jeff Tincher          | PW Director            |
| Kittitas County    | County             | Obie O'Brien       | Commissioner        | Douglas P. D'Hondt    | County Engineer        |
| Lincoln County     | County             | Rick Becker        | PW Director         | Phil Nollmeyer        | Op/Permit Coordinator  |
| Almira             | City               | Einar Larson       | Mayor               | Brian Belsby          | Contracted Engineer    |
| Cle Elum           | City               | Jim Leonhard       | PW Director         | Matthew Morton        | City Administrator     |
| Coulee City        | Town               | Robert J. Dove     | Mayor               | Jim Holcomb           | City Superintendent    |
| Coulee Dam         | Town               | Barry Peacock      | PW Superintendent   | None                  | None                   |
| Creston            | City               | Blake Angstrom     | Mayor               | None                  | None                   |
| Davenport          | City               | Steve Goemmel      | City Administrator  | David Leath           | City Clerk             |
| Electric City      | City               | Ken Dexter         | PW Director         | Jacqueline Perman     | City Clerk             |
| Ellensburg         | City               | Ryan Lyyski        | City Engineer       | Bruce Tabb            | Councilmember          |
| Ephrata            | City               | Bill Sangster      | PW Director         | None                  | None                   |
| George             | City               | Elliot Kooy        | Mayor               | Joe Schons            | PW Director            |
| Grand Coulee       | City               | TBD                | TBD                 | TBD                   | TBD                    |
| Hartline           | Town               | Jim Baergen        | Mayor               | None                  | None                   |
| Hatton             | Town               | Michael D. Pherigo | Mayor               | Brian Belsby          | Contracted Engineer    |
| Harrington         | City               | Paul Gililand      | Mayor               | Rick Becker           | Councilmember          |
| Kittitas           | City               | Bryan Nash         | PW Director         | Jerry Gilmour         | Mayor                  |
| Krupp              | Town               | TBD                | TBD                 | TBD                   | TBD                    |
| Lind               | Town               | Jamie Schmunk      | Mayor               | None                  | None                   |
| Mattawa            | City               | Gary Crowder       | PW Director         | Robin Newcomb         | City Clerk             |
| Moses Lake         | City               | Shawn O'Brien      | City Engineer       | Gary Harer            | Municipal Svc. Dir.    |
| Odessa             | Town               | Frank White        | Councilmember       | Douglas Plinski       | Mayor                  |
| Othello            | City               | Terry Clements     | PW Director         | Dan Quick             | Lead Water Op.         |
| Quincy             | City               | Ariel C. Belino    | City Engineer       | Tim Snead             | City Administrator     |
| Reardan            | Town               | Bruce Johnson      | City Manager        | Sherman Johnson       | Mayor                  |
| Ritzville          | City               | Scott Yaeger       | Councilmember       | None                  | None                   |
| Roslyn             | City               | Mitch Long         | Councilmember       | Brandi Taklo          | City Clerk             |
| Royal City         | City               | John Lasen         | PW Director         | Kent Anderson         | Mayor                  |
| Soap Lake          | City               | Raymond Gravelle   | Mayor               | Karen Dillon          | Finance Director       |
| South Cle Elum     | Town               | Scott MacKenzie    | PW Director         | None                  | None                   |
| Sprague            | City               | Chris Canaday      | PW Director         | Ginny Rajala          | City Clerk             |
| Warden             | City               | Ron Curren         | PW Director         | Anthony Massa         | Mayor                  |
| Washtucna          | City               | Mike Retfinger     | PW Superintendent   | None                  | None                   |
| Wilbur             | Town               | Randy Harris       | Councilmember       | Don Rolfe             | Councilmember          |
| Wilson Creek       | Town               | Katherine Bohnet   | Mayor               | None                  | None                   |



**APPENDIX B. QUADCO TRANSPORTATION POLICY BOARD**

| <i>Agency Name</i>                        | <i>Agency Type</i> | <i>Member Name</i> | <i>Member Title</i>                 | <i>Alternate Name</i> | <i>Alternate Title</i>      |
|---|--------------------|--------------------|-------------------------------------|-----------------------|-----------------------------|
| Anderson Hay                              | Major employer     | Rod Van Orman      | Operations Manager                  | Mark T. Anderson      | CEO/President               |
| Central Washington Grain Growers          | Major employer     | Paul Katovich      | Assistant Manager                   | None                  | None                        |
| WSDOT North Central Region                | State              | Dan Sarles         | Regional Administrator              | Paul Mahre            | Planning Engineer           |
| Ellensburg                                | City               | Ryan Lyyski        | City Engineer                       | Derek Mayo            | Asst. City Engineer         |
| Moses Lake                                | City               | Shawn O'Brien      | City Engineer                       | None                  | None                        |
| Ritzville                                 | City               | Scott Yaeger       | Councilmember                       | None                  | None                        |
| Harrington                                | City               | Rick Becker        | Councilmember                       | None                  | None                        |
| Port of Moses Lake                        | Port               | Patrick Jones      | Exec. Director                      | None                  | None                        |
| Adams County                              | County             | Todd O'Brien       | PW Director                         | Brandi Coylar         | Assist. PW Dir.             |
| Grant County                              | County             | Jeff Tincher       | PW Director                         | Todd Mittge           | Assistant Co. Road Engineer |
| Kittitas County                           | County             | Doug D'Hondt       | County Engineer                     | Jan Ollivier          | Transportation Manager      |
| Lincoln County                            | County             | Phil Nollmeyer     | Op & Permit Coordinator             | None                  | None                        |
| Columbia Basin RR & Cold Train Intermodal | Railroad           | Patrick Boss       | Public Affairs & Business Developer | None                  | None                        |
| QUADCO Chair                              | RTPO               | Obie O'Brien       | Kittitas Co. Commissioner           | Shawn O'Brien         | Moses Lake Engineer         |
| Grant Transit Authority                   | Transit            | Greg Wright        | General Manager                     | None                  | None                        |

## APPENDIX C. QUADCO REGIONAL TRANSPORTATION PLAN

### SPECIFIC TASKS AND SCHEDULE

---

#### 1. Getting Organized: January through June 2014

##### a) ***Building the Team***

- i) Form the Transportation Policy Board for policy and planning direction of QUADCO's RTP update.
- ii) Form the Planning Team who will develop:
  - (1) Scope of Work.
  - (2) Schedule.
  - (3) Public Participation Plan and Outreach Strategies.
  - (4) Data Management System.
- iii) Contract with a consultant to provide services including public participation, website development, and technical analysis.

##### b) ***Public Participation***

- i) Implement the public participation plan and outreach strategies to be on-going throughout the development of the plan.
- ii) Involve and engage the public throughout the process to include establishing a QUADCO website.

#### 2. Where We Are Today: April through June 2014

##### a) ***Existing Conditions Inventory (Data and Plans)***

- i) Review relevant plans and policies regarding transportation in QUADCO.
- ii) Identify state requirements for the RTP.
- iii) Inventory existing baseline data from the QUADCO transportation and land use network.
- iv) Hold stakeholder meetings and/or use survey tools to obtain feedback.

#### 3. Direction and Issues: July 2014 through September 2014

##### a) ***Trend Analysis***

- i) Describe regional strengths, weaknesses, and opportunities.
- ii) Identify likely trends including project transportation demand and future freight movement (short haul trucking vs. long haul rail).

##### b) ***Visioning***

- i) Consider updating RTP vision and strategies based on information gathered.
- ii) Assess capital investment and other strategies needed to preserve infrastructure for future needs.

**4. Prepare the Plan: October 2014 through March 2015**

a) ***Compile the Elements***

- i) Review each element of the existing plan and determine if it needs to be updated with the information gathered.
- ii) Identify performance measures consistent with state and federal requirements.
- iii) Develop a financial plan and forecast for the identified needs.
- iv) Revise the format to make it reader friendly and include interesting and informative graphics, maps, and photographs.

b) ***Adoption and Distribution***

- i) Obtain QUADCO Council adoption.
- ii) Obtain WSDOT approval.
- iii) Publish final document and distribute to the public and local agencies.

**5. Getting Where We Want to Be: April 2015 through June 2015**

a) ***Implementation***

- i) Promote the RTP Vision.
- ii) Help individual communities develop and adapt their implementation strategies within the regional vision.
- iii) Develop a grant program to facilitate plan implementation.
- iv) Implement performance measures to assess progress.

**PROJECT DELIVERABLES**

---

- 25 bound copies of the final Regional Transportation Plan.
- Original sign-in sheets from all stakeholder/public involvement meetings.
- Paper copies of all supporting meeting materials for the public involvement process including any power point presentations, hand-outs, comments, surveys, etc.
- 1 disk containing the Regional Transportation Plan (Word format).
- All supporting meeting materials for the public involvement process including any power point presentations, hand-outs, web information, etc.



## **Regional Transportation Plan (RTP)**

### ***PUBLIC PARTICIPATION PLAN***

#### **Introduction**

The Quad County Regional Transportation Planning Organization (QUADCO) currently consists of 34 elected or designated officials and representatives of the cities, towns, and counties within the four-county region of Adams, Grant, Kittitas, and Lincoln. QUADCO provides a continuing, cooperative, and comprehensive transportation planning and decision-making process among the member agencies.

QUADCO is required to periodically update its Regional Transportation Plan (RTP) under RCW 47.80.030. The original QUADCO RTP was adopted in June, 1994. It was amended in 2004 and 2007. The current RTP shall be updated to reflect changing conditions and new data available.

#### **Target Audiences/Stakeholders**

- Community residents.
- Private businesses and commodity associations (farmers, cold storage houses, apple, potato, hay, livestock, etc.).
- Economic Development Councils.
- Port Districts.
- Grant Transit Authority.
- Emergency service providers.
- General Aviation Airports including WSDOT Aviation.
- Transportation providers including public transportation, rail (BNSF and other carriers), freight shippers, and private providers of transportation.
- Affected public agencies.
- Minorities, people with mobility disabilities, low-income, and persons speaking English as a second language.
- Representatives of users of pedestrian walkways and bicycle facilities.
- Tribal Governments including Colville and Yakama Nations.
- QUADCO Transportation Policy Board.
- QUADCO Council.

#### **Planning Team Members**

- Douglas D'Hondt, County Engineer
- Jan Ollivier, Transportation Manager

- Maria Fischer, Engineer Technician I

### **Communication Goals**

- Transportation information will be provided to the public in a timely manner.
- The public will understand the purpose of the RTP and the reasons for the update.
- The public will have the opportunity to review the draft RTP and provide their input.
- The public will understand the types of projects that QUADCO is planning.
- Public comments will be considered, documented and responded to.

### **Communication Strategies and Tools**

- Coordinate information between the public and QUADCO.
- Conduct media relations by providing news releases and advertisements.
- Conduct public outreach proactively.
- Have face-to-face meetings at public open houses.
- Communicate using plain talk: flyer invitation, comment card, presentation boards.
- Use web tools: post information on Kittitas County's website with a comment card link.
- Record ideas, comments, and other details for QUADCO to consider in the update.
- Provide Spanish translations of outreach materials and translators at open houses as requested.

### **Progress Updates**

- Provide progress reports to the Transportation Policy Board (TPB). The TPB will provide policy advice on the RTP to the QUADCO Council.
- Provide progress reports to the QUADCO Council.

### **Stakeholder Feedback**

- Start by obtaining feedback from stakeholders and interest groups early in the planning process to develop trend analysis and vision as well as get their feedback prior to going to the general public for input.

### **Submit a press release**

- Issue a press release at the beginning of the plan update and when a draft RTP is available for review and comment.
- Direct persons to the website for more information and to provide their comments at.

- Include information on the open houses.

#### **Hold 4 Open Houses for public comments and interaction**

- Advertise the open houses and request written ideas in the papers of record within each of the four counties.
- Invite QUADCO members and local agency officials that represent the area that the open house is scheduled at.
- Schedule open houses in the fall of 2014.
- Hold open houses in locations along bus routes if possible.
- Meetings will be held in the evenings, from 6:30 pm till 8:00 pm.
- Set up at 5:45 p.m., it may take 30 minutes and the public typically starts to show up 15 minutes early. Set up in open house “style” with display boards that have maps of the area set up around the room, refreshments, and chairs set up to greet people at front door.
- Welcome guests, direct them to enjoy refreshments (water, coffee, and cookies) and one-on-one conversations with staff and local officials, direct audience to familiarize themselves with topic and materials.

#### **Event supplies checklist:**

- Name tags, sign in sheet, event signs, agendas, comment cards, project fact sheet, talking points, and FAQ
- Displays and easels
- Refreshments – cookies, coffee, water, napkins, paper plates, cups
- Digital camera and digital recorder
- Supplies box: Pens, pencils, tape, hand sanitizer, first aid kit
- Laptop (confirm projector and screen to be provided at facility)
- Call day before to confirm set-up

#### **Presentation Boards and Power Point Presentation:**

WELCOME

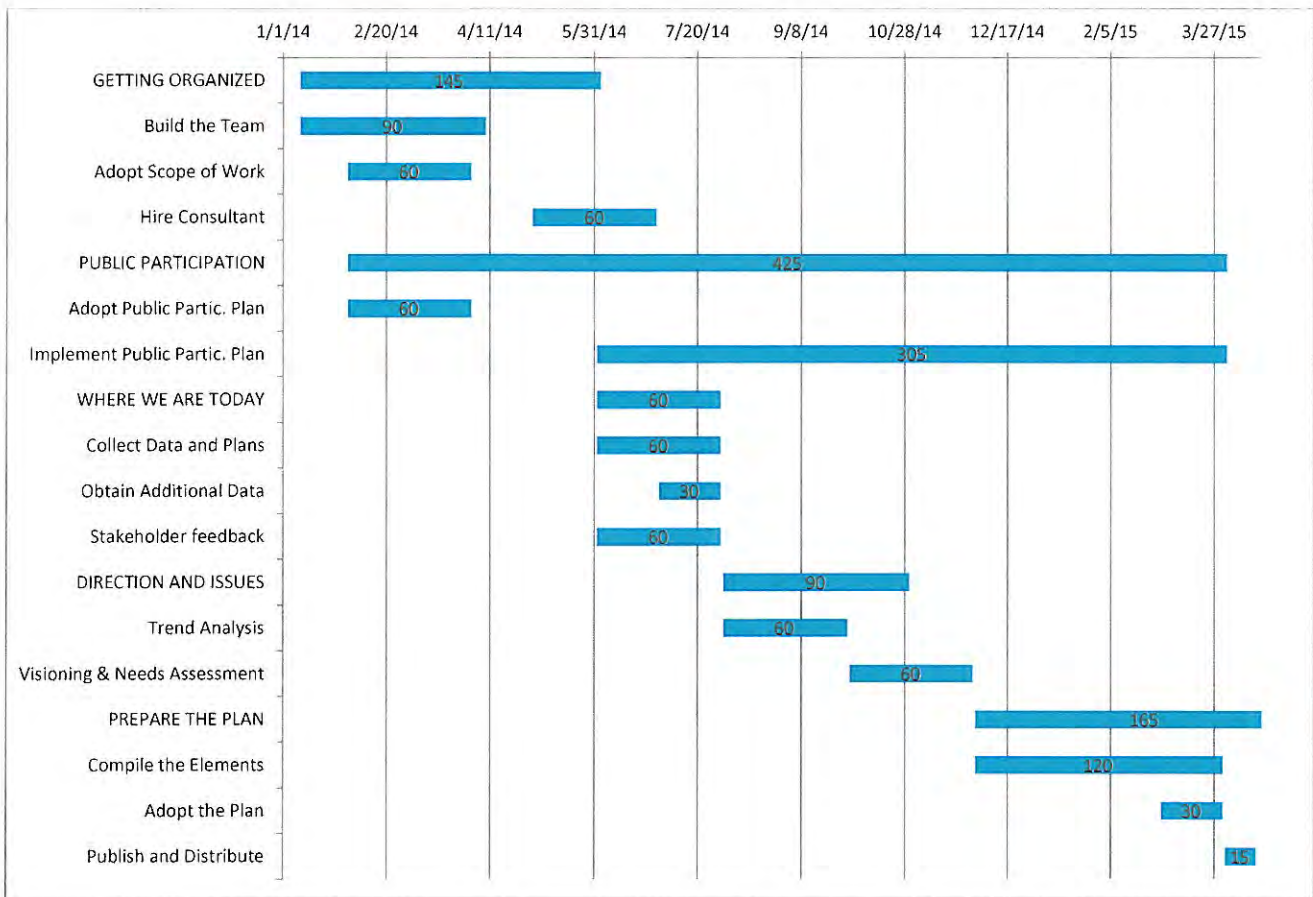
WHAT IMPROVEMENTS ARE PROPOSED

MAPS

CONTACTS

OTHER

### Regional Transportation Plan Update - Schedule



## APPENDIX D. HUMAN SERVICES TRANSPORTATION PLAN

### Scope of Work:

To provide planning funding assistance to create a locally-developed, Public Transit/ Human Services Transportation Plan, following the “2013 Coordinated Plan Template” available on the ACCT Web site (<http://www.wsdot.wa.gov/acct/>) and complying with the planning requirements of FTA SAFETEA-LU and MAP 21 (49 USC § 5310, § 5311, § 5316 and § 5317), and RCW 47.80.023(10). The plan will provide a coordinated framework of transportation for people who, because age, disability, income or rural location, cannot provide transportation for themselves, with a focus on outreach to transportation providers, planners, riders, tribes and social service programs.

People For People will convene stakeholders and provide **public** outreach to the target population in each of the four counties (Kittitas, Grant, Adams, and Lincoln). Materials and interpreters will be available to assure participation by individuals with disabilities and English as a Second Language individuals.

People For People will identify demographic and socio-economic data, population density, and characteristics of the special needs populations in **each** county.

People For People will identify common origins and destinations to reflect needs, available transportation services, and gaps in transportation services.

People For People will document how transportation providers in **each** county address emergency management issues and their methods of collaborating with local emergency management agencies.

People For People will identify technology that is used by current transportation providers in the region and **identify** potential solutions for increasing and coordinating service through the use of technology.

People For People will analyze the transportation needs of individuals with special needs in the four counties. The needs assessment will include existing services and all transportation modes available.

People For People will identify gaps where transportation services do not exist for the target population or are too minimal to be effective.

People For People will facilitate a process with stakeholders, the 4-County community Transportation Planning Team, and the TAC to discern the priorities of the community regarding transportation service needs and alternatives and prepare a Coordinated Public Transit-Human Services Transportation Plan that draws together all information, evaluation and community outreach conducted. The plan shall include recommendations for moving forward with implementation of coordinated transportation services, programs, and projects consistent with the results of all technical work and community outreach.

People For People will provide recommendations for continuation of existing level of service from all information, evaluation and community outreach conducted.



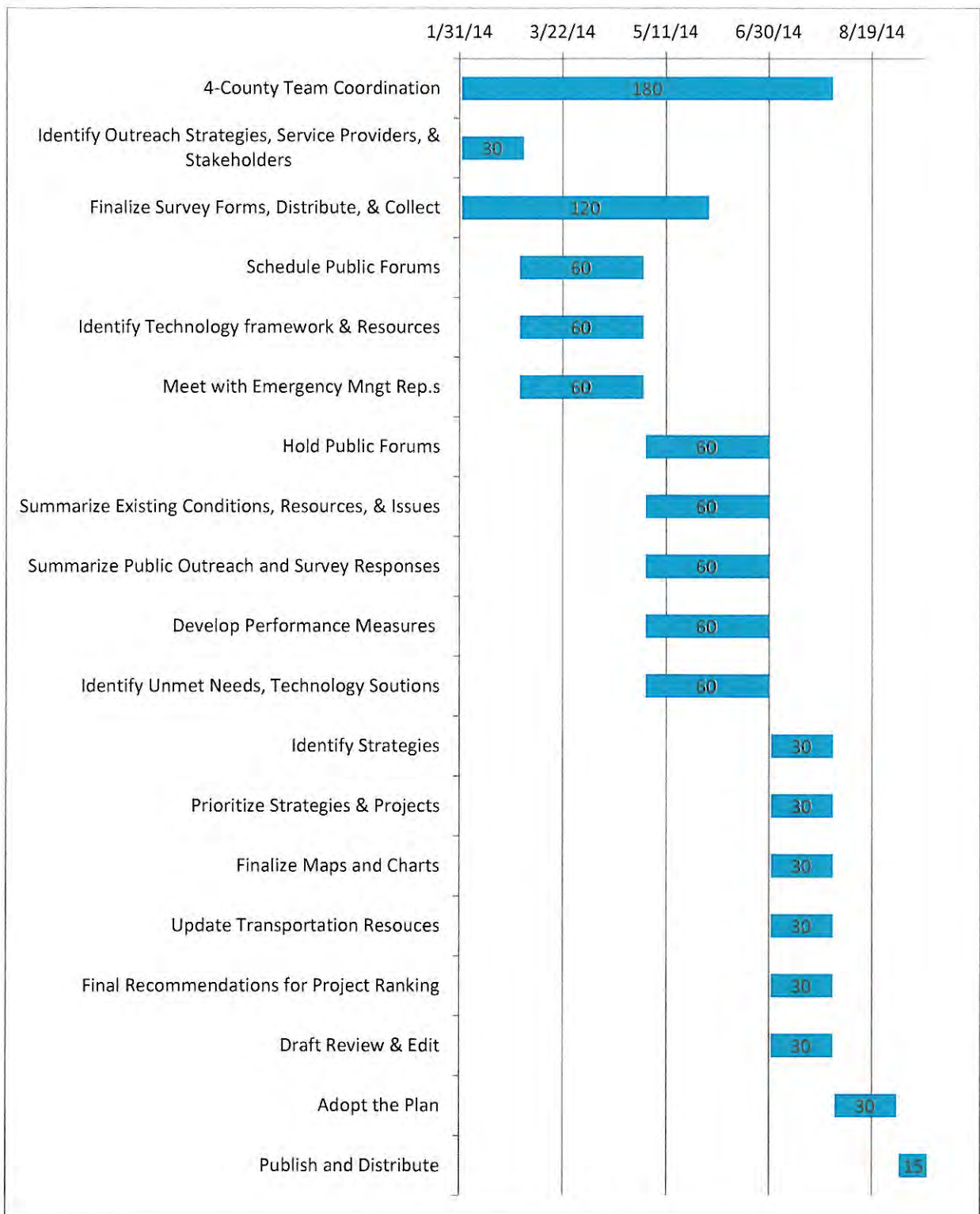
People For People will develop alternatives that address the unmet needs. The alternative shall describe service levels, the size and composition of the market, service coordination, and estimated costs. Each alternative shall describe how coordinated transportation will be implemented.

**Project Deliverables**

The final draft shall be provided by August 29, 2014. The final draft will be one unbound copy and one disk (Word format) for QUADCO review and comment.

Upon approval, 25 bound copies, original sign-in sheets from all stakeholder/public involvement meetings, paper copies of all supporting meeting materials for the public involvement process, one disk containing the final document.

## Human Services Transportation Plan Update - Schedule



## **ATTACHMENT G**

# DRAFT SUMMARY NOTES: MPO/RTPO/WSDOT COORDINATING COMMITTEE MEETING

DATE: May 20, 2014

TIME: 9:30 a.m. – 12:30 p.m.

LOCATION: Puget Sound Regional Council – 1011 Western Avenue Suite 500, Seattle, WA 98104

| Time    | Description of Item  | Materials  | Action Item   |
|---------|--|--|---|
| 1 9:30  | Welcome and Introductions  |  |   |
| 2 9:40  | Chair's Report   |  |   |
| 3 9:50  | Approval of the summary notes from February 25, 2014 meeting   | February 25, 2014<br><u>Draft Summary Notes</u>  | Page Scott is leaving YVCOG for a position at the Central Texas COG effective May 27, 2014.   |
| 4 9:55  | <u>Election of Chair and Vice Chair</u>  |  | <p>A. Kevin Wallace is now the committee Chair to finish out Page Scott's current term through December 31, 2014. Term timeframe will be determined at the November Coordinating Committee meeting.</p> <p>B. Kevin Murphy is now the committee Vice Chair. Term timeframe will also be determined at the November meeting.</p> |
| 5 10:05 | <u>Naming MPO/RTPO representative(s) for:</u> <ul style="list-style-type: none"> <li>• <u>Commuter Trip Reduction Board (CTR)</u></li> <li>• <u>Agency Council on Coordinated Transportation (ACCT)</u></li> </ul> | <a href="http://ctrboard.ning.com/">http://ctrboard.ning.com/</a><br><br><a href="http://www.wsdot.wa.gov/acct/">http://www.wsdot.wa.gov/acct/</a> | <p>C. Due to Page leaving YVCOG, she recommended that:</p> <ul style="list-style-type: none"> <li>a. Kevin Wallace, SRTC, replace her on the CTR Board.</li> <li>b. Karen Parkhurst, TRPC, replace her on the ACCT Board.</li> </ul>  |

# DRAFT SUMMARY NOTES: MPO/RTPO/WSDOT COORDINATING COMMITTEE MEETING

DATE: May 20, 2014

TIME: 9:30 a.m. – 12:30 p.m.

LOCATION: Puget Sound Regional Council – 1011 Western Avenue Suite 500, Seattle, WA 98104

Please fix the bullets to alpha not numbers

|    | <b>Time</b> | <b>Description of Item</b>  | <b>Materials</b>  | <b>Action Item</b>   |
|----|-------------|---|---|--|
| 6  | 10:15       | <p>Federal and State Policy Update</p> <ul style="list-style-type: none"> <li>• <u>Highway Trust Fund Status</u></li> </ul>   | <p>Fact Sheet: <u>Highway Trust Fund Status</u><br/>           Map: <u>Federal Aid Projects Impacted from Highway Trust Fund Insolvency</u></p> |  |
| 7  | 10:25       | <p>Federal Funding Distribution:</p> <ul style="list-style-type: none"> <li>• <u>Obligation Authority (OA) Delivery Targets</u></li> <li>• <u>MAP-21 Transportation Alternatives Program (TAP)</u></li> </ul> | <p>Email from <u>Kathleen Davis</u><br/>           Additional handout will be provided at the meeting.</p>                                      | <p>D. Sharleen Bakeman recommended that Doug Cox call her office to discuss the answer to his questions about this.<br/>           E. Kevin Wallace will work with Kevin Murphy to poll the MPOs/RTPOs about their specific TIP and STIP questions and issues. These will be shared with WSDOT/FHWA/FTA. FHWA will schedule a meeting for all involved to address the responses from the MPOs/RTPOs.</p> |
| 8  | 11:05       | <p><u>On-Site Meetings with MPO/RTPO FTA/FHWA/WSDOT</u></p>   |   |  |
| 9  | 11:15       | <p><u>MAP-21 Notice of Proposed Rule Making Collaboration and Target Setting Process</u></p>  |   | <p>F. WSDOT sent the MPOs and RTPOs the planning NPRMs on June 2 and held a conference call with them on June 9.</p>   |
| 10 | 11:35       | <p><u>General Feedback and Discussion – Issues</u></p>  |   | <p>G. Kevin Wallace will develop and send out a survey to the group regarding the format and content of future MPO / RTPO / WSDOT Coordinating Meetings.</p>   |



**DRAFT SUMMARY NOTES: MPO/RTPO/WSDOT COORDINATING COMMITTEE MEETING**

DATE: May 20, 2014

TIME: 9:30 a.m. – 12:30 p.m.

LOCATION: Puget Sound Regional Council – 1011 Western Avenue Suite 500, Seattle, WA 98104

|    |       |  |  |  |
|----|-------|--|--|--|
| 11 | 12:00 | Washington Transportation Plan Roundtable Feedback | <u>WTP 2035 Summary of Stakeholder Roundtables</u> |  |
| 12 | 12:20 | Re-Cap of Decisions and Action Items               |  |  |

## ATTACHMENT H

**Jan Ollivier**

---

**From:** Hickey, Teri <HickeyT@wsdot.wa.gov>  
**Sent:** Monday, June 02, 2014 7:30 AM  
**To:** WSDOT MPO/RTPO Coordinating Committee  
**Cc:** Scarton, Amy; Bremmer, Daniela; Camden, Allison; Warren, Richard; Alexander, Jay; Arnis, Amy; Davis, Kathleen; Tax, Stephanie  
**Subject:** ACTION NEEDED: MAP-21 Planning NPRM Published. Webinar Scheduled for June 13.

Dear Transportation Partners:

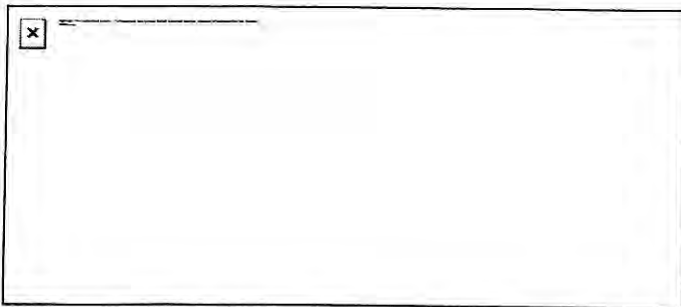
The long awaited Notice of Proposed Rulemaking (NPRM) for Metropolitan and Statewide Transportation Planning was released today. Final comments are due August 30 to the USDOT Docket.

As with the two previous safety-related NPRMs, WSDOT will be coordinating with MPOs/RTPOs via a surveymonkey.com and conference call conversation.

Look for the survey this week. If you have any questions about this NPRM, please contact Judy Lorenzo, [lorenzj@wsdot.wa.gov](mailto:lorenzj@wsdot.wa.gov).

Thank you.

**From:** Transportation Performance Management [<mailto:TPM@public.govdelivery.com>]  
**Sent:** Monday, June 02, 2014 07:02 AM Pacific Standard Time  
**To:** Lorenzo, Judy  
**Subject:** MAP-21 Planning NPRM Published. Webinar Scheduled for June 13.



On June 2, 2014, the US Department of Transportation published a Notice of Proposed Rulemaking (NPRM) in the Federal Register to propose updated planning regulations as required by the Moving Ahead for Progress in the 21st Century Act (MAP-21). The public is encouraged to review the NPRM and submit comments to the docket. The comment period closes on August 30, 2014.

Register now for the webinar USDOT will conduct on Friday, June 13, to go over the content of the proposed regulations.

The NPRM proposes revisions to the regulations governing the development of metropolitan transportation plans and programs for urbanized areas, State transportation plans and programs, and the congestion management process. MAP-21 continues many provisions related to transportation planning from prior laws, but also introduces transformational changes and adds some new provisions. The NPRM proposes the following changes to statewide and nonmetropolitan and metropolitan transportation planning:

- Performance-Based Planning and Programming - The MAP-21 transforms the Federal-aid highway program and the Federal transit program by requiring a transition to a performance-driven, outcome-based program that provides for a greater level of transparency and accountability, improved project decisionmaking, and more efficient investment of Federal transportation funds.
- New Emphasis on Nonmetropolitan Transportation Planning - MAP-21 places a new emphasis on the importance of nonmetropolitan transportation planning. The MAP-21 requires the States to work more closely with nonmetropolitan areas. It also gives States the opportunity to designate RTPOs to help address the planning needs of the nonmetropolitan area of the State. Fosters further collaboration between individual State DOTs and MPOs by requiring them to coordinate with each other when establishing performance targets.
- Additions to the Metropolitan Planning Process - The MAP-21 made two changes specific to the metropolitan planning process—one change affects the policy board structure of large MPOs, and the second establishes a process for scenario planning. Both of these changes would support the effective implementation of a performance-based planning process.

For more information on Transportation Performance Management NPRMs, please visit <http://www.fhwa.dot.gov/tpm/rule.cfm>.

---

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please contact [subscriberhelp.govdelivery.com](mailto:subscriberhelp.govdelivery.com).

This service is provided to you at no charge by [Office of Infrastructure](#).

This email was sent by GovDelivery, Inc. on behalf of Asset Management - 1200 New Jersey Avenue, SE Washington, DC 20590 - 1-202-366-0392

# ATTACHMENT I



# SR 243/Mattawa Intersection Improvements

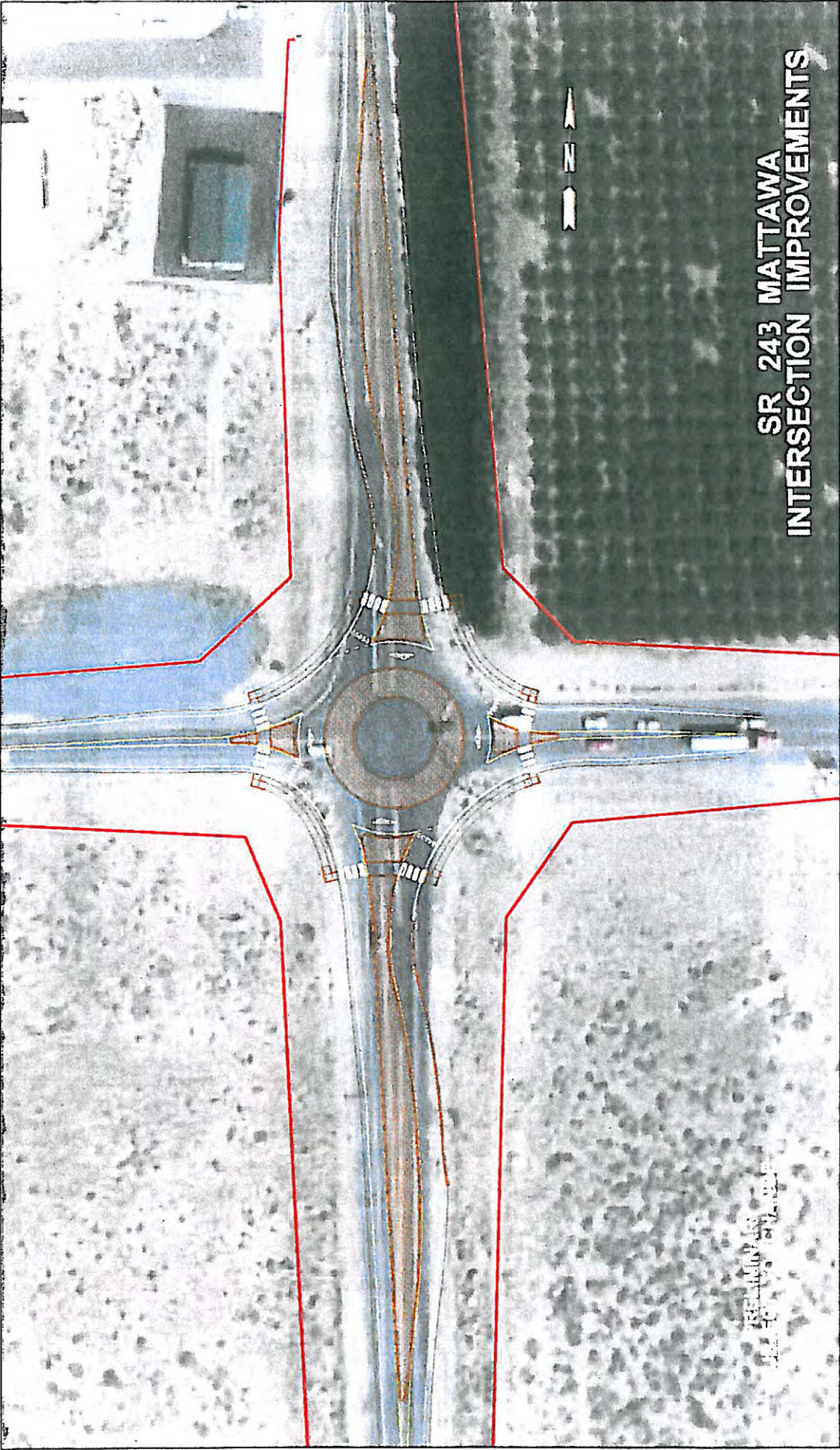
**Josh Patrick**  
Project Engineer, North Central Region



**Keith Metcalf**  
Assistant Secretary of Engineering and  
Regional Operations

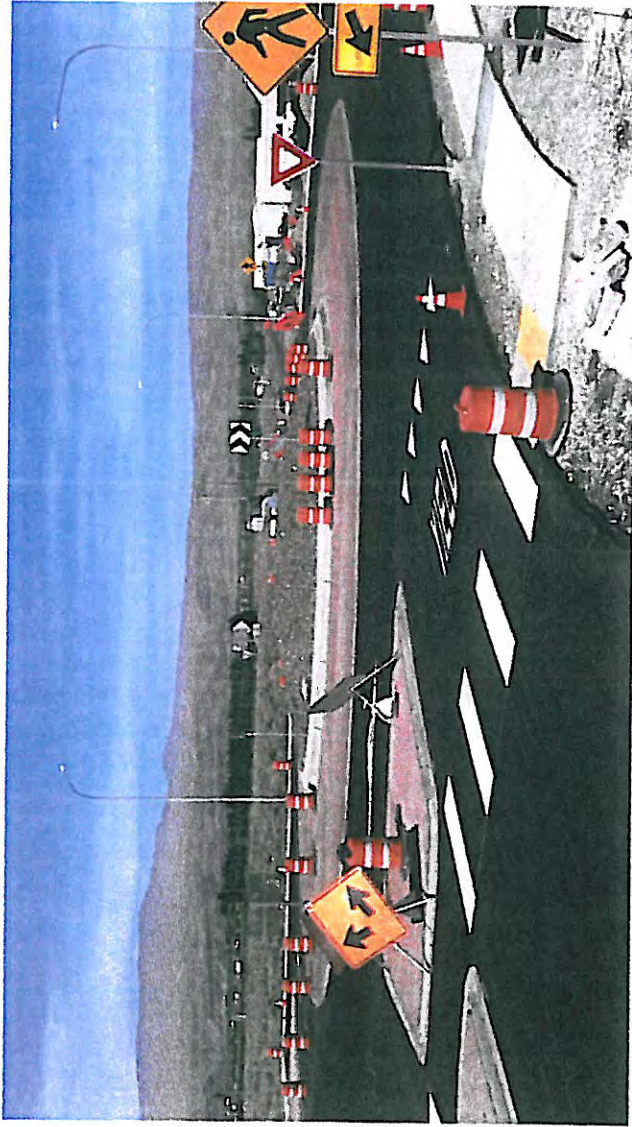
**Lynn Peterson**  
Secretary of Transportation  
**Cam Gilmour**  
Deputy Secretary





SR 243 MATTAWA  
INTERSECTION IMPROVEMENTS







# Project History

- The project began in late 2010 with our design team developing multiple improvement alternatives at the intersection. The project driver was the number of accidents and fatal collisions at the intersection. It was ranked 7<sup>th</sup> in the state for total societal costs caused by collisions.

- Roundabout
- Diamond Interchange
- Multiple versions of an overpass
- Multiple versions of an overpass with acceleration/deceleration lanes



# Project History continued

- In early 2011, these alternatives were presented to:

City of Mattawa    Port of Mattawa    Grant County agencies  
Grant County PUD    Wahluke Schools    Eckenberg Farms

- At this meeting, the consensus was that a grade separation or roundabout were the preferred option but lack of funding ruled out the grade separation, so the roundabout moved forward.
- In 2012 and 2013, another stakeholder meeting was held as well as two open houses. Overall sentiment was a concern for trucks not making it thru the roundabout and how unlicensed drivers would react to the intersection. Over 50% of the comments were not in favor of the roundabout.



# Public Involvement

From the stakeholder and open house meetings, there were specific concerns we needed to address and focus on to ensure a successful project:

- Ensure large trucks can navigate the intersection
- Driver education on how to navigate the intersection
- Unsafe condition with highway speed traffic coming into the roundabout
- Any information provided to the public needed to be bilingual

# Public Involvement continued

## How we mitigated stakeholder concerns

- Ensure large trucks can navigate the intersection
  - Used “Autoturn” software to review standard semi truck turning movements
  - Measured Eckenberg Farm’s hay truck and analyzed for turning movements
  - Measured a modular home and analyzed it for turning movement
  - Inform drivers they can drive on the truck apron
- Driver education on how to navigate the intersection
  - Placed Kiosks at City Hall and the High School
  - Send out flyers to local residents
  - Placed instructional videos on our website
  - All information was sent out in a bilingual format

## Public Involvement continued

- Unsafe condition with highway speed traffic coming into the roundabout
- Added additional signing including roundabout signs with integrated LED lights approaching the intersection and radar activated speed signs
- Added lighted signs at the splitter islands
- Added transverse rumble bars approaching the intersection



# Benefits of a Roundabout



## WHAT ARE THE BENEFITS OF A ROUNDABOUT?

### MOBILITY

According to the Federal Highway Administration and the Insurance Institute of Highway Safety (IIHS):

- 30-50 percent increase in traffic capacity over traditional intersections
- 69 percent average reduction in vehicle delays
- 55 percent average reduction in vehicle stops

### IMPROVE SAFETY

Studies have shown that roundabouts are safer than traditional stop signs or signal-controlled intersections.

Studies by the IIHS and Federal Highway Administration have shown that roundabouts typically achieve:

- A 37 percent reduction in overall collisions
- A 75 percent reduction in injury collisions
- A 90 percent reduction in fatality collisions
- A 40 percent reduction in pedestrian collisions

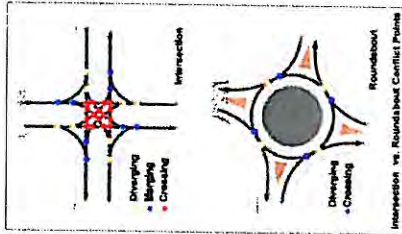
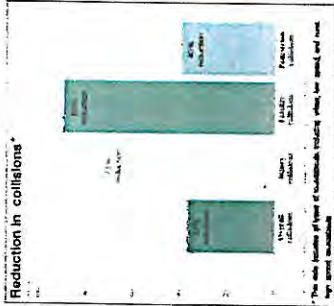
\* The data include all types of roundabouts, including urban, low speed, and rural, high speed.

### SAFETY BENEFITS

- Low travel speeds - The few collisions that occur in roundabouts are typically minor and cause few injuries since they occur at such low speeds.
- No light to beat - Because traffic is constantly flowing through the intersection, drivers don't have the incentive to speed up to try and "beat the light," like they might at a traditional intersection.
- One-way travel - The one-way travel around the roundabout eliminates the possibility for T-bone and head-on collisions.

### ENVIRONMENTAL BENEFITS

- 30 percent reduction in fuel consumption over traditional intersections.
- 29 percent reduction in carbon monoxide emissions
- 37 percent reduction in carbon dioxide emissions



"DRIVERS MAY THINK THEY WON'T LIKE ROUNDABOUTS, BUT THEY END UP BEING FANS." - IIHS

### GOOD LOCATIONS FOR ROUNDABOUTS

Roundabouts are safe and efficient, but they are not the ideal solution for every intersection. We look at several factors when deciding to build a roundabout at a specific intersection. Engineers consider these characteristics when determining the best solution for a particular intersection:

- Accident History - data about the number of accidents, type of crash, speeds, and other contributing factors are analyzed.
- Intersection Operation - the level of current and projected travel delay being experienced, and backups on each leg of the intersection
- Types of Vehicles Using the Intersection - we look at the different kinds of vehicles that use the intersection. This is especially important for intersections frequently used by large trucks.
- Cost - this includes the societal costs of accidents, right-of-way (and purchase) requirements, and long-term maintenance needs.

### TRUCKS/OVERSIZE VEHICLES AND SINGLE LANE ROUNDABOUTS



A main feature of the modern roundabout is a raised central island. The circular shape is designed to control the direction of traffic and reduce speeds to 15 to 20 mph. It also reduces the likelihood of T-bone or head-on collisions.

The central island of many roundabouts includes a truck stop (left), a raised section of concrete or asphalt that acts as an emergency lane for large vehicles. The back wheels of the oversized vehicle can ride up on the truck stop so the truck can safely complete the turn, while the raised portion of concrete or asphalt discourages use by smaller vehicles.



Modern roundabouts (left) are designed to accommodate vehicles of all sizes, including emergency vehicles, buses, and truck and trailer combinations. In a modern roundabout, drivers enter the intersection by navigating a gentle curve. Drivers yield at entry to traffic already in the roundabout, then proceed into the intersection and exit at their desired street.

FOR MORE INFORMATION SEE INTERNET WEBSITES:

- <http://www.wsdot.wa.gov/Safety/roundabouts>
- <http://safety.fhwa.dot.gov/intersection/roundabouts/>
- <http://www.fhwa.org/research/highways/roundabouts.html>



Washington State  
Department of Transportation

# Questions?

## Mattawa Roundabout Project Website:

<http://www.wsdot.wa.gov/projects/sr243/intersectionimprovements>

## WSDOT Roundabout Website:

<http://www.wsdot.wa.gov/Safety/roundabouts>

## My Contact Info:

[Josh.Patrick@wsdot.wa.gov](mailto:Josh.Patrick@wsdot.wa.gov)

509-667-2880



Combined RAB clip Stemilt.mp4



SingleLane.wmv



2033 animation for Mattawa.mp4



## New Strategic Plan sets WSDOT's Direction

Results WSDOT is the future of our agency. It combines our strengths with forward-thinking values and goals to ensure WSDOT is the leader in providing sustainable, integrated multimodal transportation systems.



Our vision is an aspiration for us to work toward. Our mission is WSDOT's purpose for being. Our values describe the manner in which we conduct ourselves and the core principles we use to carry out our work. The scope of what this agency provides to Washington residents is broad and Results WSDOT is our roadmap for Washington's multimodal transportation future.

With this roadmap in hand, WSDOT will work with and engage employees and public and private partners to achieve our goals. Through a culture of continuous improvement, we are building a more efficient, effective and accountable government for those we serve.

## WSDOT's Vision

The Washington State Department of Transportation's vision is to be the best in providing a sustainable and integrated multimodal transportation system.

## WSDOT's Mission

The Washington State Department of Transportation provides and supports safe, reliable and cost-effective transportation options to improve livable communities and economic vitality for people and businesses.

## WSDOT's Values

- Safety**  
Promote the safety of the public and employees at all times
- Inclusion**  
Ensure a wide array of perspectives, disciplines and backgrounds are represented in our outreach, decision making and workforce
- Innovation**  
Foster an environment of trust that encourages creativity, finding solutions for challenges and leveraging opportunities
- Integrity**  
Build trust with each other and our communities by being ethical, accountable, responsive and honest
- Leadership**  
Inspire, motivate and support to give each other the confidence to do great things
- Sustainability**  
Make decisions and take actions that promote the conservation of resources for future generations by focusing on the balance of economic, environmental and community needs



Washington State  
Department of Transportation

**Americans with Disabilities Act (ADA) Information:** This material can be made available in an alternate format by emailing the WSDOT Diversity/ADA Affairs team at [wscadaa@wsdot.wa.gov](mailto:wscadaa@wsdot.wa.gov) or by calling toll free, 855-362-4ADAP(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

**Title VI Statement to Public:** It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OEO's Title VI Coordinators, George Lauie at (509) 324-6018 or Jonie Sultan at (360) 705-7092.





## Goal 1 STRATEGIC INVESTMENTS



*Effectively manage system assets and multimodal investments on strategic corridors to enhance economic vitality*

### Goal 1 priority outcomes:

- Prioritize strategic corridors for preservation and maintenance investments and strategic corridors for capacity-improving investments, to achieve the broadest benefits to the system, within existing resources, by using appropriate scopes to deliver specific results.
- Effectively manage assets on strategic corridors.
- Inform investment decisions in strategic corridors through a broad understanding of system performance and community goals and values.
- Deliver transportation projects and services that are on time and on budget.

## Goal 2 MODAL INTEGRATION



*Optimize existing system capacity through better interconnectivity of all transportation modes*

### Goal 2 priority outcomes:

- Reduce number of fatal and serious injuries for all transportation modes.
- Align the operation of all modes in strategic corridors to optimize throughput capacity to move people and freight.
- Improve coordination between transportation providers and modes that results in more seamless system operations.

## Goal 3 ENVIRONMENTAL STEWARDSHIP



*Promote sustainable practices to reduce greenhouse gas emissions and protect natural habitat and water quality*

### Goal 3 priority outcomes:

- Improve environmental conditions; leave it better than before.
- Reduce WSDOT's overall carbon footprint.
- Improve energy efficiency of transportation systems and WSDOT operations.

## Goal 4 ORGANIZATIONAL STRENGTH



*Support a culture of multi-disciplinary teams, innovation and people development through training, continuous improvement and Lean efforts*

### Goal 4 priority outcomes:

- Foster a capable, engaged and valued workforce balancing project and service delivery demands with professional development needs.
- Improve multi-disciplinary engagement, early in the process, to increase collaborative solutions and improve decision making.
- Cultivate and enhance WSDOT's ability to attract, develop and retain a core workforce targeting mission critical skills.

## Goal 5 COMMUNITY ENGAGEMENT



*Strengthen partnerships to increase credibility, drive priorities and inform decision making*

### Goal 5 priority outcomes:

- Increase consent on decisions made by WSDOT, communities, stakeholders and the Legislature based on a shared understanding of needs and opportunities.
- Improve the understanding of transportation expenditures and investments and respective benefits (outcomes).
- Improve public access to information and decision making so that WSDOT is recognized as the most credible source for information.

## Goal 6 SMART TECHNOLOGY



*Improve information system efficiency to users and enhance service delivery by expanding the use of technology*

### Goal 6 priority outcomes:

- Improve organizational effectiveness to expand the timely evaluation, adoption, application and deployment of new technologies used to manage demand and/or enhance system operations to improve system performance.
- Improve organizational effectiveness to expand the timely evaluation, adoption, application and deployment of innovative technologies associated with internal enterprise systems.
- Enhance traveler information exchange with the public by improving seamless integration and usability between transportation facilities, modes and services.