

Progress Report Form

Stormwater Action Monitoring: Effectiveness Studies Stormwater BMPs Maintenance Conditions Evaluation

Send progress report to: Brandi Lubliner
Department of Ecology
PO Box 47600
Olympia, WA 98504-7600

1. General Information

Contract Agreement Number: C2200131
Project Title: BMPs Maintenance Conditions Evaluation
Organization: City of Bellevue and Aspect Consulting
Project Manager: Don McQuilliams (Bellevue)
Reporting Period: Quarter 1, 2023: January 1 to March 31, 2023
Date this Form was Completed: 4/10/2023

2. Brief Description of Achievements Quarter 1, 2023: January 1 to March 31, 2023

Task 1: Technical Advisory Committee and Project Administration

Percent of Task Completed: 46%
Deliverable(s) 1B: Q4 2022 Progress Report (completed)
Description of your Achievements: Progress report and invoice for Q4 2022
Project management, budget tracking, and team coordination

Task 2: Survey of Permittees on BMP Maintenance

Percent of Task Completed: 98%
Deliverable(s) None this period
Description of your Achievements: Task complete

Task 3: Research of Published BMP Maintenance Data

Percent of Task Completed: 47%
Deliverable(s) 3A: Draft Technical Memo of Published O&M Data (in progress)
Continued literature review to incorporate answers from Ecology on interview questions
Description of your Achievements: Translated O&M maintenance standards found in literature into database quantities
Continued preparing memorandum of literature review findings

Task 4: Interviews of Ecology Staff

Percent of Task Completed: 19%
Deliverable(s) 4B Draft Memo of Ecology Interviews/Questions (in progress)
Received and reviewed responses from Ecology staff on BMP tables questions
Description of your Achievements: Met with Ecology to discuss next steps on this task given the minimum responses from Ecology
Outlined memorandum per Ecology responses received

Task 5: Pilot Data Analysis of Permittee O&M Data

Percent of Task Completed: 0%
Deliverable(s) None this period

Progress Report Form

Stormwater Action Monitoring: Effectiveness Studies Stormwater BMPs Maintenance Conditions Evaluation

Description of your Achievements: Task due to begin in April 2023

Task 6: White Paper

Percent of Task Completed: 0%

Deliverable(s) None this period

Description of your Achievements: Task due to begin in October 2023

Task 7: Communication Plan

Percent of Task Completed: 12%

Deliverable(s) None this period

Description of your Achievements: Task due to restart in April 2023

4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

Work on Task 3 is continuing in order to revisit the literature based on some comments received from Ecology on the BMP tables questions.

Work on the Study overall is a little behind schedule at this time due to a temporarily heavy workload.

Work is expected to continue apace next quarter and we anticipate completing a few in-process deliverables.

5. General Comments:

6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

1A: TAC agendas and minutes: TAC meeting 1, TAC meeting 2

1B: Quarterly progress reports: Q1 2022, Q2 2022, Q3 2022

2A: Final Survey

2B: Survey Memo

4A: Ecology Interview Questions