

## Progress Report Form

### Stormwater Action Monitoring: Effectiveness Studies Stormwater BMPs Maintenance Conditions Evaluation

Send progress report to: Brandi Lubliner  
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#### 1. General Information

Contract Agreement Number:	C2200131
Project Title:	BMPs Maintenance Conditions Evaluation
Organization:	City of Bellevue and Aspect Consulting
Project Manager:	Don McQuilliams (Bellevue)
Reporting Period:	Quarter 2, 2023: April 1 to June 30, 2023
Date this Form was Completed:	6/7/2023

#### 2. Brief Description of Achievements **Quarter 2, 2023: April 1 to June 30, 2023**

##### Task 1: Technical Advisory Committee and Project Administration

Percent of Task Completed:	51%
Deliverable(s)	1B: Q1 2023 Progress Report (completed)
Description of your Achievements:	Progress report and invoice for Q1 2023. Planning for next TAC meeting. Project management, budget tracking, and team coordination.

##### Task 2: Survey of Permittees on BMP Maintenance

Percent of Task Completed:	98%
Deliverable(s)	None this period
Description of your Achievements:	Task complete.

##### Task 3: Research of Published BMP Maintenance Data

Percent of Task Completed:	54%
Deliverable(s)	3A: Draft Technical Memo of Published O&M Data (in progress)
Description of your Achievements:	Continued literature review to incorporate answers from Ecology on interview questions. Translated O&M maintenance standards found in literature into database quantities. Continued preparing draft memorandum of literature review findings.

##### Task 4: Interviews of Ecology Staff

Percent of Task Completed:	22%
Deliverable(s)	4B Draft Memo of Ecology Interviews/Questions (in progress)
Description of your Achievements:	Reviewed and summarized outcomes from Ecology questionnaires. Made progress with draft memorandum.

##### Task 5: Pilot Data Analysis of Permittee O&M Data

Percent of Task Completed:	0%
Deliverable(s)	None this period

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Description of your Achievements: Task due to begin in July or August 2023.

#### Task 6: White Paper

Percent of Task Completed: 0%

Deliverable(s) None this period

Description of your Achievements: Task due to begin in January 2024.

#### Task 7: Communication Plan

Percent of Task Completed: 20%

Deliverable(s) 7A Updated Schedule

Description of your Achievements: Prepared and transmitted an updated version of the study schedule.

#### 4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

Work on Task 3 is continuing in order to revisit the literature and expand the search based on comments received from Ecology on the BMP tables questions. The revised schedule shows the work to be completed by project end in early 2024. Work is expected to pick up considerably next quarter with the completion of several in-process deliverables.

#### 5. General Comments:

#### 6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

1A: TAC agendas and minutes: TAC meeting 1, TAC meeting 2  
1B: Quarterly progress reports: Q1 2022, Q2 2022, Q3 2022, Q4 2022  
2A: Final Survey  
2B: Survey Memo  
4A: Ecology Interview Questions  
7A: Initial Study Schedule; Updated Study Schedule