

Subject: Request for Confidential Treatment of Information

[Date]

Camille Bennett, Safer Products for Washington Compliance Lead
Washington Department of Ecology
Hazardous Waste and Toxics Reduction Program
PO Box 47600
Olympia, WA 98504-7600

Dear Camille,

I hereby certify that the following information meets the requirements for confidential treatment, pursuant to RCW 43.21A.160.

Information we request Ecology keep confidential

[Identify which product and chemical information you request to be held confidential. As appropriate, make reference to specific details you request we treat confidentially among the following categories of required information:

- A list of products containing priority chemicals.
- Product ingredients.
- Information regarding exposure and chemical hazard.
- A description of the amount and the function of the high priority chemical in the product.]

Justifying the need for confidentiality

[Provide justification for the grant of confidentiality to ensure that we can process your request in a timely manner, without needing to ask for further clarification. The more details you can include in your request, the more likely your request will be granted. This helps afford reasonable transparency to the public for Ecology's Administrative Order.

Please provide explanations and certify that:

- Information in the document(s) relates to processes or production unique to your company.
OR
- Disclosing information in the document(s) may adversely affect your competitive position.]

Additional information to support this request

[In considering the request, the director must determine that a grant of confidential treatment of the document(s) will not be detrimental to the public interest. You can provide additional information to assist the director in making this determination.]

I understand that if granted, the director's grant of confidentiality will be conditioned as described in the Ecology document titled "Information for Businesses Submitting Confidential Business Information to Ecology under RCW 70A.350."

I can be reached at [email address] or [phone number].

Sincerely,

[Name] [Title]

[Company Name]