

Progress Report Form

Stormwater Action Monitoring: Effectiveness Studies (Source Identification)

Send progress report to: Brandi Lubliner
Department of Ecology
PO Box 47600
Olympia, WA 98504-7600

1. General Information

Contract Agreement Number:	C2100090
Project Title:	Mobile Business Stormwater Source Control and Coordination
Organization:	King County and Aspect Consulting
Project Manager:	Alison Schweitzer (King County)
Reporting Period:	October 1, 2021 to December 31, 2021
Date this Form was Completed:	1/13/2022

2. Briefly Description of Achievements for October 1, 2021 to December 31, 2021

Task 1: Technical Advisory Committee and Project Management

Percent of Task Completed:	14%
Deliverable	1A: TAC #1 Meeting Minutes (completed)
Description of your Achievements:	First TAC meeting on November 8, 2021. Meeting minutes sent to all TAC members. Other project management work, including invoicing.

Task 2: Survey of Municipal Mobile Business Source Control

Percent of Task Completed:	25%
Deliverable	2A: Draft survey (completed)
Description of your Achievements:	The TAC reviewed the draft survey and shared comments. Aspect Consulting and King County continued to review and revise the survey questions. The draft survey was completed in Q4 2021

Task 3: Business Listing Generation

Percent of Task Completed:	5%
Deliverable	3A: Draft memo of business listing (in progress)
Description of your Achievements:	Aspect and Ecology have been reaching out to the WA State Department of Revenue to connect with someone about the business listing process. Aspect, King County, and Ecology plan to meet with DOR in Q1 2022 to talk through this business listing generation process.

Task 4: Analyze Permittee IDDE Data on Mobile Businesses

Percent of Task Completed:	3%
Deliverable	4A: Draft memo of IDDE data analysis (in progress)
Description of your Achievements:	<ul style="list-style-type: none">Communicated with Ecology about obtaining IDDE dataDownloaded IDDE data from PARISBegan review of data

Task 5: Best Practices Guidance Document for Multi-Jurisdiction Coordination

Percent of Task Completed:	0%
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Deliverable	none yet
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Description of your Achievements:	none yet
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Task 6: Mobile Business Source Control Pilot Program in South King County

Percent of Task Completed:	0%
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Deliverable	none yet
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Description of your Achievements:	none yet
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Task 7: Communication Plan

Percent of Task Completed:	7%
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Deliverable	7A: Project Schedule
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Description of your Achievements:	Prepared a project schedule
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4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

There were challenges with finding someone from DOR to be on the TAC. We contacted several people within DOR, but no one was willing to provide support. Finally connected with someone in Q1 2022 and hopefully that will be a good lead to work with.

5. General Comments:

After discussion with Brandi, we decided to not make the mobile business survey a permit requirement. We will send out the survey to several networks within the western Washington geography and hope to get a good response rate.

6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

Completed deliverables:

1 TAC meeting held with minutes taken

1 draft survey completed

1 project schedule prepared and distributed to the TAC