

## **Unified Planning Work Program**

for

July 1, 2017 through June 30, 2019

Approved: ¿

OVADCO Chairperson

Date Approved: June 1, 2017

Prepared for: QUADCO Member Council

By: Lincoln County Department of Public Works
Lead Agency
27234 SR 25 N
Davenport, WA 99122

Tel: (509) 725-7041 Fax: (509) 725-4467

## **TABLE OF CONTENTS**

INTR	ODUCTION	3
	POSE	
	THE RTPO IS FUNDED	
ORG.	ANIZATION OF QUADCO	3
A.	QUADCO COUNCIL	З
B.	COMMITTEES	3
PAST	T BIENNIUM UPWP ACCOMPLISHMENTS	4
<b>UPW</b>	P ELEMENTS	5
A.	ADMINISTRATIVE MANAGEMENT AND COORDINATION	5
B.	REGIONAL TRANSPORTATION PLANNING AND GROWTH MANAGEMENT PLANNING	6
C.	FUNDING PROGRAMS	8
D.	SPECIAL ASSIGNMENTS ADMINISTRATION	
E.	UNFUNDED WORK	9
TRAI	NSPORTATION PLANNING GUIDANCE	9
	COMES	
	OUNTABILITY	
BUD	GET	11
Appe	endix A. QUADCO Council	12
Appe	endix B. QUADCO Transportation Policy Board	13

#### INTRODUCTION

The Quad County Regional Transportation Planning Organization (QUADCO RTPO) prepares a Unified Planning Work Program (UPWP) for transportation planning activities and priorities to take place during the upcoming Biennium. The UPWP describes planning studies and tasks to be accomplished, designates who will perform the work, identifies the final products and benefits of the planning activities, and estimates the costs for these planning activities to be completed each SFY through the Biennium.

The QUADCO RTPO Lead Agency prepares the UPWP and the QUADCO Council adopts the UPWP and signs a contract with the Washington State Department of Transportation. This UPWP consists of the planning activities and priorities for the period of July 1, 2017 to June 30, 2019. The UPWP is revised at the start of the second SFY of the Biennium if necessary.

#### **PURPOSE**

The primary purpose of the QUADCO RTPO is to provide for a continuing, cooperative, and comprehensive transportation planning and decision-making process by the member agencies within the four-county region of Adams, Grant, Kittitas, and Lincoln Counties. Through this forum, the QUADCO RTPO prepares and maintains a decision-making process for regional transportation planning which augments and supports local transportation planning programs within the individual counties.

#### **HOW THE RTPO IS FUNDED**

Programs are funded primarily with federal and state formula grants as they are made available. Many local agency planning projects must be completed totally or partially "out of pocket" due to limitations in available funding.

#### ORGANIZATION OF QUADCO

#### A. QUADCO COUNCIL

The Quad County Regional Transportation Planning Organization (QUADCO RTPO) currently consists of 37 elected or designated officials and representatives of the cities, towns, and counties within the four-county region that have become signatories to the Inter-Local Agreement, with management vested in the QUADCO Council. The QUADCO Council meets approximately four times a year, but will meet more often if necessary. The Council membership is shown in Appendix A. The current Chair is Mark Stedman and Vice Chair is John N. Marshall.

#### B. COMMITTEES

- 1. The Transportation Policy Board (TPB) is composed of 15 members with designated alternates. The Transportation Policy Board meets as often as necessary to accomplish the assigned tasks of the Council. The TPB membership is shown in Appendix B. The current Chair is Shawn O'Brien and Vice Chair is Patrick Boss.
- 2. <u>The Ranking Committee</u> prioritizes the region's Transportation Alternative Program projects and planning projects in accordance with the purposes and criteria established by the QUADCO Council. Final project ranking and selection is decided by the Council.

July 1, 2017 – June 30, 2019

- 3. <u>Special Committees</u> are formed as necessary to complete and fulfill various other duties and responsibilities that may arise.
- 4. The Education Committee is comprised of one representative from each of the four counties and a Committee Advisor. The Committee meets as necessary to develop and implement public outreach and education opportunities and events. The Committee welcomes opportunities to attend meeting and seminars to provide information and insight to our state legislators.

#### PAST BIENNIUM UPWP ACCOMPLISHMENTS

Following is a list of QUADCO's achievements accomplished during the 2015-2017 State Biennium:

- QUADCO Meeting Coordination and Information Distribution: Coordinated QUADCO
  Council meetings and Transportation Policy Board meetings. Coordinated Selection
  Committee work. Scheduled meetings, prepared agendas, compiled meeting documents
  and meeting minutes, and provided presentations. Provided letters of support for
  member agency projects.
- 2. <u>Transportation Partnerships</u>: Invited participation from state, federal, and local agencies, legislators, and transportation partners. Encouraged members to participate in and provide input for the following regional planning activities (to name a few):
  - Eastern Washington Corridor Sketch Workshop
  - Public Transportation Conference
  - TIB Complete Streets Grant Program
  - ADA Pedestrian Facilities Construction Inspection
  - FASTLANE Funding Opportunities
  - 2017 Walkability Action Institute RFA
  - WSDOT Truck Parking Study
  - South Central Region Corridor Sketch Initiative
  - 2017 Tribal Transportation Conference
  - Complete Streets Consortium Series Eligibility
  - Community Planning Portal Renovation
  - Complete Streets Workshop hosted in Coulee Dam
  - WSTC 2016 Reflections & Recommendations
  - FHWA Small Town & Rural Street Design Guide Webinar
  - WSDOT 2017 Freight System Plan
- 3. State Representation: Participated in MPO/RTPO/WSDOT Coordinating Committee meetings and reported on these meetings to the QUADCO Council. Submitted information for the WSTC 2016 Reflections and Recommendations; Participated in the Easter Washington Corridor Sketch Meeting; Submitted comments for the South Central Region Corridors; Participated in the Consolidated Grant Funding Meetings; Solicited participation in the 2017 Tribal Transportation Conference; Participated in the Complete Streets Nomination Process; Submitted comments on the Community Planning Portal; Participated in the FASTLANE Program; Submitted input on the 2017 Freight System Plan; Submitted input on the Truck Parking Study to name a few.

July 1, 2017 - June 30, 2019

- 4. <u>Training Opportunities:</u> Members and Lead Agency staff attended various training and webinars on transportation planning issues as listed in item 2 above.
- QUADCO Document Updates: Updated QUADCO membership and contact information as needed/requested. Updated QUADCO Bi-laws, QUADCO Call for UPWP and STBG Set-aside applications as needed.
- 6. <u>UPWP and Related Reports</u>: Prepared and coordinated with the Council and WSDOT the 2015-2017 Biennial UPWP and processed grant agreements and related reports. Updated the UPWP Budget and Spending Plan as necessary and approved by the Council.
- 7. Regional Transportation Improvement Plan (RTIP): A requested, assisted QUADCO local jurisdictions in entering information into the web-based STIP. Compiled and updated the 2015 2017 RTIP on the QUADCO Web Site as member agency information was made available.
- 8. Regional Transportation Plan (RTP): The Transportation Policy Board (TPB) finalized work on the RTP. The RTP Update was presented to the QUADCO Council, and approved December 8, 2016.
- 9. <u>Human Services Transportation Plan (HSTP)</u>: The 4-County Planning Group completed their work to update the HSTP. The HSTP Update was presented to the QUADCO Council, and approved December 8, 2016.
- State and Federal Funding Programs: Completed a call for Projects under the Surface Transportation Block Grant (STBG) Set-aside (TA) Program. Participated in the WSDOT TIB Complete Streets Nomination Process. Participated in the FASTLANE Grant Program. Etc.
- 11. <u>Surface Transportation Block Grant Set-aside (STBG) (TA) Program:</u> Continued monitoring the progress of the Transportation Alternatives Program (TAP) projects selected for funding by QUADCO. Successfully completed a Call for STBG Set-aside Projects and fully funded three STBG projects, with partial funding for a fourth should other funding become available.

#### **UPWP ELEMENTS**

#### A. ADMINISTRATIVE MANAGEMENT AND COORDINATION

The lead agency will manage and coordinate the regional transportation planning process and activities with the agencies, WSDOT, Transportation Policy Board, Selection Committee, QUADCO Council, and other committees as necessary to complete the work and business of the RTPO. This includes:

 QUADCO Meeting Coordination and Information Distribution: Prepare and schedule all QUADCO Council, TPB, Selection Committee meetings, as well as other subcommittee work assignments as necessary. Act as a central point of contact in obtaining and distributing information pertaining to the RTPO on evolving federal and state

July 1, 2017 – June 30, 2019

- requirements. This task also includes preparing agendas, meeting documents, meeting minutes, and coordination of QUADCO activities.
- 2. <u>Transportation Partnerships</u>: Invite and provide legislators, state, federal and local agencies, and other interested transportation partners and organizations opportunities for participation in RTPO meetings. Coordinate contacts with federal, state, local agencies, business, industry, and other interested parties. Encourage tribal governments to engage in RTPO meetings including the Colville Confederated Tribes, Spokane Tribe of Indians, Wanapum Tribe, and Yakama Nation.
- 3. <u>State Representation</u>: Attend and participate in MPO/RTPO/WSDOT Coordinating Committee meetings and other committee meetings as assigned to ensure QUADCO issues and concerns are considered.
- 4. <u>Training</u>: Attend informational and training meetings related to RTPO issues as they may become available.
- 5. <u>QUADCO Document Updates</u>: Continue to update QUADCO by-laws, inter-local agreements, committee membership list, and equipment inventories as needed.
- 6. <u>UPWP and Related Reports</u>: Prepare and present to the Council a Unified Planning Work Program (UPWP), amendments, annual UPWP performance and expenditure report, and other agreements with WSDOT. All of these plans and reports shall be responsive to state and federal planning requirements and/or guidance.

#### **Deliverables and Estimated Completion Dates (2017-2019)**

		•		
Product	Lead Agency	Timeframe	Budget	
QUADCO Meeting Coordination and Information	Grant County	on-going	\$14,400	
Distribution: agendas, minutes, etc.	_			
Transportation Partnerships	Grant County	on-going	\$3,000	
State Representation	Grant County	on-going	\$5,000	
Training	Grant County	on-going	\$2,500	
QUADCO Document Updates	Grant County	on-going	\$2,500	
UPWP and Related Reports	Grant County	on-going	\$8,000	
2017-2019 BUDGET TOTAL:				

<sup>\*</sup> Lead Agency administration expenses may not exceed 15% of total expenses without Council Approval.

- B. REGIONAL TRANSPORTATION PLANNING AND GROWTH MANAGEMENT PLANNING QUADCO is responsible for programming expenditures of selected federal funds for regionally significant transportation improvement projects. Additionally, QUADCO performs long-range transportation planning among the region's jurisdictions in accordance with RCWs and WACs. The tasks and responsibilities are as follows:
  - QUADCO Equipment Lease Program: Manage and maintain the QUADCO Purchased Equipment Rental/Lease Program. Purchased equipment includes various traffic/pedestrian counters housed, managed and maintained by selected member agencies. Assist member agencies with obtaining the equipment and downloading data for the member agencies purposes.

July 1, 2017 - June 30, 2019

- 2. <u>RTIP</u>: Act as repository, compile, and submit the RTPO Six Year Transportation Improvement Program (RTIP) for member agencies. Work with member agencies to address WAC requirements for developing QUADCO's RTIP. Assist member agencies with entering information into the web-based State Transportation Improvement Program (STIP) as needed.
- 3. GMA Planning Review: Evaluate and review adopted comprehensive plans, their amendments, level of service standards, and county-wide planning policies to insure they reflect consistency with the Regional Transportation Plan (RTP). Comprehensive Plan elements for this review include Transportation, Land Use, and Economic Development. Grant County and Kittitas County are GMA counties. They conduct annual Comprehensive Plan Amendments that require reviews during the summer and fall months, depending on each jurisdiction's amendment schedule. QUADCO will participate in planning activities to assist with GMA comprehensive plan amendments and full updates. The GMA update deadlines are 2017 for Kittitas County and 2018 for Grant County.
- 4. <u>RTP</u>: The RTP was updated in 2017. Conduct the currency review of the 2917 RTP in 2019. This may include identification and prioritization of further planning needs for improving the sustainability of QUADCO's economic vitality and slight updates to be consistent with the Washington Transportation Plan 2040, Phase II.
- 5. Regional Transportation Planning Projects: Conduct planning studies or projects, as identified in the Regional Transportation Plan, to fulfill transportation planning needs of regional significance. Regionally significant planning needs in QUADCO improve the sustainability of QUADCO's economic vitality. Projects will include possible solutions to issues of economic vitality, preservation, safety, mobility, environment, and stewardship and generally include:
  - a. Collection of data/information and studies specific to significant local routes and regional corridors.
  - b. The region's major market routes.
  - c. Transportation issues affecting both local and larger geographic scales.
  - d. Work promoted by a combined group of member agencies and interested parties.
  - e. Work that compliments other planning and strategy development work locally, in the region, or projects being advanced and promoted by WSDOT and other agencies.
- 6. <u>Human Services Transportation Plan and Amendments</u>: The HSTP was updated in 2017. Work to review the 2017 HSTP for project list updates as necessary in 2019. Continue coordination, outreach, and measurement work with the 4-County Community Transportation Planning Team, managed by People for People and includes transportation service providers within the QUADCO area. The HSTP demographics and planning assumptions are updated every four years, while project lists are updated every two years. The next full HSTP update is due in 2018.
- 7. <u>Statewide Planning Participation:</u> Invite, encourage, and arrange for participation in statewide planning processes as needed to ensure regional issues and concerns are identified, and presented for inclusion to the plans. Involvement is expected to include the following activities: Washington Transportation Plan 2040, Phase II, Highway System

July 1, 2017 – June 30, 2019

Plan, FAST Act, Transportation Efficiency (E.O. 14-04), Aviation System Plan, Corridor Sketches, Statewide Travel Demand Model, Practical solutions, GMA Enhanced Collaboration.

8. Regional Transportation Planning Organization Website Information: QUADCO website coordination and management. This website link is: <a href="mailto:quadco-rtpo.com">quadco-rtpo.com</a>.

#### **Deliverables and Estimated Completion Dates (2017-2019)**

Product	Timeframe	Budget
QUADCO Equipment Lease Program	On-going	\$6,000
RTIP & Amendments	On-going	\$2,500
GMA Planning Review	On-going	\$2,500
RTP Completion & Concurrency Review	2019	\$2,800
Regional Transportation Planning Projects	On-going	\$165,000
HSTP Plan Updates and Work	On-going	\$85,300
Statewide Planning Participation	On-going	\$5,500
RTPO Website Information	\$2,000	
2017-2019 BUDGÉT TOTA	\$271,600	

#### C. FUNDING PROGRAMS

QUADCO has the responsibility of periodically awarding federal funds through competitive solicitation. Additionally, QUADCO informs its members of new state and federal funding programs and calls for projects. The tasks and responsibilities are as follows:

- 1. <u>Surface Transportation Block Grant Set-aside (TA) Program</u>: Provide services necessary to implement, monitor, and complete processes regarding the STBG Set-aside (TA) Program.
- 2. Other and Special Grant Funding Programs: Review opportunities and implement strategies for new funding proposals offered by the Governor and various state agencies. This task also includes participation in the Washington State Transportation Plan Update, Phase II to understand impacts to planning practice within QUADCO and potential evaluation measures that may be required.
- 3. <u>Special Grant Funding</u>: Coordinate special grant funding opportunities and processes that may occur.

#### Deliverables and Estimated Completion Dates (2017-2019)

Product	Timeframe	Budget
Surface Transportation Block Grant Set-aside (TA) and other Funding/Special Grant Programs	On-going	\$3,000
2017-2019 BUDGET TOTAL:		\$3,000

#### D. SPECIAL ASSIGNMENTS ADMINISTRATION

The lead agency will provide oversight and administration for this work. Tasks may be completed by a combination of member agency representatives, committees, and/or lead

July 1, 2017 – June 30, 2019

agency staff working on behalf of, and under the guidance of the QUADCO Council. This work includes:

- 1. <u>Education Committee</u>: The Education Committee is made up of representatives from each County. The Committee will continue to pursue and schedule outreach events and opportunities to invite, involve, and educate the public on the issues and needs within the QUADCO region.
- 2. Other Planning Activities: Any other unanticipated participation necessary and specific to the RTPO.

#### **Deliverables and Estimated Completion Dates (2017-2019)**

Product	Timeframe	Budget
Education Committee	As needed	\$3,000
Other Planning Activities	As needed	\$3,000
2017-2019 BUDGET T	\$6,000	

#### E. UNFUNDED WORK

WSDOT prefers that unfunded work activities be listed separately. The work listed below is additional transportation planning activities that benefit QUADCO if funding were available. This work includes:

- 1. <u>Guidelines for Evaluating Transportation Elements</u>: Assist in development of guidelines for evaluation of GMA Transportation Elements of all municipal agencies in Grant and Kittitas Counties. Estimated cost: \$5,000.
- 2. <u>Projects and studies</u> that address immediate and/or future investments consistent with the goals and described within the 2017 RTP. Estimated cost: varies greatly.

#### TRANSPORTATION PLANNING GUIDANCE

This UPWP meets work program requirements and the intent of agreements as outlined in RCW 47.80.010 through RCW 47.80.070 and WAC 468-86. These state statutes and regulations provide the core planning elements required for RTPOs and are considered when developing the UPWP. The GMA sets up RTPOs as the venues for identifying regional priorities and coordinating transportation planning at all jurisdictional levels with local comprehensive plans.

The regional transportation plans prepared by RTPOs play an important role in achieving consistency between state, county, city, and town plans and policies. State law requires regional transportation plans to be consistent with countywide planning policies adopted under the GMA, county, city, and town comprehensive plans, and state transportation plans. State law also requires RTPOs to certify that the transportation elements of local comprehensive plans reflect guidelines and principles established by the RTPOs, are consistent with the adopted regional transportation plan, and conform to the requirements of RCW 36.70A.070.

In addition to certifying adopted local plans and policies, WSDOT encourages RTPOs to work as partners with local governments in the early stages of local comprehensive plan and countywide planning policy development to more effectively identify and resolve consistency issues. The Department of Commerce's schedule indicates that Kittitas County must complete its GMA update in 2017 and Grant County must complete its GMA update in 2018.

July 1, 2017 - June 30, 2019

RTPOs should coordinate and invite participation with tribes on the development of their regional transportation plans. The Yakama Nation is within the QUADCO region and the Colville Nation and Spokane Nation border the QUADCO region. QUADCO maintains a list of tribal contacts and encourages all tribes to attend QUADCO meetings and special events. Megan Nicodemus, Tribal Liaison for WSDOT Eastern Region, North Central Region, and South Central Region can assist with coordination among tribes.

WSDOT requires that each UPWP describe the work programmed to support and address the six legislative transportation system policy goals of RCW 47.04.280. These goals include: Economic Vitality, Preservation, Safety, Mobility, Environment, and Stewardship.

WSDOT encourages RTPOs to continue jointly working on the following activities to ensure plans and priorities are reflected in these statewide and corridor effects:

- Washington Transportation Plan 2040, Phase II
- Highway System Plan
- FAST Act and MAP-21 Target Setting Collaboration
- Transportation Efficiency (E.O. 14-04)
- Aviation System Plan
- Corridor Sketches
- Statewide Travel Demand Model
- Practical Solutions
- GMA Enhanced Collaboration
- Coordination of Pertinent Statewide Transportation Plans into the RTP, if updated
- Analysis of FAST Act and final rules regarding potential impacts to planning practices
- Ongoing coordinated Human Services Transportation Discussions

QUADCO must report annually to WSDOT on UPWP progress as required by 23 CFR 420.117. This includes providing WSDOT a draft of the report for comments and discussion.

QUADCO may contract with another agency or private firm for services to implement tasks identified in the UPWP. QUADCO should discuss the needed contracted services with WSDOT prior to pursuing these services. WSDOT may have the technical resources needed and available. WSDOT must recommend approval of state RTPO UPWP funds before any consultant selection process begins. Subcontracting agreements are subject to specific requirements as outlined in the money agreements. The "Metropolitan/Regional Transportation Planning Organization Two-Year Financial Agreement" provides further requirements and information on subcontracting and purchases.

#### **OUTCOMES**

The work elements to be performed are part of the continuing implementation of the QUADCO Regional Transportation Plan. All work and projects to be completed are consistent with the goals set forth in the RTP. The goals of the RTP are consistent with the transportation system goals set in RCW 47.04.280 and various strategies included in those goals. A summary of the deliverables and products to be produced is included in Table A. QUADCO RTPO UPWP Deliverables and Budget.

July 1, 2017 - June 30, 2019

#### **ACCOUNTABILITY**

This document is intended to articulate the accomplishments of the RTPO through the various work elements. To further accomplish that end all invoices submitted for reimbursement are to include brief descriptions of the tasks, accomplishments, and/or outcomes realized.

#### **BUDGET**

The QUADCO RTPO UPWP budget is summarized in Table A. Page 13.

## **Appendix A. QUADCO Council**

	1 4				T
Agency Name	Agency Type	Member Name	Member Title	Alternate Name	Alternate Title
Adams County	County	<sup>1</sup> John N. Marshall	Commissioner	Todd O'Brien	PW Director
Grant County	County	Cindy Carter	Commissioner	<sup>2</sup> Jeff Tincher	PW Director
Kittitas County	County	Mark Cook	Commissioner	Luke Huck	County Engineer
Lincoln County	County	Mark Stedman	Commissioner	Rick Becker	PW Director
Almira	City	Einar Larson	Mayor	None	None
Cle Elum	City	Jim Leonhard	PW Director	Rob Omans	City Administrator
Coulee City	Town	Robert J. Dove	Mayor	Jim Holcomb	City Superintendent
Coulee Dam	Town	Mike Steffens	PW Superintendent	Greg Wilder	Mayor
Creston	City	Blake Angstrom	Mayor	None	None
Davenport	City	Steve Goemmel	City Administrator	David Leath	City Clerk
Electric City	City	Jared Armstrong	PW Director	Jacqueline Perman	City Clerk
Ellensburg	City	Derek Mayo	City Engineer	Bruce Tabb	Councilmember
Ephrata	City	Bill Sangster	PW Director	None	None
George	City	Gerene Nelson	Mayor	Arron Harwood	PW Director
Grand Coulee	City	TBD	TBD	TBD	TBD
Hartline	Town	Jim Baergen	Mayor	Robert Sieg	Council Member
Hatton	Town	Daniel Fitts	Мауог	TBD	TBD
Harrington	City	Dillon Haas	Mayor	Rick Becker	Councilmember
Kittitas	City	Dash Sansaver	PW Director	Lou Whitford	Mayor
Krupp	Town	TBD	TBD	TBD	TBD
Lind	Town	Jamie Schmunk	Mayor	None	None
Mattawa	City	Gary Crowder	PW Director	Robin Newcomb	City Clerk
Moses Lake	City	Shawn O'Brien	City Engineer	Richard Law	Project Engineer
Odessa	Town	Terry Goetz	Councilmember	Bill Crossley	Council Member
Othello	City	Wade Farris	City Administrator	Terry Clements	PW Director
Quincy	City	Ariel C. Belino	City Engineer	Tim Snead	City Administrator
Reardan	Town	Sherman Johnson	Mayor	Jeff Evers	City Manager
Ritzville	City	Scott Yaeger	Councilmember	Gary Cook	Mayor
Roslyn	City	Mitch Long	Councilmember	Brandi Taklo	City Clerk
Royal City	City	John Lasen	PW Director	Kent Anderson	Mayor
Soap Lake	City	Raymond Gravelle	Mayor	Karen Hand	Finance Director
South Cle Elum	Town	Scott MacKenzie	PW Director	TBD	TBD
Sprague	City	Chris Canaday	PW Director	Christine Saucier	City Clerk
Warden	City	Kristine Shuler	City Administrator	Don Edson	PW Supervisor
Washtucna	City	Mike Rettinger	PW Superintendent	TBD	TBD
Wilbur	Town	Gloria Kuchenbuch	Mayor	TBD	TBD
Wilson Creek	Town	Kevin Newland	Mayor	Susan James	Clerk/Treasurer

<sup>&</sup>lt;sup>1</sup> QUADCO Council Vice Chair <sup>2</sup> QUADCO Council Chair

## **Appendix B. QUADCO Transportation Policy Board**

Agency Name	Agency Type	Member Name	Member Title	Alternate Name	Alternate Title
Anderson Hay	Major employer	Rod Van Orman	Operations Manager	Mark T. Anderson	CEO/President
Central Washington Grain	Major				
Growers	employer	Paul Katovich	Manager	None	None
WSDOT North Central Region	State	Dan Sarles	Regional   Administrator	Paul Mahre	Local Programs Engineer
Ellensburg	City	Derek Mayo	City Engineer	Josh Mattson	Civil Engineer
Moses Lake	City	TBD	City Engineer	TBD	TBD
Ritzville	City	Scott Yaeger	Councilmember	None	None
Harrington	City	TBD	Councilmember	None	None
Port of Warden	Port	Jeffrey Bishop	Exec. Director	None	None
Adams County	County	Todd O'Brien	PW Director		Assist. PW Dir.
Grant County	County	Jeff Tincher	PW Director	Jerome Wawers	Assistant PW Director
Kittitas County	County	Luke Huck	County Engineer	Mark Cook	PW Director
Lincoln County	County	Rick Becker	PW Director	None	None
Columbia Basin RR	Railroad	<sup>3</sup> Patrick Boss	Public Affairs & Business Developer	None	None
QUADCO Chair	RTPO	<sup>4</sup> Jeff Tincher	PW Director	John Marshall	Adams Co. Commissioner
Public Transportation	Transit	Jan Ollivier	People for People	None	None

<sup>&</sup>lt;sup>3</sup> Transportation Policy Board Vice Chair

<sup>&</sup>lt;sup>4</sup> Transportation Policy Board Chair

## Table A.

## QUADCO RTPO UPWP Deliverables and Budget SFY 2018 - 2019 Biennium

July 1, 2017 through June 30, 2019

Work Item	Products	SFY 2018 (est.)	SFY 2019 (est.)	Total Biennium
Management and Coordination	QUADCO Meeting Coord & Info Distribution	\$7,200	\$7,200	\$14,400
	Transportation Partnerships	\$1,500	\$1,500	\$3,000
	State Representation	\$2,500	\$2,500	\$5,000
	Training	\$1,250	\$1,250	\$2,500
	QUADCO Document Updates	\$1,250	\$1,250	\$2,500
	UPWP and Related Reports	\$4,000	\$4,000	\$8,000
	SUB TOTAL	\$17,700	\$17,700	\$35,400
	QUADCO Equipment Lease Program (Counter Rental)	\$3,000	\$3,000	\$6,000
	QUADCO RTIP & amendments	\$1,500	\$1,000	\$2,500
	GMA Planning Review	\$1,500	\$1,000	\$2,500
	RTP completion and concurrency review	\$800	\$2,000	\$2,800
	REGIONAL TRANSPORTATION PLANNING PROJECTS			
Regional	Lincoln County ADA Transaction Plan	\$5,000	\$45,000	\$50,000
Transportation	Ellensburg ADA Transition Plan Update	\$10,547	\$24,453	\$35,000
Planning and GMA	Davenport Land Acquisition Engineering & GIS Study	\$16,000		\$16,000
GIVIA	Roslyn Transportation Plan Update	\$25,000	\$3,000	\$28,000
	Odessa East 3rd Ave Right-of-Way-Study	\$28,453	\$0	\$28,453
	Remaining Unallocated UPWP Funds	\$0	\$7,547	\$7,547
	HSTP Amendment & Supporting Activities	\$80,000	\$5,300	\$85,300
	Statewide Planning Participation	\$3,000	\$2,500	\$5,500
	RTPO Website Information	\$1,000	\$1,000	\$2,000
	SUB TOTAL	\$175,800	\$95,800	\$271,600
Funding Programs	Surface Transportation Block Grant Set-Aside (TA) & Other Funding or Special Grant Programs	\$1,500	\$1,500	\$3,000
	SUB TOTAL	\$1,500	\$1,500	\$3,000
Special Assignments	Education Committee	\$1,500	\$1,500	\$3,000
	Special Assignments and Other Planning Activities	\$1,500	\$1,500	\$3,000
	SUB TOTAL	\$3,000	\$3,000	\$6,000
	GRAND TOTAL	\$198,000	\$118,000	\$316,000