



Per- and polyfluoroalkyl substances (PFAS) Chemical Action Plan (CAP) Advisory Committee

Meeting Agenda

Date: Thursday, October 4, 2018

Time: 9:00 a.m. – 2:30 p.m. PDT

Location: Department of Ecology – Headquarters - [MAP](#)

Meeting in Room ROA 32/34

300 Desmond Drive, Lacey, 98503

Please carpool, parking is limited



Meeting Purpose:

- Agency updates.
- Draft CAP Goals and Options.
- Facilitated discussion.

Webinar Link:

PFAS CAP Webinar [registration](#).

LUNCH is provided by Ecology.

Time	Activity
9:00 am	Welcome and Introductions
9:20 am	What is a CAP?
9:30 am	Agency updates on PFAS work
10:15 am	Break
10:30 am	Cost Analysis
11:00 am	CAP Goals
11:30 am	Criteria for success of CAP recommendations
11:45 am	Short break - working lunch
12:00 pm	Facilitated discussion of goals and options
1:40 pm	Break
1:50 pm	Optional: Brainstorm options for any added CAP goals
2:10 pm	Next Steps in the CAP process
2:30 pm	Adjourn

Meeting Ground Rules & Guidelines

- Open minds.
 - Focus on solutions, not blame (collaboration, not confrontation).
 - Recognize that people are not always going to agree.
 - Direct, straightforward, thoughtful communication.
 - Transparency, no surprises.
 - Be respectful:
 - Listen to understand points of view, respect others' opinions.
 - Everyone has chance to be heard: avoid interruptions, 1 person talk at a time.
 - Stay on topic and on time; don't talk too long or too little.
 - Be consultative and creative.
 - Members need not agree, but solutions that work for all are ideal.
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