

CHAIRMAN:
Mark Stedman
Commissioner – Lincoln
County
P.O. Box 28
Davenport, WA 99122
(509) 725-3031

LEAD AGENCY:
Lincoln County
27234 SR 25 N
Davenport, WA 99122
(509) 725-7041

QUADCO RTPO
SFY 2018-2019 UPWP Project Application Form

QUADCO REGIONAL TRANSPORTATION PLANNING ORGANIZATION

**Application for SFY 2018-2019
UPWP Transportation Planning Project Funding**

Applications are due: 3:00 p.m. April 17, 2017

To Be AT LEAD AGENCY (not postmarked)
Applications can be submitted by single signed hard copy by mail, OR signed copy (signature in colored ink) scanned in PDF format and submitted by email

to:

pnollmeyer@co.lincoln.wa.us

Applications must be signed by appropriate agency representatives
(NO Faxed Copies shall be accepted)

NOTE: SEE GUIDANCE CRITERIA for QUALIFYING PROJECTS
&
WSDOT SUBCONTRACTING & EQUIPMENT PURCHASING REQUIREMENTS PAGE 7

BASIC INFORMATION

Agency Name: City of Ellensburg

Project Name: ADA Transition Plan Update

Road/Street Name: City-Wide

Location Map Included Yes No

RTPO Eligible Study Yes No

1. COST ESTIMATE AND FUNDING SOURCES

Funding Source	Amount
RTPO UPWP FUNDS REQUESTED	25,000
Match	10,000
Other	
TOTAL	35,000

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2. PROJECT DESCRIPTION

Provide a description of your project, including:

- a) Work Items Anticipated:
- b) Budget detail:
- c) Who will perform the work (city, county, consultant):
- d) Project Readiness:
- e) Timelines for completion:

In the pursuit of compliance with Title II of the ADA and the preparation of a Transition Plan, the City of Ellensburg is planning to complete its efforts towards the self-evaluation of pedestrian facilities within the public right-of-way, and the preparation of a Transition Plan for the public right-of-way.

The City has been working on Phase I of this project with a consultant since 2014. The first phase of the project will be complete in the Spring of 2017. This portion of the project included inventory of all pedestrian facilities within the public right-of-way by City staff and application of a Barrier Condition Rating to all the inventoried facilities by the City's consultant.

The scope of consultant services proposed for Phase II with the self-evaluation and Transition Plan will be to complete the remaining facility prioritization efforts started this winter and to prepare a Transition Plan for the public right-of-way.

The proposed scope of consultant services will consist of the following tasks; Project Management and Coordination (\$4,260), Determination of Accessibility Demand Ratings (\$13,150), and completion of a Transition Plan for pedestrian facilities within the public right-of-way (\$16,475) for a total consultant budget of \$34,441 including \$556 for expenses.

City staff will assist in final prioritization of pedestrian facilities, budget the facility improvements required for ADA compliance, and review of the Transition Plan. It is anticipated that Phase II would be completed within 9 months of award, if funded.

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RELATIONSHIP TO REGIONAL TRANSPORTATION PLANNING

3. Does this proposal assist in updating the regional transportation plan?

Yes No

If yes, describe how.

A completed ADA Transition Plan will prioritize necessary improvements needed with respect to Ellensburg's sidewalk system. This information will become essential in the future development of Six Year Transportation Improvement Plans, Comprehensive Plans, and Regional Transportation Plans.

4. Does this proposal implement the regional transportation plan?

Yes No

If yes, please include page # references and a narrative describing how.

If no, is it consistent with the plan? (If it is not consistent with the plan, please explain).

This proposal implements *Goal 4 - Mobility, Objective 2: Provide Access for All Citizens, Strategy 3: Support agencies with more than 50 employees in QUADCO to comply with the Americans with Disabilities Act requirement to develop ADA Transition Plans, located on Page 10 of the regional transportation plan. The proposal will complete the efforts the City has already started to inventory all pedestrian facilities in the public right-of-way and implement a Transition Plan that budgets and prioritizes improvements to these facilities to meet ADA standards.*

5. Does this proposal assist in developing or implementing local comprehensive plans?

Yes No

If yes, describe how. If no, please explain why.

This proposal implements Goal T-3 of the City's 2006 comprehensive plan to provide a multi-modal transportation system that moves people. It also supports Goal T-1 to achieve a harmonious, compatible arrangement of all land uses through implementation of the City's 2008 Non-Motorized Transportation Plan (NMTP). The proposal implements Goal 4 of the NMTP, designing a safe, attractive, accessible, and interconnected pedestrian environment. It also supports the NMTP by ensuring that ADA Accessibility Guidelines for Transportation Facilities is consulted to ensure facilities are available to everyone.

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BENEFITS TO REGIONAL SYSTEM

6. Does this proposal benefit safety, efficiency, effectiveness and/or preservation of the regional transportation system?

Yes No

If yes, describe how. If no, please explain why.

Since every trip includes a pedestrian segment, facilities for pedestrians are a critical component of the overall transportation network. This proposal will increase the efficiency and effectiveness of the regional transportation system by providing a coordinated, continuous network of non-motorized transportation facilities that provide ADA compliant access to local destinations and regional distribution centers.

7. Does this proposal benefit transportation infrastructure needs of the region's major sources of economic development and/or communities?

Yes No

Explain

The City of Ellensburg and Kittitas County economies benefit largely from tourism, recreation, and Central Washington University (CWU). The proposal will benefit the planning of transportation infrastructure improvements needed in the City to ensure ADA compliance and pedestrian access for citizens, visitors, and students.

8. Does this proposal examine multimodal travel options, easy connections, and/or reduce delays for people and goods?

Yes No

If yes, explain.

This proposal helps support multi-model travel options by finishing a Transition Plan to correct ADA deficiencies in the pedestrian sidewalk network. It also helps facilitate easier connections to local destinations, parking, and regional distribution centers by creating a plan to upgrade pedestrian facilities to current ADA standards.

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9. Does this proposal demonstrate a cost-effective manner to achieve a viable solution to a potential or recognized problem?

Yes No

If yes, explain.

The proposal is to fund the remaining work necessary to complete the City's ADA Transition Plan for pedestrian facilities within the public right-of-way. The City is required to complete the Transition Plan to be in compliance with Title II of the ADA. The plan will help the City prioritize, track, budget, and correct pedestrian facilities that do not meet ADA standards.

10. Will this proposal compliment other planning and strategy development work in the region, or projects being advanced and promoted by Member Agencies, WSDOT and other agencies?

Yes No

If yes, describe how this study will compliment other work and how the proposed study costs will be used towards the regional transportation system.

The proposal will complement the planning and strategy development work for WSDOT, Kittitas County, CWU, and Ellensburg School District (ESD) for multi-modal transportation. At the regional and county level, WSDOT and Kittitas County will benefit through increasing system efficiency by completing vehicular trips with an ADA compliant pedestrian trip. The Transition Plan will inventory, budget, and prioritize all pedestrian facilities within the public right-of-way. The plan will then be utilized to upgrade pedestrian facilities to ADA standards. These facilities will be utilized by regional and county travelers to reach local destinations efficiently, improving the effectiveness of the entire regional system.

At the local level, Kittitas County, CWU, and ESD will benefit through increasing system efficiency by completing local vehicle trips with an ADA compliant pedestrian trip. In addition, these organizations have pedestrian facility networks which link to the city's facilities for access to local destinations. Pedestrian ADA improvements in the city that result from this planning effort will improve utilization of the county, CWU, and ESD pedestrian networks through increased efficiency for pedestrian users.

ESD will also benefit from planning of ADA improvements to the Safe Routes to Schools pedestrian network in the city. Pedestrian facilities on these routes will have additional priority in the Transition Plan due to their proximity to schools and student utilization.

Attach letters of local support, and/or collaborative decision making between jurisdictions and partners.


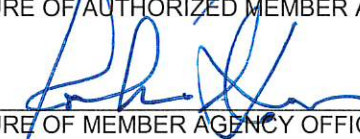
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CERTIFICATION IS HEREBY GIVEN THAT THE INFORMATION PROVIDED IS ACCURATE AND ALL INFORMATION IS COMPLETE AND INCLUDED AS PART OF THE APPLICATION

Date: April 14, 2017

	Derek K Mayo	City Engineer
_____ SIGNATURE OF AUTHORIZED MEMBER AGENCY REPRESENTATIVE		_____ TITLE
	John Akers	City Manager
_____ SIGNATURE OF MEMBER AGENCY OFFICIAL RESPONSIBLE FOR ADMINISTRATION		_____ TITLE

City of Ellensburg

MEMBER AGENCY

501 N. Anderson St.

ADDRESS

Ellensburg

WA

98926

CITY

STATE

ZIP

509-962-7230

509-962-7127

TELEPHONE

FAX

EMAIL: mayod@ci.ellensburg.wa.us

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CRITERIA for QUALIFYING PROJECTS

Type of Planning Projects considered for possible funding:

Criteria: Agency Planning Projects should be directed toward planning studies or projects, as identified in the goals, objectives and strategies outlined in the QUADCO Regional Transportation Plan. First tier projects fulfill transportation planning needs of regional significance. Second tier projects fulfill planning needs of sub-regional and local significance and used to provide examples to assist other member agencies in their planning efforts. Completion of regional and/or local planning studies fulfills significant needs to improve the sustainability of the QUADCO regions economic vitality. Projects will include possible solutions to issues of safety, preservation, economic vitality, mobility, environment, and stewardship (not necessarily in that order) and generally include:

- a. Collection of data/information and studies specific to regional corridors.
- b. Studies specific to regional and local major market routes
- c. Transportation issues affecting larger geographic scales.
- d. Work promoted by a combined group of member agencies and interested parties.
- e. Work that compliments other planning and strategy development work in the region.
- f. Projects being advanced and promoted by Member Agencies, WSDOT and other agencies.

SUBCONTRACTING & EQUIPMENT PURCHASING REQUIREMENTS

ATTENTION: All applicants must comply with the WSDOT/MPO/RTPO Agreement, GCA 1769, Section 12 when subcontracting or purchasing equipment. For your reference, the applicable sections are attached. The complete agreement is available upon request.

Subcontracting and Equipment

12.1 The services of the MPO/RTPO are to be directed by a Project Manager. The MPO/RTPO shall not assign, sublet, or transfer any of the work provided for under this Agreement without prior written approval from the STATE, and the STATE shall review and approve the MPO/RTPO's consultant agreement prior to execution. The MPO/RTPO shall comply with all current federal and state laws and regulations governing the selection and employment of consultants. The STATE reserves the right to appoint a representative to serve on the Consultant Selection Committee. Subcontracts for consultant services must contain all the required provisions to the extent applicable of Sections 3, 5, 8, 9, 13 through 15, and 19 through 22 of this Agreement.

12.2 Any equipment to be purchased under this Agreement shall be listed in the scope of work. All equipment must be purchased, managed, and disposed of in accordance with all current federal and state laws and regulations and the nondiscrimination provisions of Section 18 of this Agreement. The procurement of all equipment must be used for the sole purpose of urban and regional transportation planning activities. Any equipment on hand at the completion of the work shall become the property of the STATE.

April 05, 2017

TO: City of Ellensburg
Public Works Department
501 North Anderson Street
Ellensburg, Washington 98926

Attention: Ryan Lyyski, Public Works Director

RE: QUADCO Regional Transportation Planning Organization UPWP Transportation Planning Project Funding - "Letter of Support"

Dear Ryan,

The purpose of this letter is to confirm Central Washington University's (CWU) support of the City of Ellensburg's Application for the QUADCO Regional Transportation Planning Organization's UPWP Transportation Planning Project Funding for state fiscal year 2018-2019. We are in support of this Application for funding to help the City of Ellensburg complete its Transition Plan for pedestrian facilities within the public right-of-way.

CWU will benefit from the completion of this plan to prioritize and budget required ADA upgrades in the public right-of-way. Pedestrian access to the university will be improved when these upgrades are completed. It will also complement planning currently being undertaken by the university to complete its own Transition Plan for pedestrian access.

It is our understanding that the City of Ellensburg is defined as the "Lead Agency" of this application, if funding is approved.

We strongly support this application.

Should you have any questions, please contact me.

Sincerely,



Lathan Wedin, Director of Planning & Projects
Central Washington University
Facilities Management Department

Facilities Management Department