



# Town of Yacolt

**105 E. Yacolt Road P. O. Box 160  
Yacolt, WA 98675  
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October 1, 2009

Travis Tormanen  
Chuck McDonald  
201 NE Park Plaza Drive, Suite 166  
Vancouver, WA 98684

RE: Town Of Yacolt Facilities Plan-Draft Agreement

Gentlemen:

The Town of Yacolt is prepared to move forward with the development and creation of a Facilities Plan. We feel that this is a critical next step in bringing sanitary sewer serve to the Town. With the completion of the General Sewer Plan in April 2009, we are eager to commence with this planning process so that we can incorporate the follow-up steps necessary to obtain funding for construction.

The Town has obtained funding for the Facilities Plan from Clark County Coalition Partners. This funding comes from the original funds established in 2007 for the North County Sanitary Sewer project established by Senator Zarelli.

The Town has selected Kennedy/Jenks Consultants to perform the work as a logical continuation of sewer planning and implementation efforts that Kennedy/Jenks has supported and assisted over that past two years. At this time please provide a draft agreement for Town staff and Council review outlining the following items: Scope, Schedule, and Budget.

Some of the items that we will want to include in the work and agreement that would be outside of a normal Facilities Plan would include a public involvement/public education process that would include Kennedy/Jenks, the sampling items that have been discussed by David Knight (Ecology) and support in the governance and ordinance development process for the Town.

Our schedule would expect your draft agreement by October 30. The Town will review the draft and execute a contract this year with work commencing the beginning of 2010.

Thank you for your work with the Town of Yacolt. We look forward to completing this next step. If you have any questions, please contact Pete Roberts, Public Works Director, at the Town office.

Sincerely,

Joe Warren  
Mayor

CC: Pete Roberts, Yacolt  
CC: Town Council  
CC: David Knight, Ecology